



MEDINA, WASHINGTON

**MEDINA CITY COUNCIL
SPECIAL MEETING MINUTES**
Overlake Golf and Country Club, 1/4 Ballroom
8000 NE 16th Street, Medina
Saturday, February 27, 2016
8:00 AM

MAYOR
ALEX MORCOS

DEPUTY MAYOR
SHEREE WEN

COUNCIL MEMBERS
CYNTHIA ADKINS
PATRICK BOYD
DAVID LEE
JOHN MAFFEI
CURT PRYDE

CITY MANAGER
MICHAEL SAUERWEIN

CITY ATTORNEY
KATHLEEN J. HAGGARD

CITY CLERK
AIMEE KELLERMAN

MINUTES

1. SPECIAL MEETING - CALL TO ORDER / ROLL CALL

Retreat facilitator Karen Reed began the meeting at 8:33 a.m.

Council Members Present: Adkins, Boyd, Lee, Maffei, Morcos, Pryde (left at 12:00 pm), and Wen

Council Members Absent: None

Staff Present: Sauerwein, Haggard, and Kellerman

2. SPECIAL MEETING ITEMS

2.1 Retreat Agenda

Reed summarized Council's agenda for the day and reviewed ground rules for the day. By consensus, Council agreed to the proposed ground rules.

Council participated in group ice-breakers and individual ice-breakers.

Following the ice-breakers, Council reviewed and discussed Council Guidelines. Discussion included what Council Guidelines are, why they have them and areas for improvement.

ACTION: By consensus Council directed the City Attorney to draft an update to the City Council Guidelines for review at an upcoming City Council Study Session and incorporate the following:

- Sanctions for violation of Guidelines
- Clarify role of Deputy Mayor
- How Mayor and Deputy Mayor are elected
- Council Standing Committees (appointments and roles)
- Parliamentary rules to be used
- Council representation before other government agencies, community, and media
- Code of Ethics (expand language)
- Come to meetings prepared
- Rules for emailing Councilmembers
- Citizen comment rules
- Council discussion protocols
- No Surprise Rule
- Council Relations with City Staff
- Agenda preparation
- City Boards and Commission fiduciary responsibility to City
- Councilmember compliance with City laws and policies
- Zero tolerance of harassment or discrimination
- Council dialog calls for "sticking to the point"
- Public Trust and fiduciary duty, Stewardship of public funds
- Conflicts of Interest under State law
- Council decorum
- Complaints to Councilmembers

ACTION: By consensus Council directed the City Manager to make changes to modify the City Council agenda to help streamline the City Council meetings.

ACTION: Boyd proposed a rotating Deputy Mayor position. Council discussed pros and cons and inclusion of different Council Members at the City Manager, Mayor and Deputy Mayor agenda meetings. Boyd's proposed changes failed on a vote by Council Members 4:3 (Adkins, Lee, Morcos, and Wen dissented).

Council discussed City Council Committees and Ad hoc committees. They opted to keep the existing Personnel, Finance, and Facilities & Land Use committees with the Mayor attending all committee meetings. Councilmembers will serve on their assigned committee for two years. Ad hoc committees may be appointed as needed.

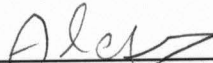
Committee assignments were agreed to as follows:

- Facilities & Land Use Committee: Boyd, Pryde, Wen, and Morcos (Mayor Morcos will be a non-voting party at this meeting)
- Finance Committee: Lee, Wen, and Morcos
- Personnel Committee: Adkins, Maffei, and Morcos

Council reviewed and discussed potential 2016 Medina City Council work plan items. The following three items will be on Council's 2016 work plan: 1) cell tower code review and revision, 2) Strategies for restructuring high-risk areas of city operation and reduce risk, 3) Street and sidewalk master plan.

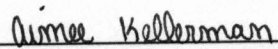
3. ADJOURNMENT

Council adjourned the special meeting at 2:00 p.m.



Alex Morcos, Mayor

Attest:



Aimee Kellerman, City Clerk