



MEDINA, WASHINGTON

**MEDINA CITY COUNCIL
REGULAR MEETING MINUTES**
Medina City Hall, Council Chambers
501 Evergreen Point Road, Medina
Monday, November 14, 2016
6:30 PM

MAYOR
ALEX MORCOS

DEPUTY MAYOR
SHEREE WEN

COUNCIL MEMBERS
CYNTHIA ADKINS
PATRICK BOYD
DAVID LEE
JOHN MAFFEI
CURT PRYDE

CITY MANAGER
MICHAEL SAUERWEIN

CITY ATTORNEY
KATHLEEN J. HAGGARD

CITY CLERK
AIMEE KELLERMAN

MINUTES

1. REGULAR MEETING - CALL TO ORDER

Mayor Morcos called the regular meeting to order in the Medina Council Chambers at 6:30 p.m.

Council Members Present: Adkins, Boyd, Maffei, Pryde, Wen and Mayor Morcos

Council Members Absent: Lee

Staff Present: Sauerwein, Haggard, Grumbach, Adams, Burns, Osada, and Kellerman

ACTION: Motion Boyd second Adkins; Council excused the absence of Council Member Lee.

2. PLEDGE OF ALLEGIANCE

The Mayor led the pledge.

3. APPROVAL OF MEETING AGENDA

Council Member Boyd asked about letter received from Deputy Mayor Wen's attorney. It will be put on the December 12 City Council meeting agenda for discussion.

ACTION: By consensus the meeting agenda was approved as presented.

4. PRESENTATIONS

None.

5. PUBLIC COMMENT PERIOD

Mayor Morcos opened the public comment period at 6:35 p.m. The following individual addressed the Council:

- Marsha Bukofzer commented on the Imagine Housing project by ARCH and asked Council to consider tripling their contribution in the future.

Mayor Morcos closed the public comment period at 6:38 p.m.

6. BOARDS AND COMMISSIONS REPORTS

6.1 Advisory Boards/Commissions/Committees

There were no reports.

7. CITY MANAGERS REPORT

7.1 Police, Development Services, Finance, Central Services, Public Works

City Manager Michael Sauerwein announced that the City is participating in the Childhaven Giving Tree program and asked people to select a tag and provide a gift. He also reminded Council that the employee appreciation lunch has been scheduled for Thursday, December 8 from 12:00 p.m. to 2:00 p.m.

8. CONSENT AGENDA

ACTION: Motion Adkins second Wen and carried by a 6:0 (Lee absent) vote; Council approved the consent agenda.

8.1 **Subject:** Approved September 19, 2016 Park Board Meeting Minutes

Recommendation: Receive and file.

Staff Contact: Sunita Hall, Deputy City Clerk

8.2 **Subject:** Planning Commission Meeting Minutes of:

a) Approved September 13, 2016; and

b) Approved September 27, 2016

Recommendation: Receive and file.

Staff Contact: Kristin McKenna, Development Services Coordinator

- 8.3 **Subject:** Civil Service Commission Meeting Minutes of:
a) Approved July 12, 2016; and
b) Approved July 27, 2016
Recommendation: File and receive.
Staff Contact: Sunita Hall, Deputy City Clerk
- 8.4 **Subject:** Draft October 10, City Council Meeting Minutes
Recommendation: Adopt Minutes.
Staff Contact: Aimee Kellerman, City Clerk
- 8.5 **Subject:** October 2016, Check Register
Recommendation: Approve.
Staff Contact: Nancy Adams, Finance Director
- 8.6 **Subject:** Confirmation of Appointment to the Medina Planning Commission
Recommendation: Approve.
Result of Recommended Action: Action on this item will confirm the appointment of Medina resident Jessica Rossman to the Medina Planning Commission, Position No.6. Following appointment, Ms. Rossman will attend her first meeting as a Board Member on Monday, November 22, 2016.
Staff Contact: Aimee Kellerman, City Clerk
- 8.7 **Subject:** Resolution Amending City Financial Management Policies
Recommendation: Approve Resolution No. 387.
Result of Recommended Action: Approval of this Resolution will amend the Financial Management Policies to delete the 20% Capital Reserve Fund Balance Requirement.
Staff Contact: Nancy Adams, Finance Director
- 8.8 **Subject:** Interlocal Agreement City of Kirkland - Provisions of Municipal Court Services
Recommendation: Approve.
Result of Recommended Action: Approval will enable the City Manager to sign an agreement which allows for the City of Medina municipal court services to be handled by the City of Kirkland.
Staff Contact: Stephen Burns, Chief of Police
- 8.9 **Subject:** Ordinance Adopting a 2016 Budget Amendment.
Recommendation: Adopt Ordinance No. 940.
Result of Recommended Action: Adoption of this ordinance will add \$1.13 million to expenditures in the 2016 Adopted Budget Appropriations for the City.
Staff Contact: Nancy Adams, Finance Director
- 8.10 **Subject:** Kirkland IT Contract Renewal
Recommendation: Approve.
Staff Contact: Nancy Adams, Finance Director

