



MEDINA, WASHINGTON

MEDINA CITY COUNCIL
REGULAR MEETING MINUTES
Medina City Hall, Council Chambers
501 Evergreen Point Road, Medina
Monday, February 8, 2016
6:30 PM

MAYOR
ALEX MORCOS

DEPUTY MAYOR
SHEREE WEN

COUNCIL MEMBERS
CYNTHIA ADKINS
PATRICK BOYD
DAVID LEE
JOHN MAFFEI
CURT PRYDE

CITY MANAGER
MICHAEL SAUERWEIN

CITY ATTORNEY
KATHLEEN J. HAGGARD

DEPUTY CITY CLERK
SUNITA HALL

MINUTES

1. REGULAR MEETING – CALL TO ORDER / ROLL CALL

Mayor Morcos called the regular meeting to order in the Medina Council chambers at 6:30 p.m.

Council Members Present: Adkins, Boyd, Lee, Maffei, Pryde, Wen, and Mayor Morcos

Council Members Absent: None

Staff Present: Adams, Burns, Grumbach, Haggard, Osada, Sauerwein and Hall

2. PLEDGE OF ALLEGIANCE

Mayor Morcos led the Pledge.

3. APPROVAL OF MEETING AGENDA

Council Member Adkins asked to amend the meeting agenda to add as item 10.0 the subject of grant opportunities for public-safety and transportation infrastructure upgrades. Council Member Lee seconded. A brief discussion ensued about adding this to the agenda.

ACTION: Motion Adkins second Lee to add as item 10.0 a discussion on grant opportunities for public-safety and transportation infrastructure upgrades.

4. PRESENTATIONS

Deputy Mayor Wen welcomed King County Councilmember Balducci to the Council. Balducci introduced her role, office and key responsibilities. She highlighted some of the big topics that would be coming up with the county. In particular, Balducci discussed the development of the county's comprehensive plan and the focus on transport infrastructure. She reported that during the transitional phase of the opening of the 520 Bridge there would be a shuttle service from the Park & Ride to Evergreen Point Road. Balducci responded to questions.

5. PUBLIC COMMENT PERIOD

Mayor Morcos opened the public comment period at 7:15 p.m. The following individuals addressed the Council:

- David Yee requested that the Council continues to review the Sunlight and View provisions in Phase 3 of the Tree code updates. He noted that there was no mention of the Phase 3 Tree Code updates in the Planning Commission 2016 work plan. He asked that the Council make the tree permitting process less bureaucratic and burdensome.
- Connie Gerlitz directed her question to Councilmember Balducci and asked what King County was doing about the "jungle" issue in Seattle. Balducci offered to talk with her outside of the meeting.

Mayor Morcos asked whether council members had any comments.

Council Member Pryde mentioned that a meeting had been convened regarding the Indian Trail.

Council Member Adkins commended Council Member Pryde and City Hall staff for convening the meeting on the Indian Trail; Adkins commended City Hall staff for the community evening held in response to recent burglaries. She thanked Public Works Director Osada for his response to a neighbor's concern on the bubblers in the park.

6. REPORTS AND ANNOUNCEMENTS

6.1 Commissions, Boards, and Advisory Committee Reports.

Emergency Preparedness Kay Koelemay stated that they were embarking on a series of meetings with the medical emergency radio team on rolling out a communications plan for the entire city. The first meeting would be held on March 1st and a subsequent community wide meeting on April 28th at Three Points Christian School.

7. CITY MANAGER'S REPORT

7.1 Department Directors: Police, Development Services, Finance, City Clerk and Public Works.

Finance Director Nancy Adams made a presentation on the 2015 Final Budget results and an overview of the 2015 General Fund. She gave a ten year historical view of General Fund Balances and explained the 2015 gap. Adams responded to questions including the impact of the Post Office, Hunts Point quarter payments, and the ending fund balance. The City Manager explained the impact the Skinner case had on the budget and general fund – in particular that although a healthy opening balance it would be a lean year.

Police Chief Burns reported changes to the monthly report to streamline and more accurately reflect the proactive and reactive work of his officers. He highlighted a recent burglary and the subsequent community forum. He explained that this had been a very positive event and that it was important to have raised awareness and education in the community. Burns mentioned the value of the license reader technology in a recent incident in Hunts Point. He also presented a brief summary of the results from his department's recent community survey. Burns responded to questions on recent criminal activity and the value of wider camera usage. City Manager suggested that the City Attorney research the impact of camera usage, public reaction and any case law. Burns gave an additional update on the training and preparatory measures involved in responding to emergencies such as shootings at school incidents or earthquakes. He responded to further questions including the mechanics of calling 911 for local issues.

