

**CITY OF MEDINA
RESOLUTION NO. 396**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MEDINA,
WASHINGTON SETTING FORTH FEE REQUIREMENTS FOR VARIOUS
SERVICES, PERMITS AND APPLICATIONS WITHIN THE CITY

WHEREAS, the Council desires to list all of the fees for various services, permits and applications within the City in a single document; and

WHEREAS, fees must be reevaluated and adjusted regularly; and

WHEREAS, the Washington State Legislature passed E2SHB 1622, which increased the fees to be paid to the State Building Code Council effective July 1, 2018; **NOW THEREFORE**,


BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEDINA that the attached FEE SCHEDULE shall take effect within the City of Medina, Washington on July 1, 2018.

ADOPTED by the City Council of the City of Medina on this 11th day of June 2018.



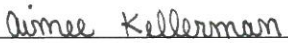
Cynthia Adkins, Mayor

Approved as to form:
Office of the City Attorney



Scott M. Missall, City Attorney
Ogden Murphy Wallace, PLLC

Attest:



Aimee Kellerman, City Clerk



CITY OF MEDINA
DRAFT FEE SCHEDULE
Resolution No. 396
 Effective Date: July 1, 2018

FEE TYPE	AMOUNT	MMC SECTION
Chapter 1.15		
Appeal of a Notice of Violation	\$1,000.00, refundable if NOV reversed by hearing examiner	Section 1.15.220
Chapter 2.48		
Audio Duplications	First CD: No Charge Subsequent CD's: \$5.00 each	Section 2.48.100
Construction Blueprints and Plan Copies	Actual Vendor Cost	Section 2.48.100
Copies	\$0.15 per page	Section 2.48.100
City Maps <i>Black & White 18 X 38</i>	\$5.00	Section 2.48.100
City Maps <i>Color 18 X 38</i>	\$20.00	Section 2.48.100
Ordinances, Resolutions & Notices of Decision	First Copy Free; Subsequent Copies \$0.15 per page	Section 2.48.100
Paper Copies Scanned to Electronic Format	\$0.15 per page	Section 2.48.100 <i>(ref. WAC 44-14-07003)</i>
Chapter 2.78		
Hearing Examiner Fee	\$2,500.00	Section 2.78.120
Reconsideration of a Hearing Examiner Decision	\$500.00 plus hourly fee for hearing examiner	Section 2.78.090
Chapter 3.64		
Accident Reports/ Incident Reports	\$0.15/page \$0.15/page	Section 3.64.010
Fingerprinting – Resident	\$15.00 first card and \$5.00 for each additional card	Section 3.64.010
Fingerprinting – Non-resident	\$20.00 first card and \$10.00 for each additional card	Section 3.64.010
Chapter 4.01		
Case Filing	\$31.00 per case	Section 4.01.120
Certifying any document on file	\$5.00 per document, plus \$0.10 per page for copies	Section 4.01.120
Day Detention	\$10.00 per day, unless another amount is set by Court order	Section 4.01.120
Duplication of part or all of the electronic tape of a proceeding	\$10.00 per tape	Section 4.01.120

