



MEDINA, WASHINGTON

MEDINA CITY COUNCIL REGULAR MEETING

Virtual/Teleconference
Monday, September 14, 2020
4:00 PM

MAYOR
JESSICA ROSSMAN

DEPUTY MAYOR
CYNTHIA F. ADKINS

COUNCIL MEMBERS
ROGER FREY
JENNIFER GARONE
HARINI GOKUL
ALEX MORCOS
BOB ZOOK

CITY MANAGER
MICHAEL SAUERWEIN

CITY ATTORNEY
SCOTT MISSALL

CITY CLERK
AIMEE KELLERMAN

MINUTES

1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Rossman called the regular meeting to order at 4:00 PM.

City Council Present via MS Teams: Adkins, Frey, Garone, Gokul, Morcos, Zook, and Mayor Rossman

Council Members Absent: None

Staff Present via MS Teams: Sauerwein, Missall, Wilcox, Nations, Osada, Scherf, Ketter, Keyser, and Kellerman

2. APPROVAL OF MEETING AGENDA

ACTION: By consensus, Council approved the meeting agenda as presented.

3. PUBLIC COMMENT PERIOD

Mayor Rossman opened the public comment period at 4:02 PM. City Clerk Aimee Kellerman read the following public comment into the record:

- Rebecca Johnston regarding hours of operation for powered equipment such as leaf blowers, lawnmowers, etc.

Mayor Rossman closed the public comment period at 4:04 PM.

4. PRESENTATIONS

4.1 King County Council Chair Claudia Balducci will address the Council

King County Council Chair Claudia Balducci responded to questions she received from City Manager Sauerwein. She responded regarding King County's response to COVID-19. For the most up to date information on the novel Coronavirus visit www.kingcounty.gov/depts/health/covid-19. Metro Buses are running at about 85 percent pre-COVID levels. Several lines have been suspended or are running at reduced frequency. She also responded to questions regarding the ballot measures regarding the King County Sheriff's Office.

4.2 Reports and announcements from Park Board, Planning Commission, Emergency Preparedness, and City Council.

Park Board Chair Sarah Gray announced that the Christmas Ships are cancelled this year and Park Board has not yet determined what community events will be happening in December. She also reported that Park Board voted on the youth advisor position and voted unanimously to have only one youth advisor appointed to the Park Board with a one-year term. Park Board also voted unanimously to change the park rules at Medina Park pertaining to the off-leash area and keeping the play area to on-leash only.

ACTION: Motion Adkins to put revision of dog park rules on a future meeting agenda for possible action and requested that City Manager Sauerwein and City Attorney Missall come up with language revisions as requested from Park Board. This was seconded by Zook and carried by a 7:0 vote.

Chief Burns reported that there is an Emergency Preparedness meeting on Tuesday, September 15 from 4:00 p.m. to 5:00 p.m. via Zoom.

5. CONSENT AGENDA

ACTION: Motion Zook second Morcos and carried by a 7:0 vote; Council approved the Consent Agenda.

5.1 July/August 2020, Check Register

Recommendation: Approve.

Staff Contact: Julie Ketter, Finance Director

5.2 Draft City Council Meeting Minutes of:

a) May 25, 2020 and;

b) July 13, 2020.

Recommendation: Adopt Minutes.

Staff Contact: Aimee Kellerman, CMC, City Clerk

- 5.3 Approved Park Board Meeting Minutes of:
a) February 11, 2020;
b) May 19, 2020; and
c) June 15, 2020.
Recommendation: Receive and file.
Staff Contact: Dawn Nations, Deputy City Clerk
- 5.4 Approved Planning Commission Meeting Minutes of:
a) February 25, 2020;
b) May 26, 2020; and
c) June 23, 2020.
Recommendation: Receive and file.
Staff Contact: Amber Taylor, Development Services Coordinator
- 5.5 2020 Childhood Cancer Awareness Proclamation
Recommendation: Approve.
Staff Contact: Aimee Kellerman, CMC, City Clerk
- 5.6 September 2020 National Recovery Month Proclamation
Recommendation: Approve.
Staff Contact: Aimee Kellerman, CMC, City Clerk
- 5.7 Park Board Appointment Confirmation
Recommendation: Approve.
Staff Contact: Aimee Kellerman, CMC, City Clerk
- 5.8 Park Board Youth Membership Ordinance
Recommendation: Adopt Ordinance No. 986
Staff and City Council Contact: Michael Sauerwein, City Manager, Jessica Rossman, Mayor, and Scott Missall, City Attorney

6. LEGISLATIVE HEARING

- 6.1 Ordinance Amending MMC 12.24 to Establish Rules Applying to All Public Tennis Courts
Recommendation: Discussion item and direction.
Staff Contact: Michael Sauerwein, City Manager, Ryan Osada, Public Works Director and Emily Miner, Assistant City Attorney

City Manager Michael Sauerwein gave a brief background on the proposed code amendments. The proposed code amendment includes establishing a 90-minute time limit and prohibiting individuals, clubs, and organizations from occupying the courts for compensation. Council asked questions and staff responded.

