



MEDINA, WASHINGTON

MEDINA CITY COUNCIL
SPECIAL AND REGULAR MEETING MINUTES
Medina City Hall, Council Chambers
501 Evergreen Point Road, Medina
Monday, March 12, 2018
5:30 PM

MAYOR
CYNTHIA F. ADKINS

DEPUTY MAYOR
JESSICA ROSSMAN

COUNCIL MEMBERS
ROGER FREY
JESSICA GARONE
DAVID LEE
ALEX MORCOS
SHEREE WEN

CITY MANAGER
MICHAEL SAUERWEIN

INTERIM CITY ATTORNEY
SCOTT MISSALL

CITY CLERK
AIMEE KELLERMAN

MINUTES

SPECIAL MEETING

Mayor Adkins called the special meeting of the Medina City Council to order in the Council Chambers at 5:30 p.m.

Council Members Present: Frey, Garone, Lee, Morcos, Rossman, Wen and Mayor Adkins

Council Members Absent: None

Staff Present: Sauerwein, Missall, Ketter, Grumbach, Burns and Kellerman

Other Special Counsel: Sofia Mabee (Summit Law Group), Miles Yanick and David Bruce (Savitt Bruce & Willey LLP)

EXECUTIVE SESSION

ES-1: RCW 42.30.140 (4) Labor Relations

Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional

negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.

ES-2: RCW 42.30.110 (1)(i) Potential Litigation

(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. This subsection (1)(i) does not permit a governing body to hold an executive session solely because an attorney representing the agency is present. For purposes of this subsection (1)(i), "potential litigation" means matters protected by RPC 1.6 or RCW 5.60.060(2)(a) concerning:

(i) Litigation that has been specifically threatened to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party.

ADJOURNMENT

Council adjourned to the regular meeting in the Medina Council Chambers at 6:36 p.m.

ACTION: There was no action taken following Executive Session.

1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Adkins called the regular meeting of the Medina City Council to order in the Council Chambers at 6:40 p.m.

Council Members Present: Frey, Garone, Lee, Morcos, Rossman, Wen and Mayor Adkins

Council Members Absent: None

Staff Present: Sauerwein, Missall, Ketter, Osada, Burns, Grumbach, Scherf, and Kellerman

2. APPROVAL OF MEETING AGENDA

ACTION: Motion Morcos second Garone; by consensus Council approved the meeting agenda as presented with the amendment to move public comment before presentations.

4. PUBLIC COMMENT PERIOD

Mayor Adkins opened the public comment period at 6:40 p.m. The following individuals addressed the Council:

- Nicole Truitt expressed concerns about homes becoming vacant, construction activity, air pollution and enforcement.
- Ed Truitt expressed concerns about construction activity, air pollution and enforcement.
- Sara Wamsley presented Council with a plaque (Municipal Champion Award) in recognition of the City's participation in A Regional Coalition for Housing (ARCH).
- Linda Deboldt commented in support of the ARCH resolution.
- Leah Gutmann commented in support of the ARCH resolution.
- Angela Murray thanked Council for their past and future support of ARCH and commented in support of the ARCH resolution.
- Larry Bannecker commented in support of the Planning Commission's recommendation on the sign code.

Mayor Adkins closed the public comment period.

3. PRESENTATIONS

3.1 Flight Tracking - Allyson Jackson

Consultant Allyson Jackson provided Council with an update on flight tracking at the Port of Seattle. She also let them know April was her ending time on this. Council asked questions and Jackson responded.

3.2 A Regional Coalition for Housing (ARCH) Business - Arthur Sullivan

ARCH Program Manager, Arthur Sullivan gave a brief presentation on ARCH projects for 2018.

5. REPORTS AND ANNOUNCEMENTS

5.1 Commissions, Boards, and Advisory Committee Reports.

Chair Schubring gave a summary of the Planning Commissions last meeting and discussed St. Thomas related code amendment.

Park Board Member Gretchen Stengel gave a brief report on Park Board projects and showed a picture of the new sign at Fairweather Park.

Council asked questions and staff responded.

Police Chief Burns reported that the next Emergency Preparedness meeting is Tuesday, April 17 at 5:00 p.m.

6. CITY MANAGER'S REPORT

6. Police, Development Services, Finance, Central Services, Public Works

Department Directors gave brief updates of project within their departments since the last City Council meeting.

City Manager Michael Sauerwein gave a summary of his report.