FEE TYPE	AMOUNT	MMC SECTION
Electronic Home Detention	\$25.00 set-up, plus \$105.00 per week, unless another amount is set by Court order	Section 4.01.120
Failure to Respond	\$25.00 for parking cases \$52.00 for infraction cases	Section 4.01.120
Juror Service Fee	\$10.00 per day, plus mileage in the amount set by RCW 43.03.060	Section 4.01.110
Non-Sufficient Funds Fee for Returned Checks	\$25.00 per check	Section 4.01.120
Preparing the record of a case for appeal to Superior Court	\$40.00 per case, plus Superior Court Filing Fee	Section 4.01.120
Probation Fee	\$50.00 per month	Section 4.01.120
Proof of Insurance Card/Administrative Dismissal	\$25.00 per case	Section 4.01.120
Stop Payment Fee for Court Issued Checks	\$25.00 per check	Section 4.01.120
Transcript of Judgment	\$6.00 per judgment	Section 4.01.120
Vehicle Impound Hearing Fee	\$31.00 per case	Section 4.01.120
Witness Fee	\$10.00 per day, plus mileage in the amount set by RCW 43.03.060. Expert witnesses may be paid in excess of this amount only upon prior agreement between the City and the Expert Witness.	Section 4.01.100
Work Release	\$25.00 set-up, plus \$20.00 per day, unless another amount is set by Court order	Section 4.01.120
Chapter 5.04		
Cable Franchise	Negotiated with Franchisee	Section 5.08.060
Chapter 6.04		
Animal Impound and Redemption Fees	Fees as adopted by King County Code Title 11	Section 6.04.030
Cat License (Lifetime) <i>spayed/neutered</i>	\$20.00	Section 6.04.040
Cat License (Lifetime) <i>unspayed/unneutered</i>	\$36.00	Section 6.04.040
Senior Citizen: Cat License (Lifetime) <i>spayed/neutered</i>	\$12.00	Section 6.04.040
Senior Citizen: Cat License (Lifetime) <i>unspayed/unneutered</i>	\$25.00	Section 6.04.040
Dog License (Lifetime) <i>spayed/neutered</i>	\$30.00	Section 6.04.040
Dog License (Lifetime) <i>unspayed/unneutered</i>	\$60.00	Section 6.04.040

FEE TYPE	AMOUNT	MMC SECTION
Senior Citizen: Dog License (Lifetime) <i>spayed/neutered</i>	\$20.00	Section 6.04.040
Senior Citizen: Dog License (Lifetime) <i>unspayed/unneutered</i>	\$40.00	Section 6.04.040
Replacement Tag	\$5.00	Section 6.04.040
Service Animal License	No Charge	Section 6.04.040
Failure to Obtain License	\$25.00	Section 6.04.040
Chapter 8.06		
Temporary Noise Variance	\$200.00	Section 8.06.010
Technical Noise Variance	\$200.00 plus consultant fee	Section 8.06.010
Economic Noise Variance	\$200.00 plus consultant fee	Section 8.06.010
Chapter 8.12		
False Alarm Response Fee	1 st response – Free 2 nd response - \$50.00 3 rd response - \$100.00 4 th response - \$150.00 5 th response - \$200.00 6 th & subseq - \$250.00	Section 8.12.030
Chapter 8.16		
Pyrotechnics Display License	No charge	Section 8.16.045
Chapter 9.40		
Special Event Permit	\$50.00 non-refundable, plus cost for city personnel based on hourly rate (wages and benefits)	Section 9.40.050
Chapter 10.40		
Parking Permit for Designated Parking Areas	No charge for residents \$75.00 for non-residents	Section 10.40.060
Temporary Construction Parking Permit	\$150.00	Section 10.72.040
Chapter 10.72		
Construction Vehicle Parking Permit	See Temporary Construction Parking Permit	Section 10.72.030
Oversized Vehicle Permit	\$500.00	Section 10.72.010
Overweight Vehicle Permit	\$500.00	Section 10.72.010
Tracked, spiked, cleated, lugged vehicle permit	\$750.00	Section 10.72.020
Chapter 12.06		
Excavation/Trench Cut Right-of-way Permit	\$270.00 plus consultant fee	Section 12.06.040
Chapter 12.08		
Right-of-way Use Permit	\$270.00 plus consultant fee	Section 12.08.010