- 8.11 **Subject:** Medina Park Playground Contract
Recommendation: Approve.
Staff Contact: Ryan Osada, Public Works Director

9. PUBLIC HEARING

- 9.1 **Subject:** Resolution Adopting 2017 Property Tax Levy
Recommendation: Hold public hearing and Adopt Resolution No.388.
Result of Recommended Action: Adoption of this Resolution adopts the 2017 Property Tax Levy for the City of Medina and sets the estimated levy amount.
Staff Contact: Nancy Adams, Finance Director

Director of Finance Nancy Adams gave a brief summary of the property tax levy increase.

Mayor Morcos opened the public hearing period at 6:47 p.m. There were no speakers. Mayor Morcos closed the public hearing period.

ACTION: Motion Boyd second Maffei and carried by a 6:0 (Lee absent) vote; Council adopted Resolution No. 388.

- 9.2 **Subject:** Ordinance 941 Amending MMC 5.04.030 Extending Utility Taxes and Increasing Rate to Six Percent.
Recommendation: Hold public hearing and Adopt Ordinance No. 941.
Result of Recommended Action: Adoption of this ordinance will extend the collection of utility taxes for another year and increase the utility tax rate to six percent with a new expiration date of January 31, 2018.
Staff Contact: Nancy Adams, Finance Director

Director of Finance Nancy Adams gave a brief summary of the utilities taxes and increasing the rate to six percent.

Mayor Morcos opened the public hearing period at 6:50 p.m. There were no speakers. Mayor Morcos closed the public hearing period.

ACTION: Motion Maffei second Boyd and carried by a 6:0 (Lee absent) vote; Council adopted Ordinance No. 941, extending utility taxes and increasing the rate to six percent.

- 9.3 **Subject:** Ordinance Adopting 2017 Final Budget and Salary Schedule
Recommendation: Hold public hearing and Adopt Ordinance No. 942.
Result of Recommended Action: Adoption of this ordinance will approve the 2017 Budget for the City of Medina setting forth the summary of estimated revenues and expenditures for each fund and the 2017 salary schedule.
Staff Contact: Nancy Adams, Finance Director

Director of Finance Nancy Adams gave a brief overview of the proposed 2017 budget.

Mayor Morcos opened the public hearing period at 7:06 p.m. There were no speakers. Mayor Morcos closed the public hearing period.

ACTION: Motion Pryde second Adkins and carried by a 6:0 (Lee absent) vote; Council adopted Ordinance No. 942 approving the 2017 final budget and salary schedule.

9.4 **Subject:** Ordinance Regarding Accessory Recreational Facilities Code Amendment

Recommendation: Hold public hearing and Adopt Ordinance No. 943.

Result of Recommended Action: Council will receive Planning Commission Recommendation in the form of an ordinance regarding proposal to reduce setbacks for accessory recreational facilities and will adopt, amend and adopt, or deny the ordinance, or will schedule action on the ordinance at a future meeting.

Staff Contact: Robert Grumbach, Development Services Director

Director of Development Services Robert Grumbach gave a brief summary of the Planning Commission's recommendation for the proposed code amendment regarding Accessory Recreational Facilities.

