



MEDINA, WASHINGTON

MEDINA CITY COUNCIL
REGULAR MEETING
Virtual/Teleconference
Monday, May 11, 2020
4:00 PM

MAYOR
JESSICA ROSSMAN

CITY MANAGER
MICHAEL SAUERWEIN

DEPUTY MAYOR
CYNTHIA F. ADKINS

CITY ATTORNEY
SCOTT MISSALL

COUNCIL MEMBERS
ROGER FREY
JENNIFER GARONE
HARINI GOKUL
ALEX MORCOS
BOB ZOOK

CITY CLERK
AIMEE KELLERMAN

MINUTES

INCIDENT COMMANDER COVID-19 (Coronavirus) Briefing - 4:00 PM

City Council Present via MS Teams: Adkins, Frey, Garone, Morcos, Zook, and Mayor Rossman

City Council Absent: Gokul

Staff Present via Zoom: Sauerwein, Missall, Osada, Burns, Scherf, Wilcox, Ketter, Keyser, Nations, and Kellerman

COVID-19 (Coronavirus) Update - Chief Burns

Chief Burns gave a brief update on the novel COVID-19 (Coronavirus) pandemic. We are currently in "Phase 1" of Governor Inslee's "Safe Start" re-opening plan, which allows some recreational activities including day use at state parks, playing golf, fishing and hunting (social distancing rules apply) Governor Inslee announced the formation of three advisory groups to assist with the reopening of the state:

- Public Health and Healthcare Systems Task Force: it will address testing, contact tracing, preparing for a second wave event, and other medically related issues
- Work and Economic Recovery Task Force: addressing phased recovery efforts, business and worker assistance
- Social Support Task Force: addressing basic human services, increased equity in vulnerable populations and peoples of color

Decisions on the timing of the phases will be based on multiple indicators, available at the state's COVID-19 Risk assessment dashboard. State guidance is also being developed on details to safely bring staff back to work.

The CDC has issued detailed guidance to help organizations understand best cleaning practices and make a specific plan for their public spaces. They also provide additional sector-specific guidance for keeping the public and staff safe.

CITY COUNCIL REGULAR MEETING

1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Rossman called the regular meeting to order at 4:10 p.m.

City Council Present via MS Teams: Adkins, Frey, Garone, Gokul (in at 4:50 p.m.)
Morcos, Zook, and Mayor Rossman

City Council Absent: None

Staff Present via MS Teams: Sauerwein, Missall, Osada, Burns, Scherf,
Keyser, Wilcox, Ketter, Nations, Zana, Miner,
and Kellerman

2. APPROVAL OF MEETING AGENDA

By consensus, the meeting agenda was approved as presented.

3. PUBLIC COMMENT PERIOD

City Clerk Aimee Kellerman received two public comments by email and read them into the record.

- Mac Johnston regarding bike riders blowing through stop signs and not obeying the rules of the road.
- Sarah Oltjen regarding increased use of people using Fairweather Park and surrounding trails for purposes other than what the parks were intended for such as drug use, teen drinking, and a bathroom.

4. PRESENTATIONS

- 4.1 Reports and announcements from Park Board, Planning Commission, Emergency Preparedness, and City Council.

Park Board Chair Sarah Gray reported that the Park Board will hold their first virtual meeting since the Stay Home, Stay Healthy order on Tuesday, May 19 at 4:00 p.m.

- 4.2 2020 Land Use Planning Legislation by Stephanie Keyser, Planning Manager.

Planning Manager Stephanie Keyser reported that Planning Commission did not meet in March or April. They will be having their first virtual meeting on Tuesday, May 26 at 2:00 p.m. The meeting will include discussion on the Planning Commission Work Plan, possible changes and updates to milestones. She will report back to Council at a future meeting with changes and provide new timelines.

She noted that the with the changes in the legislation that dates for the Comp Plan and Shoreline Master Program have been pushed out. The Comp Plan is now due June 30, 2024 and Shoreline Master Program (SMP) is due June 30, 2028.

HB-2343 allows cities to decide which code improvements they would like to adopt based on what will work best for their jurisdiction. Under this bill Medina could remove the owner occupancy requirement for ADU's which currently requires the property owner to live on site if they have an ADU, and to remove the minimum square footage requirement for ADU's, which is currently at 300 square feet.

SB-6617 is a mandatory change that requires cities to remove the on-site parking requirement for ADU's within ¼ mile of a major transit stop, thereby allowing the cars to park on the street. The bill has a provision that if cities can provide evidence that they don't have enough space to support the extra cars that will be parked on the street, they can continue to require the parking on site. Evidence would include doing a parking study. If no action is taken, the bill will go into effect on July 1, 2021 and will supersede any regulations that conflict with the bill.

