



MEDINA, WASHINGTON

MEDINA CITY COUNCIL
SPECIAL MEETING
Medina City Hall, Council Chambers
501 Evergreen Point Road, Medina
Monday, July 22, 2019
5:30 PM

MAYOR
CYNTHIA F. ADKINS

DEPUTY MAYOR
JESSICA ROSSMAN

COUNCIL MEMBERS
ROGER FREY
JENNIFER GARONE
DAVID LEE
ALEX MORCOS
SHEREE WEN

CITY MANAGER
MICHAEL SAUERWEIN

CITY ATTORNEY
SCOTT MISSALL

DEPUTY CITY CLERK
DAWN NATIONS

MINUTES

1. STUDY SESSION - CALL TO ORDER / ROLL CALL

Mayor Adkins called the special meeting to order at 5:30 p.m. in the Medina Council Chambers.

City Council Present: Frey, Garone, Morcos (in at 5:35 p.m.) Rossman, Wen and Mayor Adkins

City Council Absent: Lee

Staff Present: Sauerwein, Missall, Burns, Osada, Wilcox, Ketter, and Nations

By consensus Council excused the absence of Council Member Lee.

2. PUBLIC COMMENT PERIOD

Mayor Adkins opened the public comment period at 5:31 p.m. There were no speakers. Subsequently, public comment was closed.

3. STUDY SESSION

3.1 2019 Comprehensive Solid Waste Management Plan

King County Strategic Planning Manager John Walsh gave a presentation on the 2019 Comprehensive Solid Waste Management Plan.

City Manager Michael Sauerwein reported that the Interlocal Agreement for the solid waste program will be brought to Council at their next meeting for adoption.

3.2 Special Use Permits

City Manager Sauerwein gave a summary on special event permits. Two small amendments have been made since its inception. One amendment was to clarify if a special event occurs on private property and the City incurs costs for police overtime or public works overtime, the City will pass the cost on to private property owners for reimbursement. Since the adoption the special use permit, several issues have been brought to the City's attention: parking, music being played, impacts on neighborhoods, and impacts on streets.

Sauerwein explained the difference between a special event permit and a park activity request form, with the difference being a party of 50 or more requires a special event permit and a party of 49 or less requires a park activity request form if the event is at one of the City parks.

Staff asked for direction on what changes Council would like in the special events permit and a new ordinance would be drafted for review and discussion at a future meeting.

Deputy Mayor Rossman summarized the structure and process of special event permits for both the City of Bellevue and City of Kirkland.

Rossman outlined direction and goals for staff to include in the updated ordinance: full cost recovery, including disposal of large volumes of garbage as well as personnel costs. Preserving the quality of life for residents that include managing expectations for parking for events and providing notice of upcoming issues (example: driveway blocked for fun run or walk-a-thon). Structure permits differently for community events, non-profits and corporate events. Include a reservation system for the picnic shelter at Medina Park with appropriate fees, not including Medina Beach Park. Events at Medina Beach Park to be treated as a special event and setting limits on size that preserves access to citizens and keeps impacts to the neighborhood at a minimum. Special events permit may include review by Planning Commission and Park Board for impacts if needed.

3.3 2020 A & B Preliminary Budgets

Council reviewed and discussed the 2020 preliminary B budget and directed staff to remove any cuts to the police department, which include maintaining lifeguards, fire, marine patrol, and police services provided to Hunts Point. They also directed the City Attorney to look at a recreational watercraft licensing tax for cost recovery toward marine patrol. Other direction includes: reduce expenditure or use of city attorney budget if feasible and reduce Central Services and Public Works by one full time employee each.

Lastly, Council discussed coffee with the Mayor/City Manager at Queen Bee Café and requested that the full Council be formally updated at regular meetings. Discussion also included changing how and when events are scheduled, such as Coffee with the Mayor/City Manager, Happy Hour, or any other city events.

4. ADJOURNMENT

Council adjourned the study session at 7:28 p.m.


Cynthia Adkins, Mayor

Attest:


Dawn Nations, Deputy City Clerk