



## MEDINA, WASHINGTON

MEDINA CITY COUNCIL  
SPECIAL AND REGULAR MEETING  
Medina City Hall, Council Chambers  
501 Evergreen Point Road, Medina  
Monday, July 8, 2019  
5:30 PM

**MAYOR**  
CYNTHIA F. ADKINS

**DEPUTY MAYOR**  
JESSICA ROSSMAN

**COUNCIL MEMBERS**  
ROGER FREY  
JENNIFER GARONE  
DAVID LEE  
ALEX MORCOS  
SHEREE WEN

**CITY MANAGER**  
MICHAEL SAUERWEIN

**CITY ATTORNEY**  
SCOTT MISSALL

**CITY CLERK**  
AIMEE KELLERMAN

## MINUTES

### A. STUDY SESSION - CALL TO ORDER / ROLL CALL

Mayor Adkins called the study session to order in the Medina Council Chambers at 5:30 p.m.

City Council Present: Lee, Morcos (in at 5:32 p.m.), Rossman, Wen and Mayor Adkins

City Council Absent: Frey and Garone

Staff Present: Sauerwein, Missall, Burns, Osada, Wilcox, Ketter, Nations, Keyser, Crickmore, Fischer, and Kellerman.

By consensus the Council excused the absence of Council Members Frey and Garone.

### B. PUBLIC COMMENT PERIOD

Mayor Adkins opened the Public Comment period at 5:30 p.m. There were no speakers. Subsequently, the Public Comment period was closed.

## **C. STUDY SESSION**

**Subject:** Budget A & B Presentation

**Recommendation:** Discussion item only; no action needed.

**Staff Contact:** Julie Ketter, Finance Director

Director of Finance presented on the proposed 2020 A and B budgets.

Mayor Adkins opened the Public Comment period at 6:13 p.m. The following individuals addressed the Council:

- Wilma Edmonds asked if the detailed budget sheets would be handed out to the public.
- Harini Gokul commented on seeking additional revenues and how not all cuts were equal across the departments.

Mayor Adkins closed the public commenter period at 6:27 p.m.

## **D. ADJOURNMENT**

Council adjourned to the regular meeting in the Medina Council Chambers at 6:30 p.m.

## **1. REGULAR MEETING - CALL TO ORDER / ROLL CALL**

Council Members Adkins, Frey, Garone, Lee, Morcos, Rossman and Wen

City Council Present: Lee, Morcos (in at 5:32 p.m.), Rossman, Wen and Mayor Adkins

City Council Absent: Frey and Garone

Staff Present: Sauerwein, Missall, Burns, Osada, Wilcox, Ketter, Nations, Keyser, Crickmore, Fischer, and Kellerman.

By consensus the Council excused the absence of Council Members Frey and Garone.

## **2. APPROVAL OF MEETING AGENDA**

**ACTION:** Motion Wen to postpone Agenda Item 6.1 Ordinances Amending Wireless Codes. There was no second and motion failed.

**ACTION:** Motion Morcos second Lee and carried by a 5:0 vote; Council approved the agenda as presented.

### 3. PUBLIC COMMENT PERIOD

Mayor Adkins opened the Public Comment period at 6:36 p.m. There were no speakers. Subsequently, the Public Comment period was closed.

### 4. PRESENTATIONS

- 4.1 Reports and announcements from Park Board, Planning Commission, and Emergency Preparedness.

Planning Commission Chair Shawn Schubring gave a brief update on the Planning Commission Work Program.

Police Chief Burns reported that the next EP meeting is scheduled for Tuesday, July 16; 5:00 p.m. to 6:30 p.m.

- 4.2 Shoreline Master Plan Amendments, by Stephanie Keyser, Planning Manager.

Planning Manager Stephanie Keyser gave a presentation on the Shoreline Master Plan Amendments. The presentation included mandatory changes, housekeeping changes, and adoption schedule.

### 5. CONSENT AGENDA

**ACTION:** By consensus, Council approved the Consent Agenda.

- 5.1 Approved Park Board Meeting Minutes of May 20, 2019

**Recommendation:** Receive and File.

**Staff Contact:** Dawn Nations, Deputy City Clerk

- 5.2 DRAFT City Council Meeting Minutes of:

a) Special and Regular Meeting, May 13, 2019; and

b) Regular Meeting, June 10, 2019.

