



MEDINA, WASHINGTON

MEDINA CITY COUNCIL
SPECIAL AND REGULAR MEETING MINUTES
Medina City Hall, Council Chambers
501 Evergreen Point Road, Medina
Monday, September 12, 2016
5:30 PM

MAYOR
ALEX MORCOS

DEPUTY MAYOR
SHEREE WEN

COUNCIL MEMBERS
CYNTHIA ADKINS
PATRICK BOYD
DAVID LEE
JOHN MAFFEI
CURT PRYDE

CITY MANAGER
MICHAEL SAUERWEIN

CITY ATTORNEY
KATHLEEN J. HAGGARD

CITY CLERK
AIMEE KELLERMAN

MINUTES

SPECIAL MEETING

Mayor Morcos called the Executive Session to order in the Medina Council Chambers at 5:30 pm.

Council Members Present: Adkins, Boyd, Lee, Maffei, Pryde, Wen (in at 5:40 pm, and Mayor Morcos)

Council Members Absent: None

Staff Present: Sauerwein, Haggard, Grumbach, and Kellerman

EXECUTIVE SESSION

ES-1: RCW 42.30.110 (b)

To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.

ES-2: RCW 42.30.110 (1)(i)

To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an

official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence of the agency.

ACTION: No action was taken following Executive Session.

ADJOURNMENT

Mayor Morcos adjourned the Executive Session at 6:01 p.m.

1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Morcos called the regular meeting to order at 6:30 p.m.

Council Members Present: Adkins, Boyd, Lee, Maffei, Pryde, Wen (in at 5:40 pm, and Mayor Morcos

Council Members Absent: None

Staff Present: Sauerwein, Haggard, Grumbach, Osada, Adams, Burns, Scherf, Eng and Kellerman

2. PLEDGE OF ALLEGIANCE

The Mayor led the pledge.

3. APPROVAL OF MEETING AGENDA

ACTION: Council Member Boyd requested that 8.7 be moved out of Consent and added as agenda item 9.15.

ACTION: Motion Boyd second Adkins and carried by a 7:0 vote; Council approved the meeting agenda as amended.

4. PRESENTATIONS

4.1 Introduction of Police Captain, Dave Scherf and new Medina Police Officer, Scott Eng.

Medina Police Chief Burns introduced newly promoted Police Captain, Dave Scherf and newly hired officer Scott Eng.

4.2 Presentation regarding NE 24th Street / 84th Avenue Project - Alternative Designs for 84th Avenue. Design Engineers Sam Douglas and Nelson Davis, KPG Engineering.

KPG Engineers Sam Douglas and Nelson Davis gave a presentation on alternative designs for the NE 24th Street and 84th Avenue street project. Discussion includes Southbound shared use path, alternative 4; one lane southbound, alternate 5; southbound bike lane, alternate 6.

By Consensus Council directed staff to meet with the Mayor and Administrator of Clyde Hill and see if they are willing to adopt option 1, potentially giving up the TIB grant and directly pay for approved option 1.5 or create option 7 and overlay 84th Avenue and put in new traffic lights at the intersection of NE 24th Street and 84th Avenue.

5. PUBLIC COMMENT PERIOD

Mayor Morcos opened the public comment period at 7:57 p.m. There were no speakers. Mayor Morcos closed the public comment period.

6. REPORTS AND ANNOUNCEMENTS

6.1 Commissions, Boards, and Advisory Committee Reports.

Emergency Preparedness Chair Kay Koelemay reminded Council of the upcoming Disaster Preparedness meeting at 7:00 p.m. on Wednesday, September 28th at St. Thomas Church. This meeting is featuring author and nationally known emergency manager Eric Holdeman, Director, Center for Regional Disaster Resilience, Pacific Northwest Economic Region.

7. CITY MANAGER'S REPORT

7.1 Police, Development Services, Finance, Central Services, Public Works

City Manager Michael Sauerwein reviewed upcoming Council meetings and proposed to change the time for the September 26th Study Session from 6:30 p.m. to 5:30 p.m. There will be an employee appreciation luncheon on Thursday, September 22nd from 12:00 p.m. to 2:00 p.m. here at City Hall. The City Council retreat will be on Saturday, October 22, 2016 at Overlake Golf and Country Club.

8. CONSENT AGENDA

ACTION: Motion Boyd second Pryde and carried by a 7:0 vote; Council approved the Consent agenda with the exception of agenda item 8.7 which was pulled for a separate discussion and action under 9.15.

8.1 Subject: Approved June 20, 2016 Park Board Meeting Minutes

Recommendation: Receive and file.

Staff Contact: Sunita Hall, Deputy City Clerk

8.2 Subject: August 8, 2016 City Council Special and Regular Meeting Minutes

Recommendation: Adopt Minutes.

