



MEDINA, WASHINGTON

MEDINA CITY COUNCIL SPECIAL AND REGULAR MEETING MINUTES

Medina City Hall, Council Chambers
501 Evergreen Point Road, Medina

MONDAY, APRIL 14, 2014

6:30 PM

MAYOR

MICHAEL LUIS

DEPUTY MAYOR

DAVID LEE

COUNCIL MEMBERS

PATRICK BOYD

JAY DECKER

JOHN MAFFEI

ALEX MORCOS

CURT PRYDE

CITY MANAGER

MICHAEL SAUERWEIN

CITY ATTORNEY

KARI SAND

CITY CLERK

AIMEE KELLERMAN

MINUTES

EXECUTIVE SESSION - CALL TO ORDER / ROLL CALL

Mayor Luis called the Executive Session to order at 5:31 p.m.

Council Members Present: Boyd, Decker, Maffei, Morcos, Pryde, Lee, and Mayor Luis

Council Members Absent: None.

Staff Present: Sauerwein, Sand, and Kellerman

EXECUTIVE SESSION

Council met in Executive Session for an estimated time of one hour.

RCW 42.30.140 (4): To review the progress of collective bargaining negotiations.

ADJOURNMENT

Council adjourned to the Regular meeting at 6:29 p.m.

1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Luis called the Regular meeting to order at 6:34 p.m.

Council Member Present: Boyd, Decker, Lee, Maffei, Morcos, Pryde, and Mayor Luis.

Council Members Absent: None.

Staff Present: Sauerwein, Sand, Grumbach, Adams, Willis, and Kellerman.

2. PLEDGE OF ALLEGIANCE

The Mayor led the Pledge.

3. APPROVAL OF MEETING AGENDA

ACTION: Motion by Boyd second by Maffei to pull Agenda Item 8.8 for a separate discussion; Motion by Maffei second by Decker and carried by a 7:0 vote; Council approved the meeting agenda as amended by Council Member Boyd.

4. PRESENTATIONS

None.

5. PUBLIC COMMENT

Mayor Luis opened the public comment period at 6:36 p.m. The following individuals addressed the Council:

- Sheree Wen regarding the Medina Tree Code and concerns with the Planning Commission recommendation on the proposed Phase 1 tree code.
- Bob Rudolf regarding the history of the present Medina Tree Code and concerns with comments in the Minutes from the Planning Commission.
- Katie Phelps regarding the importance of the Medina Tree Code and expressed concern with comments in the Minutes from the Planning Commission.
- Patrick Moran in opposition of the proposed Medina Tree Code and the high cost associated with the removing a potentially dangerous tree.
- Heija Nunn addressed concerns above about the Planning Commission comment of "throwing out the tree code" and it was not intended to literally throw out the trees. The comments on the tree code were more out of frustration about the efficiency, the usability, and the practicality of the tree code.

Mayor Luis closed the public comment period at 6:56 p.m.

6. COUNCIL / BOARDS AND COMMISSIONS REPORTS

6.1 Mayor and Council Member Reports.

Deputy Mayor Lee attended the Eastside Transportation Partnership meeting last Friday, April 11, 2014.

6.2 Commissions, Boards, and Advisory Committee Reports.

Heija Nunn, Planning Commission Chair reported back to Council on the Planning Commission tree code recommendation

Miles Adam, Park Board Chair reported to Council on planting a tree by the new picnic shelter at Medina Park at the Arbor Day celebration and thanked Public Works Director Joe Willis and his team for planting the tree. He also thanked Mayor Luis, Council Member Boyd, and City Manager Michael Sauerwein for attending the event. He noted that Saturday, April 19th at 10:00 a.m. is the Annual Easter Egg Hunt and next month on Saturday, May 24th is the ribbon cutting ceremony for the new picnic shelter at Medina Park. He also provided feedback for two work plan items for the Park Board which includes the 520 Overlook and asked Joe to pursue the oval design and the possibility of pursuing a larger oval as the one presented seemed too small. The last item is the Park Board will be making changes to the exercise course at Medina Park.

7. CITY MANAGER'S REPORT

7.1 Department Directors: Police, Development Services, Finance, and Public Works.

Development Services Director Robert Grumbach reported that the flagpole facility has been decommissioned and a new standard flagpole is on order. He also noted that ECC is going to remove the light pole up on Evergreen Point Road that is in the City's right-of-way and the light should be shut off tonight.

Finance Director Nancy Adams reported that the Finance Committee held their first meeting this afternoon at 4:00 p.m. here at City Hall. She noted that there is a TW Telecom contract on consent which will unbundle the internet and telephone service here at City Hall and save the City \$25,000 over three years.

Public Work's Director Joe Willis reported on the shop project which is near completion, two items on Consent; which include two contract change orders for the Public Works shop and award of the 2014 street crack sealing project. Lastly, he reported on a request that came from Police Records Coordinator, Linda Crum and the lifeguards for stairs from the rocks into the water for safety reasons. He noted that there was no budget for this request.

7.2 City Manager

City Manager Michael Sauerwein invited the community the Park Board's Annual Easter Egg Hunt at Medina Park on Saturday, April 19. He also reported that the Police Department will host Shredder and Drug Take Back Day on Saturday, April 26. He also reported on the City's IT and the City is looking at the possibility of contracting with Kirkland IT for services and having them come to City Hall to assess the City's IT system.

8. CONSENT AGENDA ITEMS

ACTION: Motion by Boyd second by Morcos and carried by a 7:0 vote; Council approved the Consent Agenda with the exception of Agenda Item 8.8, which was pulled for a separate discussion.