Mayor Rossman opened the legislative hearing at 4:42 p.m. There were no speakers. Mayor Rossman closed the legislative hearing at 4:59 p.m.

ACTION: Council directed staff to create sign up sheets in 90-minute increments for each tennis courts as well as signage that courts are for racket games only. This will be re-evaluated at the end of 2021.

7. PUBLIC HEARING

7.1 Adoption of Stormwater Code Amendments

Recommendation: Adopt Ordinance No. 987.

Staff Contact: Ryan Osada, Public Works Director, Emily Miner Assistant City Attorney and Stacey Clear, Stormwater Consultant

Assistant City Attorney Emily Miner gave a brief presentation on the proposed City of Medina Stormwater code amendments. The City is required to inspect private stormwater facilities to ensure that the water that's going into Lake Washington is clean and managed in a way that all the pollutants are taken out of it. Inspections are expected to begin in September/October 2020. Council asked questions and staff responded.

Mayor Rossman opened the public hearing at 5:57 p.m. There were no speakers. Subsequently, the public hearing was closed.

ACTION: Motion Adkins second Morcos and carried by a 5:2 (Garone and Frey dissented) vote; Council adopted Ordinance No. 987.

ACTION: Council directed staff to facilitate connecting residents with contractors for inspections.

7.2 Preliminary 2021 Budget Hearing

Recommendation: Discussion items and take public testimony.

Staff Contact: Julie Ketter, Finance Director

Director of Finance Julie Ketter gave a presentation on the preliminary 2021 Budget.

Mayor Rossman opened the public hearing at 6:33 p.m. There were no speakers. Subsequently, the public hearing was closed.

ACTION: Discussion item only; no action taken.

At this time (6:36 p.m.), Council took a brief 10-minute break.

8. CITY BUSINESS

8.1 Tree Permit Process - Education and Enforcement

Recommendation: Discussion item only.

Staff Contact: Steve Wilcox, Development Services Director

Director of Development Services gave a presentation on the tree permit process. Council asked questions and staff responded.

ACTION: Discussion item only; no action taken.

8.2 Resolution Setting Legislative Hearing to Consider Future Street Vacation

Recommendation: Adopt Resolution No. 412.

Staff Contact: Ryan Osada, Public Works Director and Scott Missall, City Attorney

City Attorney Scott Missall reported that a resident has petitioned the City for a street vacation and gave a brief outline of the proposed process for consideration of the petition.

ACTION: Motion Adkins second Frey and carried by a 7:0 vote; Council adopted Resolution No. 412 setting a Legislative Hearing to consider a future street vacation at the November 9 City Council meeting.

8.3 City Council Goals and Workplan

Recommendation: Finalize the City Council's Goals and 2021 Workplan.

Staff Contact: Michael Sauerwein, City Manager

City Manager Michael Sauerwein gave a brief review of the City Council Goals and Workplan from the City Council mini retreat.

ACTION: Motion Adkins second Frey and carried by a 7:0 vote; Council adopted the City Council Goals and 2021 Workplan as presented.

9. CITY MANAGER'S REPORT

9.1 Police, Development Services, Finance, Central Services, Public Works

Director of Public Works Ryan Osada reported on activities in the Public Works department and gave an introduction of new Public Works employee Michael Holly.

Police Chief Burns reported on activities in the Police department.

Director of Development Services gave a report on activities in Development Services.

City Manager Michael Sauerwein gave a summary of his report.

10. REQUESTS FOR FUTURE AGENDA ITEMS AND COUNCIL ROUND TABLE

10.1 Leaf Blower Regulation

Recommendation: Discussion item only.

Staff Contact: Michael Sauerwein, City Manager

Council discussed leaf blowers and powered equipment.

ACTION: Council directed staff to add code amendments related to noise, narrowing the scope to limiting hours of operation for sounds created by power equipment to a future meeting.

11. PUBLIC COMMENT

Mayor Rossman opened public comment at 8:22 p.m. There were no speakers. Subsequently, public comment was closed.

12. EXECUTIVE SESSION

RCW 42.30.110(1)(i)

To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.


ACTION: No action was taken following Executive Session.

13. ADJOURNMENT

Motion Morcos second Adkins; Council adjourned the meeting at 8:43 p.m.


Jessica Rossman, Mayor

Attest:


Aimee Kellerman, City Clerk