FEE TYPE	AMOUNT	MMC SECTION
Chapter 12.10		
Building Moving Permit	See Table A	Chapter 12.10
Chapter 12.36		
Garage Sale Permit	No charge	Section 12.36.010
Chapter 13.12		
Blanket Utility Permit	\$500.00, plus consultant fees	Section 13.12.040
Chapter 18.04		
Environmental Exemption (SEPA)	\$100.00	Section 18.04.010
Environmental Threshold Determination (SEPA)	\$700.00 plus consultant fee	Section 18.04.010
Environmental Impact Statement	Staff hourly fee, plus consultant fee	Chapter 18.04.010
Chapter 18.12		
Critical Areas Review	\$135.00 plus consultant costs	Chapter 18.12
Public Agency and Utility Exception	\$2,000.00 plus consultant fee	Section 18.12.120
Reasonable Use Exception	\$2,000.00 plus consultant fee	Section 18.12.130
Title 19		
Telecommunication ROW Use Authorization	\$500.00 at submittal plus \$2,500 if accepted for negotiations	Section 19.04.020
Telecommunication Franchise Agreement	\$500.00 at submittal plus \$2,500 if accepted for negotiations	Section 19.06.020
Facilities Lease	\$500.00 at submittal plus \$2,500 if accepted for negotiations	Section 19.08.020
Title 20		
Construction Permits		
Building Permits	See Table A	Section 20.40.040
Mechanical Permits	See Table B	Section 20.40.040
Grading & Drainage Permits	See Table C	Section 20.40.040
Plumbing Permits	See Table D	Section 20.40.040
Assignment of Building Address	\$250.00	Section 20.42.010
Re-Roof Permit	\$175.00	
Temporary Occupancy Permit	\$400.00 plus consultant fees	Section 20.40.100
Construction Mitigation Plans		
Code of Conduct	None	Sections 20.70.030 & 15.20.010
Tailored Construction Mitigation Plan – Level 1	\$370.00 plus consultant fees	Sections 20.71.040 & 15.20.010
Tailored Construction Mitigation Plan – Level 2	\$1,800 plus consultant fees	Sections 20.72.080 & 15.20.010
Tailored Construction Mitigation Plan - Revision	\$370.00 plus consultant fees if revision is staff approved; plus \$780 if revision is planning commission approved	Section 15.20.060

FEE TYPE	AMOUNT	MMC SECTION
<i>Tree Activity Permits</i>		
Hazard Tree Evaluation	\$360.00 per tree	Section 20.52.200
Administrative Tree Activity Permit per MMC 20.52.150	\$50.00	Section 20.52.310 & 20.70.050
Administrative Tree Activity Permit per MMC 20.52.130	Consultant fee when no tree is removed and a building permit is associated with development \$300.00 plus consultant fees when a tree is removed and a building permit is associated with development \$500.00 when no building permit is associated	Section 20.52.310 & 20.70.050
Administrative ROW Tree Activity Permit	\$750.00 plus consultant fee	Section 20.52.310 & 20.71.050
Non-administrative ROW Tree Activity Permit	\$1,500 plus consultant fee	Section 20.52.310 & 20.72.040 and 20.72.050
<i>Zoning Permits</i>		
Zoning Code Interpretation	\$750.00	Section 20.10.050
Accessory Dwelling Unit Registration Fee	\$175.00, plus consulting fees	Section 20.70.070
Temporary Use Permit	\$500.00 plus consultant fee	Section 20.70.060 & Chapter 20.35
House Trailer Occupancy Permit	\$10.00	Section 20.31.030
Adult Family Home Permit	No charge	
Family Day Care Permit	No charge	
Minor Deviations	\$750.00 plus consultant fees	Section 20.71.010
Administrative Variance Permit	\$750.00 plus consultant fees	Section 20.71.020
Administrative Special Use Permit	\$750.00 plus consultant fees	Section 20.71.030
Non-administrative Conditional Use Permit	\$2,000.00 plus consultant fee	Section 20.72.010
Non-administrative Special Use Permit	\$2,000.00 plus consultant fee	Section 20.72.010
Historical Use Permit & Amendments	\$2,000.00 plus consultant fees	Section 20.72.020 & Chapter 20.33
Non-administrative Variance	\$2,000.00 plus consultant fee	Section 20.72.030
Site Plan Review	\$1,150.00 plus consultant fees	Section 20.72.040
Site Plan Review Exemption	\$750.00 plus consultant fees if exemption approved; \$1,150 plus consultant fees if site plan review is required	Section 20.72.040

