



MEDINA, WASHINGTON  
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**SPECIAL AND REGULAR MEETING**  
**MEDINA CITY HALL COUNCIL CHAMBERS**  
**Monday, June 11, 2018**  
**6:00 PM**

**MINUTES**

**SPECIAL MEETING – CALL TO ORDER / ROLL CALL**

Mayor Adkins called the special meeting to order in the Medina Council Chambers at 6:00 p.m.

Council Members Present	Rossman, Lee (arrived at 6:04 p.m.), Garone, Adkins, Frey (arrived at 6:08 p.m.), Wen, and Morcos
Council Members Absent	None
Staff Present	Sauerwein, Missall, Wilcox, Osada, Ketter, Burns, and Kellerman

**EXECUTIVE SESSION**

**ES-1: RCW 42.30.110 (1)(i)**

To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence of the agency.

**ACTION:** No action was taken following Executive Session.

**ADJOURNMENT**

Council adjourned to the regular meeting in the Medina Council Chambers at 6:30 p.m.

## **1. REGULAR MEETING - CALL TO ORDER / ROLL CALL**

Mayor Adkins called the regular meeting of the Medina City Council to order in the Medina Council Chambers at 6:30 p.m.

Council Members Present     Rossman, Lee, Garone, Adkins, Frey, Wen, and Morcos

Council Members Absent     None

Staff Present                     Sauerwein, Missall, Wilcox, Osada, Ketter, Burns, and Kellerman

## **2. APPROVAL OF MEETING AGENDA**

Mayor Adkins moved Agenda Item 5.8 to City Business as Agenda Item 7.2 to correct a typo. By Consensus, Council approved the agenda as amended.

## **3. PUBLIC COMMENT PERIOD**

Mayor Adkins opened the public comment period at 6:37 p.m. There were no speakers. Mayor Adkins closed the public comment period.

## **4. PRESENTATIONS**

### **4.1 Street and Sidewalk Inventory Presentation.**

Roger Kuykendall, P.E. with Gray & Osborne, Inc. gave a brief overview inventory and mapping of the City's streets and sidewalks. The focus was identifying which ramps were ADA compliant and which were not and return to Council at the August meeting to see which projects to move forward with. Council asked questions and staff responded. Director of Public Works Ryan Osada reported that staff will have a report on the state of the sidewalks providing Council a rough cost estimate of bringing sidewalks into compliance at the August Council meeting. Council directed staff to report back with an assessment of high risk areas and help prioritize where Council should focus first.

### **4.2 Long-term Financial Planning/Finance Committee Report.**

Director of Finance Julie Ketter provided an overview of the Finance Committee's meeting of May 17 with continued discussion on the City's financial situation. She provided a 10-year background on the City's financial history to current state. Council asked questions and staff responded. There is a scheduled study session on July 23, 2018 to continue discussion on the City's long-term financial plan.

Park Board Vice Chair Collette McMullen reported that at the last meeting the Park Board discussed bringing back discussion on the Board Walk feasibility study and taking a look at Points Loop Trail to see if it can be incorporating into the trail system. Argosy Cruise Christmas ships will come back in December and the Park Board will have a similar event as last year with hot chocolate and cookies.

Planning Commission Chair Shawn Schubring provided a brief update on Planning Commission's Work projects. A revised Work Program will come back to Council at a future meeting.

## **5. CONSENT AGENDA**

**ACTION:** Morcos requested a correction on the April 23, 2018 Study Session Minutes. The correction is to show him absent for the Executive Session and Wen absent for the entire meeting.

**ACTION:** MOTION Morcos / SECOND Garone to approve the Consent as amended, except for Agenda Item 5.8, which was moved to City Business at 7.2. Motion was approved by a 7:0 vote.

5.1 **Subject:** Approved April 16, 2018 Park Board Meeting Minutes

**Recommendation:** Receive and File.

**Staff Contact:** Sunita Hall, Deputy City Clerk

5.2 **Subject:** Approved April 18, 2018 Planning Commission Special Meeting Minutes

**Recommendation:** Receive and File.

**Staff Contact:** Kristin McKenna, Development Services Coordinator

5.3 **Subject:** DRAFT City Council Meeting Minutes of:

a) April 23, 2018 (Special); and

b) May 14, 2018 (Regular)

**Recommendation:** Adopt.

**Staff Contact:** Aimee Kellerman, City Clerk

5.4 **Subject:** DRAFT City Council Special Meeting Minutes of:

a) May 21, 2018; and

b) Supporting Notes

**Recommendation:** Adopt.

**Staff Contact:** Sunita Hall, Deputy City Clerk

5.5 **Subject:** May 2018, Check Register

**Recommendation:** Approve.

**Staff Contact:** Julie Ketter, Finance Director

- 5.6     **Subject:** 2019-2024 Six-Year CIP/TIP  
          **Recommendation:** Approve.  
          **Staff Contact:** Ryan Osada, Public Works Director
- 5.7     **Subject:** Boards and Commission Appointment Confirmations  
          **Recommendation:** Approve.  
          **Staff Contact:** Aimee Kellerman, City Clerk
- 5.9     **Subject:** Fee Schedule Amendment  
          **Recommendation:** Approve.  
          **Staff Contact:** Michael Sauerwein, City Manager

## 6.     PUBLIC HEARING

- 6.1     **Subject:** School Rooftop Play Areas  
          **Recommendation:** Discussion.

