



MEDINA, WASHINGTON

MEDINA CITY COUNCIL
SPECIAL & REGULAR MEETING MINUTES
Medina City Hall, Council Chambers
501 Evergreen Point Road, Medina
Monday, May 8, 2017
5:00 PM

MAYOR
ALEX MORCOS

DEPUTY MAYOR
SHEREE WEN

COUNCIL MEMBERS
CYNTHIA ADKINS
PATRICK BOYD
DAVID LEE
JOHN MAFFEI
CURT PRYDE

CITY MANAGER
MICHAEL SAUERWEIN

CITY ATTORNEY
KATHLEEN J. HAGGARD

CITY CLERK
AIMEE KELLERMAN

MINUTES

SPECIAL MEETING

Mayor Morcos called the study session to order in the Medina Council Chambers at 5:00 p.m.

Council Members Present: Adkins, Boyd (in at 6:15 p.m.), Lee, Maffei, Wen and Mayor Morcos

Council Members Absent: Pryde

Staff Present: Sauerwein, Haggard, Ketter, Osada, Sherf, Burns, and Kellerman

STUDY SESSION - CALL TO ORDER / ROLL CALL

City Council Guidelines.

ACTION: Council and staff reviewed chapters 8 through 11 of the proposed City Council Guidelines and made suggested changes. The proposed changes will be presented to Council for approval at the June 12 City Council meeting.

ADJOURNMENT

Council will adjourn to the regular meeting in the Medina Council Chambers.

1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Morcos called the regular meeting to order in the Medina Council at 7:05 p.m.

Council Members Present: Adkins, Boyd, Lee, Maffei, Wen and Mayor Morcos

Council Members Absent: Pryde

Staff Present: Sauerwein, Haggard, Ketter, Osada, Burns, and Kellerman

2. PLEDGE OF ALLEGIANCE

The Mayor led the pledge.

3. APPROVAL OF MEETING AGENDA

ACTION: Motion Boyd to pull Agenda Item 8.6 for a separate discussion.

ACTION: Motion Maffei second Boyd and carried by 6:0 (Pryde absent) vote; Council approved the meeting agenda as amended.

4. PRESENTATIONS

None.

5. PUBLIC COMMENT PERIOD

Mayor Morcos opened the public comment period at 7:07 p.m. The following individual addressed the Council:

- Nicole Truitt commented roads and trees and noted that the accessibility of roads and preponderance of trees helps with the air quality here and making Medina a great place to live. She also commented on the proposal from Clyde Hill to increase the delay time on to SR-520 and felt that it would not be in the best interest of the community for Council to consider it.

Mayor Morcos closed the public comment period at 7:10 p.m.

ACTION: Motion Maffei second Adkins; Council excused the absence of Council Member Pryde.

6. REPORTS AND ANNOUNCEMENTS

6.1 Commissions, Boards, and Advisory Committee Reports.

Planning Commission Chair Shawn Schubring gave a brief report on Planning Commission work.

Police Chief Burns gave a brief report on Emergency Preparedness.

Council reported on events since the last meeting.

7. CITY MANAGER'S REPORT

7.1 Police, Development Services, Finance, Central Services, Public Works

City Manager Michael Sauerwein gave an update on the 84th/24th street design project. He reported that Senator Kuderer will be on an upcoming Council agenda to provide an update from the State Legislators and talk about the SR-520 joints noise issue.

8. CONSENT AGENDA

ACTION: Motion Maffei second Wen and carried by 6:0 (Pryde absent) vote; Council approved the Consent Agenda with the exception of Agenda Item 8.6, which was moved to 10.4 for further discussion.

8.1 Subject: April 17, 2017 Approved Park Board Minutes

Recommendation: Receive and file.

Staff Contact: Sunita Hall, Deputy City Clerk

8.2 Subject: April 25, 2017 Approved Planning Commission Minutes

Recommendation: Receive and file.