4.3 Medina Police Patrol Priorities and Philosophy by Chief of Police Stephen Burns.

Police Chief Burns gave a presentation on police patrol priorities and philosophy. He noted that priorities are local data driven. He gave an overview on how input provided from officers, residents, Council and staff help drive the priorities and philosophy of the police department.

4.4 State Route 520 Impacts on Fairweather Park by Chief of Police Stephen Burns, Director of Public Works Ryan Osada and City Manager Michael Sauerwein.

Police Chief Burns gave a presentation on State Route 520 Impacts on Fairweather Park. Discussion included public urination/defecation, drug use, drug paraphernalia, and trash. Options discussed for reducing access included fencing/gates, adding a bathroom or porta potty, security cameras, additional signage, as well as security guards or park rangers.

Council discussed the pros and cons of the options provided.

ACTION: Motion Morcos to install a porta potty immediately in a visible location. This was seconded by Zook.

ACTION: Motion Zook to amend motion to include "and to develop metrics for evaluating impacts of porta potty." This was seconded by Gokul and carried by a 7:0 roll call vote.

ACTION: Motion Adkins to postpone main motion to the May 26, 2020 City Council meeting to give staff time to research where porta potties could be installed and respond back to the different options discussed. This was seconded by Garone and carried by a 7:0 roll call vote.

5. CONSENT AGENDA

ACTION: By consensus the Consent Agenda was approved.

- 5.1 April 2020, Check Register
Recommendation: Approve.
Staff Contact: Julie Ketter, Finance Director
- 5.2 Draft City Council Meeting Minutes of April 13, 2020
Recommendation: Adopt Minutes.
Staff Contact: Aimee Kellerman, CMC, City Clerk
- 5.3 Contract Approval with Lakeside Industries for 2020 Overlay Project
Recommendation: Approve.
Staff Contact: Ryan Osada, Public Works Director
- 5.4 First Amendment to Medina/Hunts Point Interlocal Agreement for Emergency Management Services
Recommendation: Approve.
Staff Contact: Stephen Burns, Chief of Police
- 5.5 Proclamation in Recognition of National Police Week and Peace Officer Memorial Day
Recommendation: Approve.
Staff Contact: Stephen Burns, Chief of Police
- 5.6 Proclamation in Recognition of National Safe Boating Week
Recommendation: Approve.
Staff Contact: Michael Sauerwein, City Manager

6. LEGISLATIVE HEARING

None.

7. PUBLIC HEARING

None.

8. CITY BUSINESS

8.1 MCI Metro Franchise

Recommendation: Discussion item only.

Staff Contact: Emily Miner, Assistant City Attorney

Assistant City Attorney Emily Miner gave a summary of an application the city received for a new right-of-way franchise from MCImetro Access Transmission Services Corp. for a telecommunication (fiber optic) system in Medina. MCImetro requested a limited area franchise of approximately 2,586 feet, along the west side of NE 84th Street and the north side of NE 10th Street to the existing antenna in the parking lot of St. Thomas Church. The installation is proposed to be entirely underground. The franchise agreement and proposed code amendments will come back to Council at the June 8 City Council meeting for action.

ACTION: Discussion item only; no action taken.

9. CITY MANAGER'S REPORT

9.1 Police, Development Services, Finance, Central Services, Public Works, City Attorney

Police Chief Burns gave a brief update on activities in the police department.

Director of Development Services Steve Wilcox reported on activities in Development Services.

Director of Finance Julie Ketter gave a brief report on city finances.

Director of Public Works Ryan Osada reported that Medina Beach Park bathrooms have remained opened during the COVID-19 pandemic and the Medina Park bathrooms will reopen on Wednesday, May 13. The bathrooms will be cleaned four days a week.

City Manager Michael Sauerwein reported that the City Council Retreat has been rescheduled from May 16 to June 22nd. This will be a virtual mini retreat from 4:00 p.m. to 6:00 p.m.

10. REQUESTS FOR FUTURE AGENDA ITEMS AND COUNCIL ROUND TABLE

Council directed staff to cancel the weekly Incident Commander Reports and move them to align with the regular city council meetings. The weekly written reports will continue to be sent out to Council and GovDelivery, as well as, posted on the City's website.

Council also directed staff to look at impacts and possible cut backs in expenditures given the city hall closure due to the COVID-19 pandemic at the upcoming Finance Committee meeting on June 15 and report back to Council.

11. PUBLIC COMMENT

None.

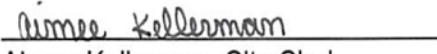
12. ADJOURNMENT

Motion Garone second Akins; Council adjourned the meeting at 8:00 p.m.



Jessica Rossman, Mayor

Attest:



Aimee Kellerman, City Clerk

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