Mayor Adkins opened the public hearing and gave a brief outline of the public hearing process.

Director of Development Services Steve Wilcox provided a timeline and brief history of the school rooftop proposal.

Cristina Haworth gave a brief presentation and identified nine issues for discussion. Two items for discussion and proposal: Area-Wide Zoning Map Amendments and proposed code amendments to allow school rooftop play areas.

Mayor Adkins opened the public hearing at 9:03 p.m. The following individuals addressed the Council:

- Ian Morrison commented in support of the Planning Commission's and a majority of staff recommendations of the proposed code amendments. He expressed concerns on the School Play Area Code Amendments on Subsection Q on page 6 of Exhibit 3 regarding sunset/evaluation and Subsection G on page 4 regarding setbacks on certain areas from the parapet walls.
- Kirk Wheeler commented in support of the proposed code amendments and thanked Council for remaining consistent with the hours of operation.
- Mark Hagerty commented on the proposed code amendments on behalf of Overlake Golf and Country Club.
- Glyn Nordstrom commented in support of the proposed code amendments and thank Council and Planning Commission for their time and efforts on working on this project.
- Leslie Person commented in support of the proposed code amendments.
- Rebecca Andrew commented in support of the proposed code amendments.
- Brian Lent commented in support of the proposed code amendments and requested that the permanent play structures get put back into the code. He also



thanked Mayor Adkins and Public Works Director Ryan Osada for discontinuing the use of RoundUp pesticides throughout the City.

**ACTION:** Motion Morcos to adopt staff edited version of Exhibit 3 with the following amendments 1) MMC 20.32.030(B)(3)(i): "The use of rooftop play areas shall be limited to the hours of 8:00am to 6:00 pm daily, 2) Remove MMC 20.32.030(B)(3)(q) re sunset/evaluation, 3) MMC 20.32.030(F)(4): Lighting of rooftop play areas is not allowed, except for elevator/stairs/safety lighting. 4) MMC 20.32.030(B)(3)(g) and MMC 20.32.030(B)(1)(b): Remove reference to vegetation planter boxes. This was seconded by Wen.

Council discussed each of the proposed amendments and asked clarifying questions to staff and applicants.

Motion amended to include play area not higher than 30 feet and parapet no higher than 35 ft. Setback designs will be moved from staff memo into revised ordinance.

**ACTION:** Motion amended to add 5) play areas no higher than 30 feet and parapet no higher than 35 feet, and 6) MMC 20.32.030(B)(3)(h): setbacks (as proposed by City staff to be included into Planning Commission recommendation, subject to visual review).

**ACTION:** Council continued the Public Hearing to the July 9 City Council meeting and directed staff to return with a revised code amendment as per their discussion.

## **7. CITY BUSINESS**

**Subject:** Garbage Cans on the Street

**Recommendation:** Discussion

**Staff Contact:** Michael Sauerwein, City Manager

Sauerwein gave a summary of the draft code regarding garbage cans on the side of the road.

Morcos requested that staff notify residents not to keep garbage inside plastic bags to keep crows and rodents from puncturing bags and dragging out garbage into the street.

**ACTION:** Motion Morcos to adopt code as proposed by staff with the addition of the City Attorney's recommendation of clause e "all garbage shall be placed in and contained within a bin." This was seconded by Wen. Motion carried by a 7:0 roll call vote.

**MOVED AGENDA ITEM 5.8**

7.2 **Subject:** Park Board Rules: Create Emeritus Position

**Recommendation:** Approve.

**Staff Contact:** Michael Sauerwein, City Manager

**ACTION:** By consensus Council approved the Ordinance with the amended language "Except for the optional emeritus member all members of the Park and Recreation Board must reside within the City limits of Medina"

**8. CITY MANAGER'S REPORT**

**Police, Development Services, Finance, Central Services, Public Works**

**9. PUBLIC COMMENT**

Mayor Adkins opened the Public Comment period at 10:26 p.m. The following individual addressed the Council:

- Joe Sabey commented on taxing residents and is interested with what Medina may come up with as a solution.


Mayor Adkins closed the public comment period at 10:27 p.m.

**10. ADJOURNMENT**

By consensus; Council adjourned the special and regular meeting at 10:27 p.m.

  
Cynthia Adkins, Mayor

Attest:

  
Aimee Kellerman, City Clerk