Staff Contact: Kristin McKenna, Development Services Coordinator

8.3 Subject: April 10, 2017 City Council Regular DRAFT meeting minutes

Recommendation: Adopt.

Staff Contact: Aimee Kellerman, City Clerk

8.4 Subject: April 2017, Check Register

Recommendation: Approve.

Staff Contact: Julie Ketter, Acting Finance Director

8.5 Subject: Proclamation: National Police Week and Peace Officer Memorial Day

Recommendation: Approve.

Staff Contact: Stephen Burns, Chief of Police

- 8.7 **Subject:** 2017 Hazardous Tree Removal Project.
 Recommendation: Approve.
 Result of Recommended Action: Approval will authorize the City Manager to negotiate and enter into an agreement with Norwest Tree Experts for the 2017 Hazardous Tree Removal Project.
 Staff Contact: Ryan Osada, Public Works Director

9. PUBLIC HEARING

None.

10. OTHER BUSINESS

- 10.1 **Subject:** Membership on Boards and Commissions
 Recommendation: Discussion and Guidance
 Result of Recommended Action: Discussion item; outcome depends upon the conclusion of council discussion.
 Staff Contact: Stephen Burns, Chief of Police

Mayor Morcos gave a summary of the staff report. Council discussed different options for including youths on boards and commissions.

ACTION: Council directed staff to prepare an ordinance authorizing the appointment of one youth advisory member to the Park and Recreation Board, for a one year term.

- 10.2 **Subject:** SR 520 Metering
 Recommendation: Discussion item only. Outcome depends upon the conclusion of Council discussion.
 Result of Recommended Action: Discussion item; outcome depends upon the conclusion of council discussion.
 Staff Contact: Stephen Burns, Chief of Police

City Manager Michael Sauerwein gave a brief report of Clyde Hill's proposal of revising the meter on the 84th Avenue ramp going westbound on SR 520 to reduce traffic during rush hour.

Council briefly discussed.

ACTION: By consensus, Council agreed that this is not the best option for the community and no further action will be taken.

- 10.3 **Subject:** City Council Agenda Calendar
 Recommendation: Discussion item only; no action needed.
 Result of Recommended Action: Council and staff will review upcoming meetings and make necessary changes as needed.
 Staff Contact: Michael Sauerwein, City Manager

ACTION: Council and staff reviewed upcoming meetings and there were no changes to the meeting calendar.

8.6 **Subject:** Receive Sign Code Planning Commission Recommendations

Recommendation: Approve.

Result of Recommended Action: Approval will:

1. Accept receipt of the Planning Commission's recommendation regarding Sign Code Amendments and direct staff to prepare an ordinance;
2. Schedule a discussion on the proposed ordinance for the June 12, 2017, regular city council meeting; and
3. Schedule a public hearing on the proposed ordinance for the July 10, 2017, regular city council meeting."

Staff Contact: Robert Grumbach, Development Services Director

Council Member Boyd commented on the timeline of the sign code and felt that both the discussion and public hearing should be combined at the June City Council meeting.

ACTION: Motion Boyd, second Maffei, to prepare an ordinance, set the public hearing and Council discussion for the June 12 regular meeting. This carried by a 4:2 (Pryde absent) (Adkins and Lee dissented) vote.

11. PUBLIC COMMENT

Mayor Morcos opened the public comment period at 8:01 p.m. The following individual addressed the Council:

- Mark Nelson commented on getting clarification of Council's direction regarding the Planning Commission's recommendation of the sign code.

City Manager Sauerwein responded that Council's comments and/or suggestions would be included with the Planning Commission's recommendation.

Mayor Morcos closed the public comment period at 8:02 p.m.

12. ADJOURNMENT

Motion Wen second Adkins; Council adjourned the Regular Meeting at 8:08 p.m.

Attest:

Aimee Kellerman
Aimee Kellerman, City Clerk

Alex Morcos
Alex Morcos, Mayor