7. CONSENT AGENDA

ACTION: Motion Morcos second Frey and carried by a 7:0 vote; Council approved the Consent Agenda.

- 7.1 **Subject:** Approved January 16, 2018 Park Board Meeting Minutes.
Recommendation: Receive and file.
Staff Contact: Sunita Hall, Deputy City Clerk
- 7.2 **Subject:** Approved January 23, 2018 Planning Commission Meeting Minutes.
Recommendation: Receive and file.
Staff Contact: Kristin McKenna, Development Services Coordinator
- 7.3 **Subject:** February 12, 2018 City Council Regular Meeting Minutes
Recommendation: Adopt.
Staff Contact: Aimee Kellerman, City Clerk
- 7.4 **Subject:** February 2018, Check Register
Recommendation: Approve.
Staff Contact: Julie Ketter, Finance Director
- 7.5 **Subject:** ARCH Business
Recommendation: Approve.
Staff Contact: Michael Sauerwein, City Manager
- 7.6 **Subject:** Medina Park North Bridge Replacement.
Recommendation: Approve.
Staff Contact: Ryan Osada, Public Works Director
- 7.7 **Subject:** City Hall Parking Lot Improvements.
Recommendation: Approve.
Staff Contact: Ryan Osada, Public Works Director

8. PUBLIC HEARING

None.

9. OTHER BUSINESS

- 9.1 **Subject:** Amend Chapter 20.81 MMC - Text Amendment Procedures
Recommendation: Discussion and direct staff to prepare an ordinance and schedule a public hearing on the amendment.
Staff Contact: Robert Grumbach, Development Services Director

Director of Development Services Robert Grumbach briefly discussed city council/ planning commission communications and offered to answer any questions on the code amendment.

ACTION: Motion Lee second Garone to have staff prepare an ordinance in accordance with the Planning Commission's recommendation and schedule a public hearing at the next regular City Council meeting. Motion carried by a 7:0 vote.

- 9.2 **Subject:** Receive Planning Commission Recommendation amending MMC 20.30.020 pertaining to Construction Signs, the Illumination of Signs, & Sign Support Structures; and amending Chapter 20.12 MMC pertaining to definitions for Signs
Recommendation: Receive PC recommendation. Direct staff to prepare ordinance and schedule hearing.
Result of Recommended Action:
Staff Contact: Robert Grumbach, Development Services Director

Director of Development Services Robert Grumbach gave a summary of the Planning Commission's recommendation.

ACTION: Motion Morcos to prepare an ordinance in accordance with the Planning Commission's recommendation and schedule a public hearing at the next regular City Council meeting. This was seconded by Garone and carried by a 7:0 vote.

ACTION: By consensus Council also directed staff to look at standards for sign lighting and present along with the ordinance.

- 9.3 **Subject:** Update City Council on the efforts regarding the Area-wide Map Amendments and school height for rooftop play areas
Recommendation: Discussion item only; no action needed.
Result of Recommended Action:
Staff Contact: Robert Grumbach, Development Services Director

Director of Development Services Robert Grumbach gave an update regarding the area-wide map amendments and noted that the Planning Commission is holding a special meeting on Tuesday, March 13, 2018 at 6:00 p.m.
Council asked questions and provided input and staff responded.

ACTION: Discussion item only; no action taken.

9.4 **Subject:** City Council Agenda Calendar

Recommendation: Discussion item only; no action needed.

Result of Recommended Action: Council and staff will review upcoming meetings and make necessary changes as needed.

Staff Contact: Michael Sauerwein, City Manager

ACTION: Motion Frey second Rossman to move the April 9, 2018 City Council meeting to Monday, April 16, 2018. Motion carried by 6:1 vote (Morcos dissented).

Council discussed enforcement issues regarding construction projects and raised the idea of adopting a moratorium.

Council asked questions and staff responded.

ACTION: By consensus Council directed staff to review current codes on environmental hazards and idling vehicles and report back with potential options for enforcement and to discuss the option for a moratorium.

10. PUBLIC COMMENT

Mayor Adkins opened the public comment period at 9:53 p.m. The following individual addressed the Council:

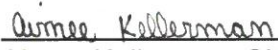
- Nicole Truitt commented on construction mitigation plans and on process flows being clear and understood. She also offered suggestions on improving communications with the public.

11. ADJOURNMENT

Motion Wen second Morcos; Council adjourned the meeting at 9:56 p.m.


Cynthia Adkins, Mayor

Attest:


Aimee Kellerman, City Clerk