



MEDINA, WASHINGTON  
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**REGULAR MEETING AGENDA**  
**MEDINA CITY HALL COUNCIL CHAMBERS**  
**Monday, May 14, 2018**  
**6:30 PM**

**MINUTES**

**1. REGULAR MEETING - CALL TO ORDER / ROLL CALL**

Mayor Adkins called the regular meeting to order in the Medina Council Chambers at 6:30 p.m.

Council Members Present: Rossman, Lee, Garone, Adkins, Frey, and Kellerman

Council Members Absent: Wen and Morcos

Staff Present Sauerwein, Osada, Burns, and Ketter

**ACTION:** By consensus; Council excused the absence of Council Members Morcos and Wen.

**2. APPROVAL OF MEETING AGENDA**

**ACTION:** Deputy Mayor Rossman moved agenda item 7.5 to Presentations 3.1. By consensus; Council approved the agenda as amended.

**3. PRESENTATIONS**

***MOVED Agenda Item 7.5***

3.1 **Subject:** Proclamation for Boater Safety

**Recommendation:** Approve.

**Staff Contact:** Stephen Burns, Chief of Police

Chief Burns introduced Jim Dickinson from the United States Coast Guard to present on Boater Safety Week and the importance of lifejackets.

Jim Dickinson gave a brief presentation on the importance of wearing lifejackets on waterways.

**ACTION:** By consensus; Council approved the proclamation for Boater Safety Week.

#### 4. PUBLIC COMMENT PERIOD

Mayor Adkins opened the public comment period at 6:38 p.m. There were no speakers.

#### 5. REPORTS AND ANNOUNCEMENTS

##### 5.1 Commissions, Boards, and Advisory Committee Reports.

Park Board Chair Drew Blazey gave a brief update on Arbor Day and Park Board projects

Planning Commission Chair Shawn Schubring gave a brief update on Planning Commission Work.

Police Chief Burns gave a brief update on Park Board projects

#### 6. CITY MANAGER'S REPORT

##### 6.1 Police, Development Services, Finance, Central Services, Public Works

Department Directors provided an update to Council on work and activities within their departments.

City Manager Michael Sauerwein introduced Steve Wilcox as the new Director of Development Services and staff is currently working on hiring a Planning Manager. The City Council Retreat materials is postponed to the June 11 City Council meeting. On Sunday, May 20 WSDOT is holding a Grand Opening and Ribbon Cutting Ceremony for the 520 Trail and Bridge.

Sauerwein also gave an update on the Interlocal agreement for the 520 lids maintenance and requested that Council take action and approve the amended Interlocal agreement increasing each City's contribution of \$10,000 for a total of \$40,000.

**ACTION:** By consensus Council approved the Interlocal Agreement for the lid maintenance amendment.

#### 7. CONSENT AGENDA

**ACTION:** By consensus Council approved the Consent Agenda.

##### 7.1 March 19, 2018 Approved Park Board Meeting Minutes

**Recommendation:** Receive and file.

**Staff Contact:** Sunita Hall, Deputy City Clerk

- 7.2 March 27, 2018 Approved Planning Commission Meeting Minutes  
**Recommendation:** Receive and file.  
**Staff Contact:** Kristin McKenna, Development Services Coordinator
- 7.3 April 2018, Check Register  
**Recommendation:** Approve.  
**Staff Contact:** Julie Ketter, Finance Director
- 7.4 Proclamation for National Police Week and Peace Officer Memorial Day  
**Recommendation:** Approve.  
**Staff Contact:** Stephen Burns, Chief of Police

## 8. PUBLIC HEARING

- 8.1 **Subject:** DRAFT 2019-2024 Six-Year CIP/TIP  
**Recommendation:** Discussion item only; no action needed.

Director of Public Works Ryan Osada gave a brief presentation on the 2019-2024 draft six-year CIP/TIP. Council asked questions and staff responded.

Mayor Adkins opened the public hearing period at 7:40 p.m. There were no speakers. Mayor Adkins closed the public comment period.

Council Member Garone requested information on previous years six-year CIP/TIP programs. Staff will email out the progression of previous years' schedules to Council.

**ACTION:** Discussion item only; no action taken. The final 2019-2024 Six-Year CIP/TIP will be on the June 11 City Council agenda for final approval.

## 9. OTHER BUSINESS

- 9.1 City Council Agenda Calendar  
**Recommendation:** Discussion item only; no action needed.

**ACTION:** Council and staff reviewed upcoming meetings. There were no changes.

## 10. PUBLIC COMMENT

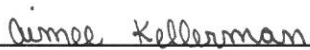
Mayor Adkins opened the public comment period at 7:45 p.m. There were no speakers.

**11. ADJOURNMENT**

By consensus; Council adjourned the regular meeting at 7:46 p.m.

  
Cynthia Adkins, Mayor

Attest:

  
Aimee Kellerman, City Clerk