Director of Development Services Robert Grumbach reported that KGM had reapplied for their Technical Noise Variance which would be expiring soon. He stated that the application is currently under review. He highlighted for the council the report on permitting activity over the last ten years. He included also that there would upcoming notices on PSE related to their annual tree maintenance program. Tom Early, the City's Tree Consultant gave additional information on the program. Grumbach stated it would be possible to make communication updates on this a little more prominent. Grumbach updated the council on a recent enforcement for a CMP violation. He also updated the council with respect to the traffic monitoring report produced by Transpo relating to traffic patterns and the 520 project. Grumbach responded to questions. Council member Boyd asked if it would be possible to ensure that the shuttle service coordinated with the actual closure of the bridge.

Director of Public Works Ryan Osada included in his report the latest information on the second beaver found in Medina Park. Osada reported that the City made the funding list from the Department of Ecology and that this grant of 72k would enable street sweeping to be increased in the city. Osada updated the Council on the main parks projects and maintenance across the City. This included the installation of the new swimfloat at Medina Beach Park. Osada updated the council on the fountains and aerators following recent feedback from a local resident. Osada reported that work on the Indian Trail restoration continued with gravel being added to firm the ground. On the 84th Ave NE joint project with Clyde Hill, KPG have been consulted to work on it. Osada walked through the LED lights being installed as part of the Relight Washington

project. City Manager, Sauerwein advised that there would be an opportunity for residents to see an example of the lighting.

Cynthia Adkins expressed concern over resident comments on the blue and white color of the lights and the aspect of shielding.

7.2 City Manager

City Manager Michael Sauerwein reported that the City Council retreat would take place on February 27th and that the facilitator Karen Reed would be meeting with each of the council members. Sauerwein gave a progress report on the 84th and 24th intersection and took members through the project timeline. He explained that the project consisted of two steps, a traffic study and the actual construction of the intersection. Sauerwein advised that KPG had been selected to work on the project. Sauerwein explained that the study would collate a variety of data from particular geographical points including any data emanating from the 520 bridge project. There would be open houses held following the completion of the study to enable public input on the design of the intersection. Council member Boyd suggested that it would be valuable to include data from Lake Washington Boulevard and Main Street in the study. Sauerwein gave a short brief of upcoming meetings and topics.

8. CONSENT AGENDA

ACTION: Motion Maffei and second Pryde and carried by a 7:0 vote; Council approved the Consent Agenda.

- 8.1 **Subject:** Approved November 16, 2015 Park Board Meeting Minutes
Recommendation: Receive and file.
Staff Contact: Sunita Hall, Deputy City Clerk
- 8.2 **Subject:** Approved November 24, 2015 Planning Commission Meeting Minutes
Recommendation: Receive and file.
Staff Contact: Kristin McKenna, Development Services Coordinator
- 8.3 **Subject:** January 11, 2016 Regular Meeting Minutes
Recommendation: Adopt Minutes.
Staff Contact: Aimee Kellerman, City Clerk
- 8.4 **Subject:** Check Register:
 - a) December 2015 Final Check Register; and
 - b) January 2016 Check Register**Recommendation:** Approve.
Staff Contact: Nancy Adams, Finance Director

8.5 **Subject:** King County Interlocal Agreement - Asphalt Paving

Recommendation: Adopt Ordinance No.931.

Result of Recommended Action: Adoption of this ordinance will authorize the City to enter into an Interlocal agreement with King County to perform street repairs and maintenance as part of the King County Overlay Program.

Staff Contact: Ryan Osada, Public Works Director

10. OTHER BUSINESS

10.0 Agenda addition – Grant Opportunities

Council Member Adkins introduced this item stating that Deputy Mayor Wen had been made aware of grant opportunities that would support the City's need for public safety and transport infrastructure. Deputy Mayor Wen stated that she had attended a recent meeting which gave information on grant opportunities. Wen stated that the grants would support safety and accessible cities. A discussion occurred on the practicalities of and requirements for applying for grants. Council Member Boyd suggested that any grant proposals come to the Council at an early stage. City Manager Sauerwein stated that the Council would be kept informed.

ACTION: Motion Adkins to direct staff to identify and pursue, with support from Deputy Mayor Wen, grants for transportation and public-safety infrastructure upgrades, including undergrounding of utilities, with an emphasis on city-wide solutions, and, prior to accepting a grant award, report back to Council; seconded Lee and carried by a 7:0 vote.

A discussion occurred on the practicalities of grant applications and readiness of projects. City Manager Sauerwein explained the importance of regional significance when applying for funding.

10.1 **Subject:** Planning Commission Work Program

Recommendation: Approval.

Result of Recommended Action: Approval will set the 2016 Work Plan for the Planning Commission.

Staff Contact: Robert Grumbach, Development Services Director

Planning Commission member, Mark Nelson gave background on the Work plan. He outlined the prioritization and inclusion of each of the items. Development Services Director Grumbach gave supplementary information as background. Nelson and Grumbach responded to questions. Council member Adkins expressed the need for a comprehensive update to the comprehensive plan. Council member Wen stated that the comprehensive plan should be aligned to regional priorities and suggested that it required modifications.