Mayor Morcos opened the public hearing period at 7:20 p.m. The following individuals addressed the Council:

- Mark Nelson commented on the landscaping that is described in the agenda packet, which talks about trees and shrubs. The change includes either evergreens or a hedge.
- Ian Morrison commented in support of the Planning Commission's recommendation.
- Jen Garone commented in support of the Planning Commission's recommendation.
- Will Parks commented in support of the Planning Commission's recommendation.

Mayor Morcos closed the public comment period at 7:40 p.m.

Council discussed proposed changes.

ACTION: Motion Adkins second Wen to adopt Ordinance No. 943.

ACTION: Motion Adkins second Wen to amend section 5 to include the following language "Major recreation facilities that protrude into setback areas..." This amendment was approved by a 6:0 (Lee absent) vote.

ACTION: Motion Adkins to remove clause 2c. Following discussion Adkins withdrew her motion.

ACTION: Motion Adkins second Wen to adopt Ordinance No. 943, as amended, and carried by a 5:1 (Boyd dissented) (Lee absent) vote. Council adopted Ordinance No. 943 as amended.

10. OTHER BUSINESS

10.1 **Subject:** 84th/24th Alternative Street Design Continued Discussion

Recommendation: Provide direction on Design Options.

Result of Recommended Action: Council will decide whether to move forward with incorporating a bike lane into the scope of the project, or whether to move forward with just intersection improvements.

Staff Contact: Ryan Osada, Public Works Director

Public Works Director Osada gave an introduction. City Engineer Consultant Roger Kuykendal then gave a brief summary of Options A, B and C.

ACTION: Motion Maffei second Boyd to approve Option A, basic overlay and signal improvements.

Council discussed the three proposed alternatives.

ACTION: Motion Adkins to amend motion and include public comment.

ACTION: Maffei suspended his motion to allow for public comment.

Mayor Morcos opened the public comment period at 8:17 p.m. The following individual addressed the Council:

- Joe Sabey, Mayor of Hunts Point commented that Hunts Points is in support of Option A, but could also support Option C.

Mayor Morcos closed the public comment period at 8:20 p.m.

ACTION: Motion Adkins to amend original motion and direct the City Manager to move forward with a draft design and to hold an open house with Alternatives A and C. This was seconded by Wen.

Council discussed the motion to amend. Council Members, Adkins, Wen, Pryde and Mayor Morcos expressed support to hold an open house with Alternatives A and C with the caveat that the TIB grant could be extended.

ACTION: Adkins withdrew her amended motion.

ACTION: By consensus, Council agreed to consider having an open house in January, 2017 to consider Alternatives A and C. They also requested staff to check on the status of the TIB grant.

10.2 **Subject:** Compassionate Communities

Recommendation: Discussion and approval.

Staff Contact: Cynthia Adkins, Council Member

Council Member Adkins gave a brief presentation on the Compassionate Communities initiative and asked that the City Council and the City Manager move forward with signing on to the Compassionate Communities initiative.

ACTION: By consensus, Council agreed that Council Member Adkins would do outreach to the community to gather interest and provide an update at the next regular city council meeting.

10.3 **Subject:** City Council Agenda Calendar

Recommendation: Discussion item only; no action needed.

Result of Recommended Action: Council and staff will review upcoming meetings and make necessary changes as needed.

Staff Contact: Michael Sauerwein, City Manager

ACTION: There were no changes to the Agenda Calendar.

11. PUBLIC COMMENT


Mayor Morcos opened the public comment period at 8:57 p.m. The following individual addressed the Council:

- Jen Garone commented on the Compassionate Communities initiative.
- Wilma Edmonds commented on the Compassionate Communities initiative.
- Jessica Rossman commented on the Compassionate Communities initiative

Mayor Morcos closed the public comment period at 9:00 p.m.

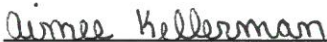
12. ADJOURNMENT

Motion Wen second Pryde; Council adjourned the Regular Meeting at 9:00 p.m.



Alex Morcos, Mayor

Attest:



Aimee Kellerman, City Clerk