**Recommendation:** Adopt Minutes.

**Staff Contact:** Aimee Kellerman, City Clerk

- 5.3 Ordinance Amending Section 2.66.010 of the Medina Municipal Code (MMC) Relating to the Contract Approval Authorization of the City Manager

**Recommendation:** Adopt Ordinance No. 973.

**Staff Contact:** Michael Sauerwein, City Manager

- 5.4 June 2019, Check Register

**Recommendation:** Approve.

**Staff Contact:** Julie Ketter, Finance Director



## 6. PUBLIC HEARING

### 6.1 Ordinances Amending Wireless Codes

**Recommendation:** a) Adopt Ordinance No. 974 Amending MMC Section 19.02.020; and

b) Adopt Ordinance No. 975 Amending MMC Sections 20.12 and 20.37

**Staff Contact:** Emily Miner, Assistant City Attorney

Mayor Adkins opened the Public Hearing Period at 7:11 p.m. The following individual addressed the Council:

- Kari Marino on behalf of Verizon Wireless commented on the small wireless facilities code amendments.
- Carol Tagayan on behalf of AT&T commented on the small wireless facilities code amendments.
- Will Parks expressed concerns on proposed small wireless facilities code amendments.

Mayor Adkins closed the public hearing period at 7:29 p.m.

Assistant City Attorney Emily Miner gave a summary of the proposed ordinances. Miner also responded to concerns addressed from carrier representatives above. Miner proposed the following additional amendments to the ordinances:

Ordinance No. 974 MMC 19.14.030 Review Process, page 10 Subsection E shall read "The Director may request the applicant produce a representative to collaboratively review application materials with City staff on an as needed basis no more than once per week during the course of the City's review."

Ordinance No. 975 Section 8 MMC 20.37.080(C)(6), Subsection E shall be amended to strike out "alternative technologies."

**ACTION:** Motion Morcos second Rossman to approve Ordinance No's 974 and 975 as amended.

**ACTION:** Motion Wen to amend the motion amending Ordinance No. 975 Section 20.38.060 Hierarchy for small wireless facility placement, subsection A2 to read "If applicant would like to place a new metal pole , it should be placed along 84<sup>th</sup> Ave between NE 12th Street and NE 28<sup>th</sup> Street and if an area in Medina has power in the ground or to be power in the ground, carrier should use integrated new metal pole. There was no second and motion failed.

**ACTION:** Council voted on the motion to approve Ordinance No.'s 974 and 975 as amended by Assistant City Attorney Miner. Motion carried by a 4:1 (Wen dissented) vote.

## 7. CITY BUSINESS

### 7.1 Approval of USPS Lease Agreement Amendment

**Recommendation:** Approve.

**Staff Contact:** Julie Ketter, Finance Director

Director of Finance Julie Ketter gave a summary of the proposed USPS lease amendment. Council asked questions and staff responded.

**ACTION:** Motion Lee to approve the USPS lease amendment and authorize the City Manager to sign the lease amendment. This was seconded by Morcos and carried by a 5:0 vote.

### 7.2 Ordinance Adopting New Construction Activity Permit (CAP)

**Recommendation:** Adopt Ordinance No. 972.

**Staff Contact:** Steve Wilcox, Development Services Director

Director of Development Services Steve Wilcox gave a summary of the new construction activity permit. Council asked questions and staff responded.

Deputy Mayor Rossman proposed an amendment to Exhibit A, MMC 15.20.070, Section C2 to read "The date of the determination of a complete application, and the date the notice of application was mailed."

Assistant City Attorney Emily Miner noted a correction on MMC 15.20.080(D), striking the words "of mailing."

**ACTION:** Motion Morcos to remove the CMP and approve the CAP with amendments as proposed. This was seconded by Rossman and carried by a 5:0 vote.

### 7.3 City Attorney - Levy Lid Measure

- a) File General Election
- b) Appoint Pro/Con Committees
- c) Explanatory Statements from City

City of Attorney Scott Missall gave a presentation on filing deadlines for the General Election, his Explanatory Statements, and appointment of Pro/Con committees for the ballot proposition.

**ACTION:** Motion Rossman second Lee and carried by a 5:0 vote.

**ACTION:** Mayor Adkins recused herself on the appointment of the Pro/Con committee appointments.

**ACTION:** Motion Lee to approve the six applicants and appoint. This was seconded by Wen and carried by a 4:0 (Adkins abstained).

## 8. CITY MANAGER'S REPORT

### 8.1 Police, Development Services, Finance, Central Services, Public Works

Police Chief Burns gave an update on activities in the Police department.

Director of Development Services Steve Wilcox gave an update on Development Services.

Director of Public Works Ryan Osada gave an update on Public Works projects.

City Manager Michael Sauerwein gave a summary of his report.

## 9. PUBLIC COMMENT

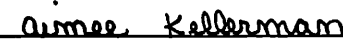
Mayor Adkins opened the public comment period at 8:35. There were no speakers. Subsequently, the public comment period was closed.

## 10. ADJOURNMENT

Council adjourned the regular meeting at 8:35 p.m.

  
Cynthia Adkins, Mayor

Attest:

  
Aimee Kellerman, City Clerk