



## MEDINA, WASHINGTON

MEDINA CITY COUNCIL  
SPECIAL AND REGULAR MEETING MINUTES  
Medina Park Tour 5:30 PM  
12<sup>th</sup> Street Parking Lot  
Medina City Hall, Council Chambers  
501 Evergreen Point Road, Medina  
Monday, March 9, 2015  
5:30 PM

**MAYOR**  
PATRICK BOYD

**DEPUTY MAYOR**  
DAVID LEE

**COUNCIL MEMBERS**  
JAY DECKER  
MICHAEL LUIS  
JOHN MAFFEI  
ALEX MORCOS  
CURT PRYDE

**CITY MANAGER**  
MICHAEL SAUERWEIN

**CITY ATTORNEY**  
KARI SAND

**CITY CLERK**  
AIMEE KELLERMAN

## MINUTES

### SPECIAL MEETING

Mayor Boyd called the special meeting to order at Medina Park 12<sup>th</sup> Street parking lot at 5:30 p.m.

Council Members Present: Decker, Lee, Luis, Maffei, Morcos, Pryde, and Mayor Boyd

Council Members Absent: None

Staff Present: Sauerwein and Grumbach

### PARK TOUR

Council met at Medina Park 12<sup>th</sup> Street parking lot at 5:30 p.m. for a tour of the Medina Park Board proposed projects.

### 1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Boyd called the regular meeting to order in the Medina Council Chambers at 6:30 p.m.

## **2. APPROVAL OF MEETING AGENDA**

**ACTION:** Motion Maffei second Luis and carried by a 7:0 vote; Council approved the meeting agenda as presented.

## **3. PRESENTATIONS**

3.1 King County Council Member Jane Hague will address the Council.

King County Council Member Jane Hague updated Council on King County business. Updates included Eastside transportation and a ballot measure for emergency communication radios that will go on the April 29<sup>th</sup> ballot.

3.2 2015 Parks Presentation

City Manager Michael Sauerwein thanked everyone who showed up for the parks tour and provided a recap of the proposed Park Board projects.

## **4. PUBLIC COMMENT PERIOD**

Mayor Boyd opened the public comment period at 6:48 p.m. The following individuals addressed the Council:

- Katherine Jordan regarding Congregation for the Homeless in the ARCH program.
- Cynthia Adkins updated Council on T-Mobile lawsuit. Urged Council to delete the words "public parks properties and" from Chapter 20.40 in the Medina Municipal Code pertaining to building and exempting grading activity. She also commented on the post office lease.
- Laurel Preston expressed continued concern and interest in the outcome of the T-Mobile lawsuit.

Mayor Boyd closed the public comment period at 6:58 p.m.

## **5. REPORTS AND ANNOUNCEMENTS**

5.1 Mayor and Council Member Reports.

Deputy Mayor David Lee reported that he attended the Eastside Transportation Partnership meeting on February 13 and the Eastside Heritage Event on February 26.

5.2 Commissions, Boards, and Advisory Committee Reports.

Emergency Preparedness Chair Kay Koelemay reported an E-Lert went out to recruit new radio members for proposed radio network and over 30 people were interested in the program. EPC will hold an orientation and training for radio holders on Saturday, April 28 at 9:00 a.m. here at City Hall in the Council Chambers.

Park Board Chair Miles Adam thanked Council for taking the time to attend the park tour. Adam clarified that the carryover projects from 2014 and the projects in 2015 are all in the approved budget. He also noted that the work plan for this year had an additional item added, which is the proposed post office park. A proposal will come to Council during the 2016 budget review. Lastly, he reminded Council that Saturday, April 4, 2015 is the Annual Easter Egg Hunt at Medina Park.

## **6. CITY MANAGER'S REPORT**

### **6.1 Department Directors: Police, Development Services, Finance, and Public Works.**

Police Chief Burns reported that there are now 40 radio holders, with the goal of having at least 40 to 50. Shredder Day is coming up on Saturday, March 21 from 9:00 a.m. to 1:00 p.m. An E-Lert went out to educate citizens on suspicious activity reporting guidelines. He also announced that Police Records Manager Linda Crum is retiring on July 3, 2015 and recruitment has already begun to fill the position.

Development Services Director Robert Grumbach reported that the Planning Commission has been focused primarily on the tree code amendments and the 2015 Comprehensive Plan Update. Grumbach also reported on an upcoming Public Benefit Rating System application, where a property owner is reapplying for an open space designation.

