



MEDINA, WASHINGTON  
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**REGULAR MEETING MINUTES**  
**MEDINA CITY HALL COUNCIL CHAMBERS**  
**Monday, October 8, 2018**  
**6:30 PM**

**MINUTES**

**A. REGULAR MEETING - CALL TO ORDER / ROLL CALL**

The Regular meeting of Medina City Council was called to order at 6:30 p.m. by Mayor Adkins.

City Council Present: Frey, Garone, Lee, Morcos, Rossman, and Mayor Adkins.  
*Councilmember Wen arrived at 6:31 p.m.*

Staff Present Sauerwein, Miner, Burns, Ketter, Osada, Wilcox and Hall

**APPROVAL OF MEETING AGENDA**

City Manager, Sauerwein requested that Item 5.7 on the agenda be postponed to the November 13, 2018, regular meeting, as it was still in the process of being reviewed by the City's attorney.

**ACTION:** By consensus the agenda was approved as amended.

**PRESENTATIONS**

**4.1 Seattle Harbor Patrol Presentation**

Division Commander Von Levandowski from Seattle Harbor Patrol provided information on the Harbor Patrol's work. Levandowski described the operation of the Patrol and the capacity and expertise of the workforce. Levandowski spoke of the high regard held for Chief Burns and positive working relationship with the Medina Police Department. City Manager Sauerwein praised and thanked the Harbor Patrol's service to Medina. Levandowski responded to questions. Mayor Adkins thanked the Harbor Patrol.

**4.2 Reports and announcements from Park Board, Planning Commission, and Emergency Preparedness.**

Park Board Chair Drew Blazey briefed the Council on upcoming agenda items including the Argosy ships event and the Fall planting schedule. Blazey requested the Council to consider providing 30K for construction drawings for the Broadwalk project.

Councilmember Wen agreed to speak to St. Thomas Choir for the Park Board holidays event.

Planning Commission Chair, Shawn Schubring reported that the immediate focus was on Low Impact Development and extra meetings had been scheduled to complete the work.

Chief Burns gave details of the next Emergency Preparedness Committee meeting on October 16 and the "Great Shakeout" and communications exercise.

## 5. CONSENT AGENDA

**ACTION:** By consensus, Council approved the Consent Agenda.

5.1 August 20, 2018 Approved Park Board Minutes.

**Recommendation:** Receive and file.

**Staff Contact:** Sunita Hall, Deputy City Clerk

5.2 June 26, 2018 Approved Planning Commission Minutes

**Recommendation:** Receive and file.

**Staff Contact:** Kristin McKenna, Development Services Coordinator

5.3 September 10, 2018 DRAFT City Council Minutes

**Recommendation:** Adopt.

**Staff Contact:** Aimee Kellerman, City Clerk

5.4 September 2018, Check Register

**Recommendation:** Approve.

**Staff Contact:** Julie Ketter, Finance Director

5.5 Prohibited Acts Ordinance

**Recommendation:** Approve.

**Staff Contact:** Stephen Burns, Chief of Police

5.6 CIP/TIP Update - \$148,000 Building Improvements

**Recommendation:** Approve.

**Staff Contact:** Ryan Osada, Public Works Director

## 6. PUBLIC HEARING

6.1 2019 Preliminary Budget

Mayor Adkins confirmed the order for the public hearing.

Julie Ketter set out the context and position of the 2019 Preliminary budget. Ketter explained that budget decisions could be classified in term of: mandatory, essential and discretionary. Ketter highlighted the City's sources of revenue and provided details of each of the main departmental budgets, services and cost savings. In closing, Ketter stated that the Real Estate Excise Tax (REET) cannot be used to fund general operations and 99.3% of all spending is on mandatory and essential services.

Mayor Adkins opened the session for public comment at 7:18 p.m. The following individual addressed the Council:

- John Harris of 7621 NE 10 St. stated that the presentation was one of the most cogent budget presentations he had ever heard. Harris expressed concerns about the impact of the economy on sales tax particularly in a downturn and the City's ability to weather changes in response to sales tax levels.

Ketter responded to questions from Councilmembers. City Manager Sauerwein briefed Council on the list of cuts proposed, confirming that the cuts of \$195K achieved a balanced budget. Councilmember Frey spoke in favor of continuing the commitment to Bellevue Boys and Girls club, in the future. On this topic, Sauerwein stated that he could bring back some options to consider at the November meeting.

Mayor Adkins closed the public hearing at 7:45 p.m.

## **7. CITY BUSINESS**

None.

## **CITY MANAGER'S REPORT**

### **8.1 Police, Development Services, Finance, Central Services, Public Works**

Police Chief Burns reported that Officer Knotts officially retired on October 1<sup>st</sup> and had a well-attended retirement party. Burns gave thanks to Barbara Marxer for performing two jobs at the same time. He also thanked Sunita Hall who had recently joined the department. Shredder Day was coming up on the 20<sup>th</sup> of October. The bicyclists "stop" warning signs were up. Burns also gave an update on the recent dog incident involving two Rottweilers. Burns confirmed that he had reached out to King County Animal Control to see how much a contract with them would cost. Burns responded to questions, including road safety and bicyclists.

Director of Finance Julie Ketter confirmed that her reports for August and September were in the packet and welcomed any additional questions.

Director of Public Works Ryan Osada provided an update on the 84<sup>th</sup> Ave NE project. A temporary hand rail had been installed in front of Medina Nursery, while awaiting materials. The traffic poles at the 24<sup>th</sup> 84<sup>th</sup> intersection would not be completed until December and possibly Spring. Osada reported that he was working on the bus stops with King County. The City Hall parking lot was almost complete.

Director of Development Services Steve Wilcox reported that he had recently had a pre-application meeting with St. Thomas on the roof top play area. Wilcox provided an update on the recent recruitment efforts. Wilcox also briefed the Council on the Planning Commission work program.

City Manager Michael Sauerwein reported that signs had been installed on the bicycle trail and at the entrance to Fairweather Park indicating that restrooms are available at the Medina Beach Park and the Medina Park. He asked for feedback on the idea of installing a six-foot fence in the area to discourage cyclists from stopping. A discussion ensued. It was suggested that the topic be considered by the Park Board and come back with a recommendation. Sauerwein updated the Council on the MCI Metro Franchise Agreement and Emily Miner, City Attorney gave additional information. Miner was asked to proceed with caution. Lastly, Sauerwein updated the Council on the latest developments on the 520 Bridge.

## **9. PUBLIC COMMENT**

Mayor Adkins opened the public comment period at 8:55 p.m. The following individuals addressed the Council:

John Harris of 7621 NE 10 St asked about the cost of ticketing a cyclist and the proportion that would come back to the City.

Mayor Adkins closed the public comment period at 8:58 p.m.

## **10. ADJOURNMENT**

By consensus the Council adjourned the regular meeting at 8:59 p.m.

  
Cynthia Adkins, Mayor

Attest:

  
Sunita Hall, Deputy City Clerk