



## MEDINA, WASHINGTON

MEDINA CITY COUNCIL  
REGULAR MEETING  
Medina City Hall, Council Chambers  
501 Evergreen Point Road, Medina  
Monday, April 1, 2019  
6:30 PM

**MAYOR**  
CYNTHIA F. ADKINS

**DEPUTY MAYOR**  
JESSICA ROSSMAN

**COUNCIL MEMBERS**  
ROGER FREY  
JENNIFER GARONE  
DAVID LEE  
ALEX MORCOS  
SHEREE WEN

**CITY MANAGER**  
MICHAEL SAUERWEIN

**CITY ATTORNEY**  
SCOTT MISSALL

**CITY CLERK**  
AIMEE KELLERMAN

## MINUTES

### 1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Adkins called the regular meeting to order in the Medina Council Chambers at 6:30 p.m.

City Council Present: Frey, Garone, Morcos, Rossman, Wen and Mayor Adkins

City Council Absent: Lee

Staff Present: Sauerwein, Missall, Burns, Osada, Wilcox, Ketter, Keyser, and Kellerman

### 2. APPROVAL OF MEETING AGENDA

Council Member Garone requested that Agenda Item 5.6 Planning Commission Work Plan 2019 be pulled from Consent for further discussion.

Mayor Adkins made a language correction request for Agenda Item 5.4 Minutes. On page 3, agenda item 7.1, in the second action box, language was corrected to "Council discussed and by consensus agreed that she could make her presentation."

**ACTION:** By consensus, Council approved the meeting agenda amended.

### 3. PUBLIC COMMENT PERIOD

Mayor Adkins opened the public comment period at 6:32 p.m. There were no speakers. Subsequently, public comment was closed.

### 4. PRESENTATIONS

- 4.1 Reports and announcements from Park Board, Planning Commission, and Emergency Preparedness.

Police Chief Burns announced that the next Emergency Preparedness meeting is scheduled for Wednesday, April 24 at 5:00 p.m.

### 5. CONSENT AGENDA

**ACTION:** By consensus, Council approved the Consent Agenda with the proposed amendment to Agenda Item 5.4 and except for Agenda Item 5.6 which was moved Other Business Agenda Item 7.1 for further discussion.

- 5.1 Medina's 2019 Affordable Housing Week Proclamation  
**Recommendation:** Adopt and Sign.  
**Staff Contact:** Aimee Kellerman, City Clerk
- 5.2 Approved Park Board Meeting Minutes of February 26, 2019.  
**Recommendation:** Receive and File.  
**Staff Contact:** Dawn Nations, Deputy City Clerk
- 5.3 Approved Planning Commission Meeting Minutes of February 26, 2019.  
**Recommendation:** Receive and File.  
**Staff Contact:** Kristin McKenna, Development Services Coordinator
- 5.4 Draft City Council Meeting Minutes of March 11, 2019.  
**Recommendation:** Approve.  
**Staff Contact:** Aimee Kellerman, City Clerk
- 5.5 March 2019, Check Register.  
**Recommendation:** Approve.  
**Staff Contact:** Julie Ketter, Finance Director

***AGENDA ITEM 5.6 was moved to Other Business for further discussion.***

- 5.7 Sexual Assault Awareness Month Proclamation  
**Recommendation:** Approve.  
**Staff Contact:** Aimee Kellerman, City Clerk

5.8 National Crime Victims' Rights Week Proclamation

**Recommendation:** Approve.

**Staff Contact:** Stephen Burns, Chief of Police

## 6. PUBLIC HEARING

None.

## 7. CITY BUSINESS

5.6 Planning Commission Work Plan 2019

**Recommendation:** Approve.

**Staff Contact:** Stephanie Keyser, Planning Manager

Planning Manager Stephanie Keyser provided a quick overview of the 2019 Planning Commission Work Plan.

Council Member Garone asked what changes were made since the last joint City Council/Planning Commission meeting and Keyser responded.

**ACTION:** Motion Garone second Rossman and carried by a 6:0 (Lee absent) vote; Council approved the 2019 Planning Commission Work Plan as presented.

## 8. CITY MANAGER'S REPORT

8.1 Police, Development Services, Finance, Central Services, Public Works

Police Chief Burns gave an update on police department activities. Shredder/Drug Take-Back/E-Cycle event is 9:00 a.m. on Saturday, April 20 at St. Thomas parking lot and boater safety class is also 9:00 a.m. on Saturday, April 20 at Medina City Hall.

Director of Public Works Ryan Osada gave a brief update on Public Works projects and noted that the 2019 Public Works Projects tour is Wednesday, April 3 starting at City Hall. Arbor Day is April 3, 2019 and Public Works will plant a new tree at Medina Park at 10:00 a.m.

Director of Development Services Steve Wilcox reported that Development Services is conducting a new fee study and is looking at electronic permitting through SmartGov a program that the City currently owns and utilizes within Development Services.

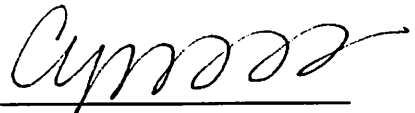
Finance Director Julie Ketter gave a brief report on the Finance Committee meeting.

## 9. PUBLIC COMMENT

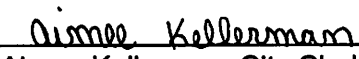
Mayor Adkins opened the public comment period at 7:03 p.m. There were no speakers. Public comment was closed.

10. ADJOURNMENT

Council adjourned the regular meeting at 7:03 p.m.

  
Cynthia Adkins, Mayor

Attest:

  
Aimee Kellerman, City Clerk