Acting Public Works Director Pat Crickmore reported on carryover projects from last month which included the Overlake Drive water line replacement and 84<sup>th</sup> Street median maintenance. He also reported that the right-of-way overgrowth outreach project is moving forward; postcards will be sent out a little later in Spring when growth begins to educate residents on maintaining the right-of-ways. Lastly, Crickmore reported that Public Works has acquired their electric vehicle which replaces the "tiger truck".

### **6.2 City Manager.**

City Manager Michael Sauerwein reported that the Post Office dedication is set for Saturday, March 21, the next City Council Study Session is scheduled for Monday, March 23, the City Council Retreat is scheduled Saturday, April 25<sup>th</sup> and finally a City Council Special Meeting/Study Session is scheduled for Monday, May 4, 2015 at 6:30 p.m. to hear the Planning Commission recommendation on the Phase Two Tree Code Amendments.

## **7. CONSENT AGENDA**

These items will be acted upon as a whole unless called upon by a council member.

**ACTION:** Motion Maffei second by Lee to pull Agenda Item 7.5

**ACTION:** Motion Maffei second by Lee to pull Agenda Item 7.7

**ACTION:** Deputy Mayor Lee noted a typo correction on Agenda Item 7.3 page 6 to correct Council Member Maffei's name.

**ACTION:** Motion Luis second by Pryde and carried by a 7:0 vote; Council approved the Consent Agenda with the exception of Agenda Items 7.5 and 7.7, which were pulled for separate discussions.

- 7.1 **Subject:** Approved January 20, 2015 Park Board Meeting Minutes  
**Recommendation:** Receive and file.  
**Staff Contact:** Jen Newton, Deputy City Clerk
- 7.2 **Subject:** Approved February 10, 2015 Planning Commission Special Meeting Minutes  
**Recommendation:** Receive and file.  
**Staff Contact:** Kristin McKenna, Development Services Coordinator
- 7.3 **Subject:** February 9, 2015 City Council Special and Regular Meeting Minutes  
**Recommendation:** Adopt Minutes.  
**Staff Contact:** Aimee Kellerman, City Clerk
- 7.4 **Subject:** February 2015 Check Register  
**Recommendation:** Approve.  
**Staff Contact:** Nancy Adams, Finance Director

- 7.5 **Subject:** ARCH 2015 Budget and Work Plan and Trust Fund Recommendations  
**Recommendation:** That Council:  
a) Approve the 2015 ARCH Administrative Budget and Work Plan; and  
b) Adopt Resolution No. 376.  
**Result of Recommended Action:** Action will approve ARCH's Budget and Work Plan for 2015 in which the City of Medina allocates funds in the General Fund for Affordable Housing and these funds are used to cover Medina's portion of ARCH's administrative budget, and awards funds to individual affordable housing projects.  
Adoption of the resolution will approve funding in an amount not to exceed \$12,340 from Medina's portion of ARCH's administrative budget for affordable housing into two specific projects: Congregations for the Homeless/KCHA Winter Shelter and Parkview Services Developmentally Disable Home.  
Adoption of the resolution will also authorize the ARCH administering agency to execute related funding documents.  
**Staff Contact:** Michael Sauerwein, City Manager

Discussion by Council regarding the ARCH work plan.

**ACTION:** Motion Maffei second by Pryde and carried by a 7:0 vote; Council approved the 2015 ARCH Administrative Budget and Work Plan and adopted Resolution No. 376.

- 7.6 **Subject:** Ordinance Amending Chapter 20.40 MMC Pertaining to Building and Exempting Certain Grading Activity From the Requirement for a Grading Permit  
**Recommendation:** Adopt Ordinance No. 919.  
**Result of Recommended Action:** Adoption of this ordinance will amend various provisions of Chapter 20.40 of the Medina Municipal Code relating to building and amending Section 20.40.110 to exempt certain maintenance activities from the



requirements for a grading permit.

**Staff Contact:** Robert Grumbach, Development Services Director

- 7.7 **Subject:** Resolution in Support of the Puget Sound Emergency Radio Network (PSERN) Upgrade and Levy

**Recommendation:** Adopt Resolution No. 376.

**Result of Recommended Action:** Action on this item declares Council's support and approval of the Puget Sound Emergency Radio Network levy.