Staff Contact: Aimee Kellerman, City Clerk

- 8.3 **Subject:** August 2016, Check Register
 Recommendation: Approve.
 Staff Contact: Nancy Adams, Finance Director
- 8.4 **Subject:** City Hall Sidewalk Contract
 Recommendation: Approve.
 Staff Contact: Ryan Osada, Public Works Director
- 8.5 **Subject:** NE 32nd Street Overlay Contract
 Recommendation: Approve.
 Staff Contact: Ryan Osada, Public Works Director
- 8.6 **Subject:** Ordinance Amending Surplus City Equipment
 Recommendation: Adopt Ordinance No. 935.
 Result of Recommended Action: Adoption of this ordinance will add clarification and flexibility to properly dispose of surplus property.
 Staff Contact: Stephen Burns, Chief of Police

9. PUBLIC HEARING

- 9.1 **Subject:** 2017 Preliminary Budget
 Recommendation: Review and hold a public hearing.
 Result of Recommended Action: Council and staff will review the proposed 2017 budget and 2016 year-end forecast and make suggested changes.
 Staff Contact: Nancy Adams, Finance Director

Finance Director Nancy Adams provided an overview of the 2016 General Fund Budget Amendment and the City's financial policies in which if the General Fund operating balance falls below the policy level of a 25 percent carryover, the City will need to create a long term plan to replenish the fund balance level. Discussion also included the General Fund preliminary budget which assumes a 1% Levy tax increase, 2% utility tax increase and potential 3% increase in the wireless lease at Fairweather Park.

Mayor Morcos opened the public hearing period at 9:08 p.m. There were no speakers. Mayor Morcos closed the public hearing period.

AGENDA ITEM 9.15, moved from Consent.

- 8.7 **Subject:** Ordinance Amending 2016 Budget
 Recommendation: Adopt Ordinance No. 938.
 Result of Recommended Action: Adoption of this ordinance will amend Ordinance No. 928 and the 2016 budget appropriations.
 Staff Contact: Nancy Adams, Finance Director

ACTION: Motion Wen second Pryde and carried by a 6:1 (Boyd dissented) vote; Council adopted Ordinance No. 938 amending Ordinance No. 923 and the 2016 budget appropriations.

- 9.2 **Subject:** Grading and Drainage Ordinance
 Recommendation: Adopt Ordinance No. 939.
 Result of Recommended Action: Adoption of this ordinance will amend the Medina Municipal Code to consolidate into new Chapter 20.43 grading regulations with drainage regulations and update associated enforcement procedures.
 Staff Contact: Robert Grumbach, Development Services Director

Mayor Morcos opened the public hearing period at 9:08 p.m. There were no speakers. Mayor Morcos closed the public hearing period.

ACTION: Motion Boyd second Adkins and carried by a 7:0 vote; Council adopted Ordinance No. 939.

10. OTHER BUSINESS

- 10.1 **Subject:** Draft Medina Tree Management and Stewardship Plan
 Recommendation: Discussion item only; no action needed.
 Result of Recommended Action: Staff will present an updated draft of the Medina Tree Management and Stewardship Plan and answer any questions. This document will be presented for an open house to be scheduled soon.
 Staff Contact: Robert Grumbach, Development Services Director

There was no discussion on this item.

- 10.2 **Subject:** Review and Evaluation of the City Council Work Plan from the February 27, 2016 City Council Retreat
 Recommendation: Discussion item only; no action needed.
 Result of Recommended Action: Staff and Council will review and make necessary adjustments.
 Staff Contact: Michael Sauerwein, City Manager

The Mayor stated this item was requested by Council Member Maffei. Council Member Maffei touched on the Council Work Plan and raised concerns about fiscal responsibility and the Council's previous vote to add playground equipment to the 2016 budget.

ACTION: Motion Maffei second Pryde to rescind Council's vote to include the Medina Park playground improvements in the 2016 budget amendment.

Council discussed. Council Member Adkins raised a point of order on the timeliness of the motion. The City Attorney clarified that a motion to rescind was not time-barred.

Maffei requested an analysis by the September 26, 2016 City Council study session how much can be allocated from Capital Revenue Fund balances to General fund balances.

ACTION: Motion Lee second Morcos and carried by a 4:3 (Boyd, Pryde, and Wen dissented) to table Council Member Maffei's motion to the September 26, 2016 Special and Regular Meeting.

- 10.3 **Subject:** City Council Agenda Calendar
Recommendation: Discussion item only; no action needed.
Result of Recommended Action: Council and staff will review upcoming meetings and make necessary changes as needed.
Staff Contact: Michael Sauerwein, City Manager


ACTION: There were no changes to the City Council Calendar.

11. PUBLIC COMMENT

Mayor Morcos opened the public comment period at 9:46 p.m. There were no speakers. Mayor Morcos closed the public comment period.

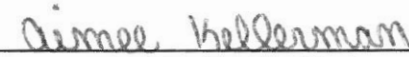
12. ADJOURNMENT

Motion Pryde second Lee and carried by a 7:0 vote; Council adjourned the Special and Regular Meeting at 9:47 p.m.



Alex Morcos, Mayor

Attest:



Aimee Kellerman, City Clerk