FEE TYPE	AMOUNT	MMC SECTION
Revision of Site Plan	\$500.00, plus consultant fees	Section 20.72.040
Reclassification of Zoning District	\$2,200.00 plus consultant fees	Section 20.72.050
<i>Divisions of Land</i>		
Lot Line Adjustment	\$775.00 plus consultant fee	Section 20.73.060
Short Subdivision/ Revision to an approved Short Subdivision	\$2,100.00 plus consultant fee	Section 20.73.060
Preliminary Subdivision/ Revision to an approved Subdivision	\$5,520 + 100 per lot plus consultant fee	Section 20.73.060
Final Subdivision	\$1,400 plus consultant fee	Section 20.73.060
<i>Shoreline Permits</i>		
Substantial Development Permit	\$2,200.00 plus consultant fee	Section 20.72.110
Shoreline Conditional Use Permit	\$2,200.00 plus consultant fee	Section 20.72.120
Shoreline Variance	\$2,200.00 plus consultant fee	Section 20.72.130
Revision to a Shoreline Permit	\$500.00 plus consultant fee	Section 20.72.110
Shoreline Exemption	\$200.00	Chapter 20.80
Shoreline Master Program Interpretation	\$750.00	Chapter 20.80
<i>Appeals</i>		
Administrative Appeal	\$1,200.00	Section 20.80.230
<i>Legislative</i>		
Comprehensive Plan Amendment Fee	\$4,000.00	Section 20.83.070
<i>Other</i>		
Concealed Weapon Permit	\$48.00 Original \$32.00 Renewal \$42.00 Late Renewal \$10.00 Replacement	RCW 9.41.070
Criminal History Request – Certified Letter	\$20.00	
Notary Service	\$10.00 per notarial act/stamp	WAC-308-30-020
Passport Acceptance Fee	\$25.00 per application	22 USC 214
Permit Replacement	\$100.00	Section 3.64.010
Sign Impound Fee	\$25.00	Section 3.64.010
Sign Permit	See Building Permit Fees and Conditional Use Permit Fees	
Permit Technology Fee for Software	\$19.75 per each permit	
Credit Card Fee (applicable when credit card used to pay development fees)	3 percent of total charge	Section 3.64.010

TABLE A – BUILDING PERMIT FEES

TOTAL VALUATION	FEE
\$1.00 TO \$500.00	\$33.50
\$501.00 TO \$2,000.00	\$33.50 for the first \$500.00, plus \$4.25 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 TO \$25,000.00	\$97.25 for the first \$2,000.00 plus \$19.55 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
\$25,001.00 TO \$50,000.00	\$546.90 for the first \$25,000.00 plus \$14.60 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,001.00 TO \$100,000.00	\$911.90 for the first \$50,000.00 plus \$9.94 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,001.00 TO \$500,000.00	\$1,408.90 for the first \$100,000.00 plus \$7.95 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00
\$500,001.00 TO \$1,000,000.00	\$4,588.90 for the first \$500,000.00 plus \$6.63 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 to \$5,000,000.00	\$7,903.90 for the first \$1,000,000.00 plus \$4.44 for each additional \$1,000.00 or fraction thereof
\$5,000,001.00 AND over	\$25,663.90
DEMOLITION OF EXISTING STRUCTURE.....	\$133.00 PLUS BUILDING OFFICIAL HOURLY FEE
PERMIT EXTENSION PRIOR TO ISSUANCE.....	\$75.00 PER WRITTEN REQUEST
RELOCATE/ MOVE A BUILDING INTO CITY.....	\$133.00 PLUS BUILDING OFFICIAL HOURLY FEE
INITIAL PLAN REVIEW.....	65% OF PERMIT FEE
ADDITIONAL REVIEW OF CORRECTIONS, REVISIONS.....	BUILDING OFFICIAL HOURLY FEE
REVIEW OF DEFERRED ITEMS.....	BUILDING OFFICIAL HOURLY FEE
ONE INSPECTION & ONE RE-INSPECTION.....	INCLUDED IN PERMIT FEE
ADDITIONAL RE-INSPECTIONS FOR COMPLIANCE.....	CONSULTANT AND/ OR BUILDING OFFICIAL HOURLY FEE
WORK NOT READY FOR INSPECTION WHEN SCHEDULED.....	CONSULTANT AND/ OR BUILDING OFFICIAL HOURLY FEE
INSPECTIONS FOR WHICH NO FEE IS SPECIFIED.....	CONSULTANT AND/ OR BUILDING OFFICIAL HOURLY FEE
PERMIT RENEWAL FEE.....	\$100.00 OR 25% OF PERMIT FEE, WHICH EVER IS GREATER
WORK STARTED WITHOUT A PERMIT.....	FEE IN THE AMOUNT OF PERMIT FEE, BUT NOT LESS THAN \$133.00
BUILDING OFFICIAL HOURLY RATE.....	\$71.16
STATE SURCHARGE FEE.....	RESIDENTIAL BUILDING PERMITS: \$6.50 fee for each building permit, plus an additional surcharge of \$2.00 for each residential unit after the first unit.
	COMMERICAL BUILDING PERMITS: \$25.00

