

## **Chapter 2.20 CIVIL SERVICE SYSTEM**

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### **2.20.010 Civil service system adopted.**

Pursuant to the authorization of RCW 41.12.010, a civil service system for the city of Medina is hereby adopted. The civil service system shall consist of Chapter 41.12 RCW as previously adopted by the city, amended as explicitly set forth in this chapter. Three copies of Chapter 41.12 RCW were attached to Ordinance No. 183 when the original system was adopted in 1966. (Ord. 794 § 1, 2006; Ord. 183 § 1, 1966)

### **2.20.020 Appointment of civil service commissioners.**

Members of the civil service commission of the city shall be appointed by the city manager with the approval of the city council. If the city manager has recommended three persons for appointment to a particular position, none of whom have been approved by the city council, then he may select the appointee from among the number so recommended for appointment. (Ord. 183 § 2, 1966)

### **2.20.030 Filling of vacancies in police department.**

A. In addition to any opportunity afforded the appointing authority to exercise a choice in the filling of a vacancy in the police department by the terms of Chapter 41.12 RCW, as amended, and as adopted by the city as set out in MMC [2.20.010](#) and [2.20.020](#), whenever requisition is made upon the civil service commission for the names of persons eligible for appointment to any vacancy, including both original appointments and promotions, the commission, instead of furnishing the name of the one person highest on the eligibility list, shall certify to the appointing authority the names of the three persons highest on such eligibility list for each vacancy, if there are three such persons available, and shall indicate the grade received by any such person in a civil service examination. If more than one vacancy is to be filled, an additional name shall be certified for each additional vacancy. The appointing authority shall then appoint one of the certified persons to such vacant position.

B. Any rule or regulation of the civil service commission which might otherwise limit the certification of less than three applicants shall be construed and applied so as to allow and provide for the certification of three or more applicants as provided in this section. (Ord. 356 §§ 1, 2, 1979)

**2.20.040 Chief of police exempt.**

Pursuant to RCW 41.12.050, the chief of police shall be excluded from the civil service, and consistent with MMC [2.16.030](#) shall be appointed by the city manager. (Ord. 477 § 6, 1988)

**2.20.050 Appointment of secretary and chief examiner.**

The secretary and chief examiner shall be appointed as a result of competitive examination, which examination may either be original and open to all properly qualified members of the public or promotional, and limited to persons already in the service of the city. The secretary and chief examiner need not be a citizen of the city. (Ord. 578 § 1, 1993)

**2.20.060 Probationary periods.**

The probationary period authorized by RCW 41.12.100 shall be 12 months of full-time service from the date of graduation from the Washington State Criminal Justice Training Commission Academy. Minor absences due to vacations, annual military leave, illness and similar causes shall not be construed as interrupting the probationary period. If an absence or absences are considered to be excessive the city may apply for and the secretary will approve for good cause shown a departmental request for interruption of the probationary period to a total probationary period not to exceed 18 months in length dating from the date of graduation from the academy. (Ord. 794 § 2, 2006)