



MEDINA, WASHINGTON

MEDINA CITY COUNCIL
SPECIAL AND REGULAR MEETING
Medina City Hall, Council Chambers
501 Evergreen Point Road, Medina
Monday, December 9, 2019
5:30 PM

MAYOR
CYNTHIA F. ADKINS

DEPUTY MAYOR
JESSICA ROSSMAN

COUNCIL MEMBERS
ROGER FREY
JENNIFER GARONE
DAVID LEE
ALEX MORCOS
SHEREE WEN

CITY MANAGER
MICHAEL SAUERWEIN

CITY ATTORNEY
SCOTT MISSALL

CITY CLERK
AIMEE KELLERMAN

MINUTES

SPECIAL MEETING

Mayor Adkins called the special meeting to order at 5:30 p.m.

City Council Present: Frey, Lee, Morcos, Rossman, Wen and Adkins

City Council Absent: Garone

Staff Present: None

ACTION: Motion Frey second Rossman; Council excused the absence of Council Member Garone.

Council moved into Executive Session at 5:33 p.m. for an estimated time of 30 minutes.

EXECUTIVE SESSION

ES-1: RCW 42.30.110 (1)(g)

To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and

when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public; and

ES-2: RCW 42.30.110 (1)(i)

To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence of the agency.

At 6:03 p.m. Mayor Adkins announced that Executive Session is extended for another 30 minutes.

ADJOURNMENT

Council moved to the regular meeting at 6:32 p.m..

ACTION: Motion Frey to approve City Manager Michael Sauerwein's second half bonus payout and adjust his compensation by 4% for fiscal year 2020. This was seconded by Council Member Wen and carried by a 5:1 (Garone absent) (Lee dissented) vote.

1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Adkins called the regular meeting to order in the Medina Council Chambers at 6:33 p.m.

City Council Present: Frey, Lee, Morcos, Rossman, Wen and Adkins

City Council Absent: Garone

Staff Present: Sauerwein, Missall, Burns, Ketter, Keyser, Osada, Wilcox, and Kellerman

Motion Morcos second Rossman, Council excused the absence of Council Member Garone.

2. APPROVAL OF MEETING AGENDA

By consensus, Council approved the meeting agenda as presented.

3. PUBLIC COMMENT PERIOD

Mayor Adkins opened the public comment period. There were no speakers. Subsequently, public comment was closed.

4. PRESENTATIONS

- 4.1 Reports and announcements from Park Board, Planning Commission, and Emergency Preparedness.

There were no reports.

- 4.2 2019 Accomplishments by Staff.

City Manager Michael Sauerwein presented on the top 10 accomplishments by staff in 2019.

5. CONSENT AGENDA

ACTION: By consensus Council approved the Consent Agenda.

- 5.1 Approved Park Board Meeting Minutes of October 21, 2019

Recommendation: Receive and file.

Staff Contact: Dawn Nations, Deputy City Clerk

- 5.2 Approved Planning Commission Meeting Minutes of October 22, 2019

Recommendation: Receive and file.

Staff Contact: Kristin McKenna, Development Services Coordinator

- 5.3 Draft City Council Meeting Minutes of:

- a) October 14, 2019 Regular Meeting;
- b) October 24, 2019 Joint City Council/Planning Commission Meeting;
- c) October 28, 2019 Study Session;
- d) November 12, 2019 Special and Regular Meeting; and
- e) November 18, 2019 Special Meeting.

Recommendation: Adopt Minutes.

Staff Contact: Aimee Kellerman, CMC, City Clerk

- 5.4 November 2019, Check Register

Recommendation: Approve.

Staff Contact: Julie Ketter, Finance Director

6. PUBLIC HEARING

- 6.1 Minor Text Amendments - Minor Deviation and Solar Panels

Recommendation: Adopt Ordinance No. 979.

Staff Contact: Stephanie Keyser, AICP, Planning Manager

Planning Manager Stephanie Keyser provided a summary of the proposed Minor Text Amendments.

Mayor Adkins opened the public hearing at 7:07 p.m. There were no speakers. Subsequently, public hearing was closed.

ACTION: Motion Morcos second Lee and carried by a 6:0 (Garone absent) vote; Council adopted Ordinance No. 979.

7. CITY BUSINESS

7.1 2020 Planning Commission Work Plan

Recommendation: Approve.

Staff Contact: Stephanie Keyser, AICP, Planning Manager

Planning Manager Stephanie Keyser provided a summary of the 2020 Planning Commission Work Plan.

ACTION: Motion Frey second Rossman and carried by a 6:0 (Garone absent) vote; Council approved the 2020 Planning Commission Work Plan.

7.2 2020 Final Budget and Salary Schedule

Recommendation: Adopt Ordinance No. 978.

Staff Contact: Julie Ketter, Finance Director

Finance Director Julie Ketter gave a brief review of the proposed 2020 budget and salary schedule.

ACTION: Motion Frey second Wen and carried by a 6:0 (Garone absent) vote; Council adopted Ordinance No. 978.

7.3 2019 Budget Amendment

Recommendation: Adopt Ordinance No. 980.

Staff Contact: Julie Ketter, Finance Director

Finance Director Julie Ketter gave a brief explanation of the 2019 budget amendment.

ACTION: Motion Lee second Frey and carried by a 6:0 (Garone absent) vote; Council adopted Ordinance No. 980.

8. CITY MANAGER'S REPORT

8.1 Police, Development Services, Finance, Central Services, Public Works

Police Chief Steve Burns reported on activities in the Police Department.

Finance Director reported on activities in the Finance Department

Director of Development Services reported on activities in the Development Services Department.

Public Works Director Ryan Osada reported on projects in the Public Works Department.

City Manager Michael Sauerwein gave a summary of his report.

9. PUBLIC COMMENT

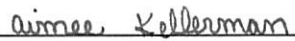
Mayor Adkins opened the public comment period at 7:53 p.m. There were no speakers. Subsequently, public comment was closed.

10. ADJOURNMENT

Motion Morcos second Frey, Council adjourned the meeting at 8:11 p.m.


Cynthia Adkins, Mayor

Attest:


Aimee Kellerman, City Clerk