ACTION: Motion Boyd to adapt the 2016 work plan subject to prioritization input from the Council; seconded by Morcos.

Discussion followed focused on the relative priority and ranking of the work items.

ACTION: Motion Boyd to move item 4 to item 3 second Morcos. Motion approved 7:0.

ACTION: Motion Boyd second Pryde call for vote. Motion failed 3:4 (Adkins, Lee, Marcos and Wen dissented).

ACTION: Motion Boyd second Pryde to move item 8 to item 5. Motion failed 6:1 (Adkins, Lee, Maffei, Morcos, Pryde and Wen dissented).

ACTION: Motion Pryde second Maffei to move 8 to 6. Motion passed 6:1 (Wen dissented).

ACTION: Motion Wen to move item 6 to 2. Motion failed due to lack of second.

ACTION: Original motion as amended. Motion approved 6:1 (Wen dissented).

10.2 **Subject:** Medina Tree Management and Stewardship Plan Discussion

Recommendation: Discussion only.

Result of Recommended Action: Result of discussion will help ensure there is continued oversight of the Medina Tree Management and Stewardship Plan.

Staff Contact: Robert Grumbach, Development Services Director

Director of Development Services, Grumbach introduced the item, supported by Tom Early the City's Tree Consultant. Grumbach explained that the purpose of bringing the item to Council was to obtain feedback on the draft plan and also get a feel on the level of public participation. Grumbach advised that the primary purpose of the document was to provide a tool for residents on making decisions about planting trees.

Council Member Pryde expressed concern that the Plan did not address resident concerns and questioned how the document would help residents. Pryde also asked whether an Independent third party would be enlisted to review Phase Two. In his response Grumbach said that the document was intended as an educational tool to help residents make choices that would help avoid conflicts in the future. Also that it was to help the City establish a stewardship program that enabled a more consistent management of trees in the right-of-way.

Mayor Morcos invited each council member to comment.

Council Member Wen spoke in favor of having a scientific document including safety aspects. Council Member Adkins spoke in support of splitting the document into a mandatory code and an educational piece. Council Member Maffei stated that he thought that he was happy with the classifications in the document so far and felt that safety and security concerns were unfounded. Council Member Lee stated that he supported the direction of the document and asked for time lines. Council Member Boyd also supported the direction of the document and was not in favor of revisiting phase two.

Mayor Morcos asked whether it would be helpful to have a committee to look at this work. A discussion occurred and the consensus was not to establish a committee.

In response to the council's comments, Grumbach explained that it would be possible to amend the document to reflect views expressed by members and strengthen critical areas such as safety and education. He stated that he would also schedule a date for a public workshop in March/April. The feedback from the workshop would determine the next steps.

10.3 **Subject:** Walkable Medina

Recommendation: Approve.

Result of Recommended Action: Approval will authorize the City Manager to enter into an agreement with Jones and Jones.

Staff Contact: Michael Sauerwein, City Manager

City Manager Sauerwein advised that the scope of work for the Walkable Medina project had been revised following Council's instruction at the previous meeting. The scope had been reduced from \$60K to \$14K and effectively it would be a project broken down into smaller chunks. Council Member Wen stated that as she was working on a grant for sidewalks, this project might not be consistent with the priorities set out in the grant. Council Member Adkins questioned in light of the grants Deputy Wen was pursuing, whether it might be better to postpone the project. City Manager Sauerwein explained that the grant process was lengthy.

ACTION: Motion Pryde second Boyd to approve the Jones and Jones project for \$14,300.

Council Member Wen spoke in favor of delaying approval of the project until there was more information on grants. Wen stated that she didn't want to present this to the public without the parameters for the grant to be known. Council Member Adkins stated that the city worked towards a strategic plan that encompassed the whole city rather than one part of it. Council Member Pryde spoke of the projects aims in terms of connecting amenities with parks and resources and was important to get input from the residents. Council Member Lee questioned whether there would be a duplication of activities and asked for more information on the grants. Council Member Boyd stated that he was opposed to delaying the project any further. He added that it might be useful to give direction to Jones and Jones and include in the agreement a requirement that they don't do anything that might disqualify future grant opportunities.

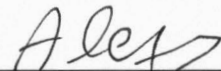
ACTION: Motion Lee second Adkins amended motion to table the item to the regular meeting in April. Motion approved 4:3 (Boyd, Maffei, Pryde dissented).

11. PUBLIC COMMENT

Mayor Morcos opened and closed the public comment period at 10:15 p.m.

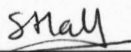
12. ADJOURNMENT

Motion Maffei second Pryde, Council voted to adjourn the regular meeting at 10:20 p.m.



Alex Morcos, Mayor

Attest:



Sunita Hall, Deputy City Clerk