**Staff Contact:** Stephen Burns, Chief of Police

**ACTION:** 7.7 was moved to Other Business at 9.25 for discussion.

- 7.8 **Subject:** Approval of 2015 Park and Recreation Board Work Plan

**Recommendation:** Approve.

**Result of Recommended Action:** Action on this item will approve the proposed 2015 Park and Recreation Board work plan, which includes improvements to Medina and Fairweather Park.

**Staff Contact:** Michael Sauerwein, City Manager

## **8. PUBLIC HEARING**

None.

## **9. OTHER BUSINESS**

- 9.1 **Subject:** Medina Post Office Lease Renewal

**Recommendation:** Approve.

**Result of Recommended Action:** Action on this item will approve the Medina Post Office lease and authorize the City Manager to sign the lease.

**Staff Contact:** Michael Sauerwein, City Manager

City Manager Michael Sauerwein gave a brief summary of the post office lease renewal. He also thanked former Mayor Bret Jordan and City Attorney Kari Sand for their help in negotiating the lease renewal.

Discussion by Council about the post office lease extension.

**ACTION:** Motion Morcos second by Decker and carried by a 4:3 (Lee, Maffei, and Pryde dissented) vote; Council approved the Medina Post Office lease and authorized the City Manager to sign the lease.

- 9.2 **Subject:** City Hall Generator Reconfiguration

**Recommendation:** Approve.

**Result of Recommended Action:** Approval will allow staff to issue a Notice of Award to Dutton Electric and authorize the City Manager to sign a contract with Dutton Electric in the amount of \$19,930.00.

**Staff Contact:** Michael Sauerwein, City Manager

City Manager Michael Sauerwein summarized the staff report for reconfiguring the generator at City Hall.

**ACTION:** Motion Decker second by Morcos and carried by a 7:0 vote; Council approved the City Hall generator reconfiguration project and authorized the City Manager to sign a contract with Dutton Electric.

7.7 **Subject:** Resolution in Support of the Puget Sound Emergency Radio Network (PSERN) Upgrade and Levy

**Recommendation:** Adopt Resolution No. 376.

**Result of Recommended Action:** Action on this item declares Council's support and approval of the Puget Sound Emergency Radio Network levy.

**Staff Contact:** Stephen Burns, Chief of Police

Council discussed the proposed resolution presented to them.

**ACTION:** Motion Decker, there was no second. Motion failed.

9.3 **Subject:** City Council Agenda Calendar

**Recommendation:** Discussion item only; no action needed.

**Result of Recommended Action:** Council and staff will review upcoming meetings and make necessary changes as needed.

**Staff Contact:** Michael Sauerwein, City Manager

**ACTION:** Council added the Open Space Public Benefit Rating System to the April 13 City Council meeting as a Public Hearing and added a Special Meeting on May 4, 2015.

## 10. PUBLIC COMMENT

Mayor Boyd opened the public comment period at 8:26 p.m. There were no speakers. Mayor Boyd closed the public comment period at 8:26 p.m.

## 11. ADJOURNMENT

Mayor Boyd adjourned the regular meeting to Executive Session in the Council Chambers at 8:27 p.m. for an estimated time of 20 minutes.

## EXECUTIVE SESSION

Mayor Boyd called the Executive Session to order at 8:28 p.m.

Council Members Present: Decker, Lee, Luis, Maffei, Morcos, Pryde, and Mayor Boyd

Council Members Absent: None

Staff Present: Sauerwein, Grumbach, Burns, and Kellerman

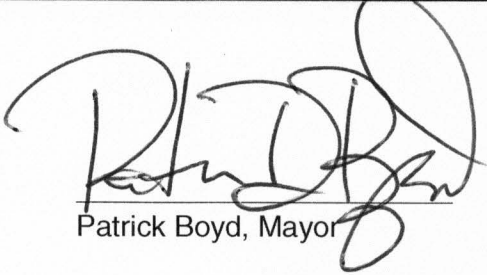
**ES-1: RCW 42.30.110 (1)(i)**

To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence of the agency.

**ACTION:** No action was taken in Executive Session.

**ADJOURNMENT**

Mayor Boyd adjourned the meeting at 8:52 p.m.



Patrick Boyd, Mayor

Attest:

Aimee Kellerman  
Aimee Kellerman, City Clerk