A DEPOSIT FOR CONSULTANT COSTS MAY BE
REQUIRED PER CHAPTER 20.14 MMC.....

for each building permit, plus an additional
surcharge of \$2.00 for each residential unit
after the first unit.

To Be Determined

TABLE B - MECHANICAL PERMIT FEES

TYPE OF PERMIT		FEE
BASE FEE		
Issuance of each permit		\$43.00
Issuance of supplemental permit, for which original permit expired		Same as new
Land use site review fee (where applicable)		\$100.00
Sound Testing fee (where applicable)		\$300.00
UNIT FEE SCHEDULE Includes Installation and Relocation		
Furnace/ Central Heating System	150,000 BTU or less Forced air system	\$30.00 each
	150,000 BTU or less re-circulating hot water system (including vents and flues)	\$55.50 each
	Greater than 150,000 BTU	See Table A
Hot Water Heating System		\$ 30.00 each
Heat Pump/ Air conditioning		\$55.50 each
Suspended, recessed wall or floor-mounted heater unit/ fireplace, log lighter		\$30.00 each
Boilers and any other single unit or system with an input in excess of 150,000 BTU		See Table A
Exhaust fan or appliance vent		\$30.00 each
Solar, geothermal, wind and similar mechanical systems		See Table A
Other appliances, piece of equipment or system which is regulated by this code but not set forth in this schedule , or for which no other fee is listed		\$30.00 each
OTHER FEES		
Plan review		See Table A
Additional re-inspections		\$30.00 per inspection
Additional review of corrections, revisions, or additions		Building Official hourly fee
Work not ready for inspection when scheduled		\$45.00
Fees above include final inspection and one final re-inspection		

TABLE C – GRADING & DRAINAGE PERMIT

TOTAL YARDS	FEE
25 TO 100 cubic yards	\$250.00 plus consultant costs
101 TO 2,000 cubic yards	\$250.00 for the first 100 yards and \$24.50 for each additional 100 cubic yards or fraction thereof, to and including 2,000 cubic yards; plus consultant costs
2,001 cubic yards and up	\$715.50 for the first 2,000 cubic yards and \$25.00 for each additional 100 cubic yards or fraction thereof; plus consultant costs
<p>FEES ABOVE INCLUDE FINAL INSPECTION AND ONE FINAL RE-INSPECTION ADDITIONAL INSPECTIONS, INCLUDING WET SEASON TESC INSPECTIONS, ARE CHARGED AT THE CONSULTANT COSTS INSPECTIONS FOR WHICH NO FEE IS SPECIFICALLY INDICATED ARE CHARGED AT THE CONSULTANT COSTS A DEPOSIT FOR CONSULTANT COSTS IS REQUIRED PER CHAPTER 20.14 MMC</p>	

TABLE D - PLUMBING PERMIT FEES

TYPE OF PERMIT	FEE
BASE FEE	
Issuance of each permit	\$43.00
Issuance of supplemental permit, for which original permit expired	Same as new
FIXTURE FEE SCHEDULE	
All plumbing fixtures	\$ 30.00 each fixture
OTHER FEES	
Re-inspections	\$45.00 per inspection
Work not ready for inspection when scheduled	\$45.00
Fees above include rough-in inspection and final inspection	