8.1 **Subject:** February 18, 2014 Park and Recreation Board Minutes

Recommendation: Receive and file.

Staff Contact: Kristin McKenna, Deputy City Clerk

8.2 **Subject:** February 25, 2014 Planning Commission Minutes

Recommendation: Receive and file.

Staff Contact: Donna Goodman, Development Services Coordinator

8.3 **Subject:** March, 2014 Check Register

Recommendation: Approve.

Staff Contact: Nancy Adams, Finance Director

8.4 **Subject:** Meeting Minutes of:

a) March 10, 2014 Special and Regular Meeting; and

b) March 22, 2014 Special Meeting Retreat.

Recommendation: Adopt Minutes.

Staff Contact: Aimee Kellerman, City Clerk

8.5 **Subject:** Confirmation of Appointment to Medina Park and Recreation Board

Recommendation: Appoint Penny Martin.

Result of Recommended Action: Action on this item will appoint Medina resident Penny Martin to Medina's Park and Recreation Board, effective immediately. Following appointment, Penny Martin will attend her first meeting as a Board Member on Monday, April 21.

Staff Contact: Aimee Kellerman, City Clerk

8.6 **Subject:** Confirmation of Appointment to Medina Planning Commission

Recommendation: Appoint Jeanne Carlson.

Result of Recommended Action: Action on this item will appoint Medina resident Jeanne Carlson to Medina's Planning Commission, effective immediately. Following appointment, Jeanne Carlson will attend her first meeting as a Commissioner on Tuesday, April 22.

Staff Contact: Aimee Kellerman, City Clerk

- 8.7 **Subject:** Ordinance Adopting Final Ecology Approval of Medina Shoreline Master Program Comprehensive Update
Recommendation: Adopt Ordinance.
Result of Recommended Action: Action on this item will repeal Ordinance No. 886 and the existing Shoreline Master Program, and adopt Ecology's final approval of Medina's Comprehensively Updated Shoreline Master Program (SMP).
Staff Contact: Robert Grumbach, Development Services Director

The following Agenda Item 8.8 was pulled for a separate discussion.

- 8.8 **Subject:** Resolution Adopting the City Council 2014 Retreat Major Action Items
Recommendation: Adopt Resolution.
Result of Recommended Action: Adoption of this resolution will commit the City to focus on four major action items that came out of the March 22, 2014 City Council Retreat.
The four major items the City will focus on are 1) Make Medina walkable; 2) City Budget Process; 3) Communication; and 4) Post Office.
Staff Contact: Michael Sauerwein, City Manager

ACTION: Council discussed the Retreat Major Action Item document and resolution presented. By consensus, Council did not adopt the resolution and will use the Retreat Major Action Item document as a working document.

- 8.9 **Subject:** Contract Change Order No.'s 1 and 2 Public Works Maintenance Building Addition
Recommendation: Approve.
Result of Recommended Action: Approval of Change Order No.'s 1 and 2 will allow for installation of the fire service line to the Public Works shop building and completion of the building electrical service.
Staff Contact: Joe Willis, Public Works Director
- 8.10 **Subject:** Awarding the 2014 Street Crack Sealing Project
Recommendation: Approve.
Result of Recommended Action: Approval will award the 2014 street crack sealing project to Evergreen Asphalt in an amount of \$22,999 for street crack sealing on Evergreen Point Road (NE 8th to NE 10th Street), NE 8th Street (Evergreen Point Road to 80th Ave. NE), NE 12th Street (84th Ave. NE to NE 10th Street), and NE 10th Street (84th Ave. NE to Lake Washington Blvd.) and authorize the Director of Public Works to administer the contract.
Staff Contact: Joe Willis, Public Works Director
- 8.11 **Subject:** City Hall Telephone Contract Renewal with TW Telecom
Recommendation: Approve.
Result of Recommended Action: Approval will allow the City Manager to enter into a contract renewal with TW Telecom for telephone services only for a period of 36 months. The City will switch its internet service over to I-NET for the same monthly fee as we are now paying for the Police Department. By unbundling internet and telephone services the City will save \$25,072 over the next 36 months.
Staff Contact: Nancy Adams, Finance Director

8.12 **Subject:** King County Parks Levy Agreement

Recommendation: Approve.

Result of Recommended Action: Action on this item will approve the 2014 King County Parks Property Tax Levy agreement. By approving this agreement, the City will receive an additional Capital Revenue of \$4,619 which is over and above the 2014 budget.

Staff Contact: Nancy Adams, Finance Director and Joe Willis, Public Works Director

9. PUBLIC HEARING ITEMS

9.1 **Subject:** Adopting New Medina Official Zoning Map

Recommendation: Adopt Ordinance.

Result of Recommended Action: Action on this item will repeal the current zoning map and adopt a new official zoning map that will adjust zoning district boundaries and rezone certain properties.

Staff Contact: Robert Grumbach, Development Services Director

Development Services Director Robert Grumbach gave a brief summary of the new Medina Official Zoning Map and gave an explanation of the Impervious Surface and how it affects certain property owners.

Mayor Luis opened the Public Hearing period at 7:39 p.m. and the following individuals addressed the Council:

- Joe Razore expressed concerns with two smaller lots his family owns that would go to R-30 zoning and the smaller maximum impervious surface coverage standard.
- Patrick Moran expressed concerns on the impacts of the smaller lots going to R-30 zoning.
- Heija Nunn expressed concerns on lots going from R-20 down to R-16, specifically on the narrow lots. She also expressed concern about the City potentially purchasing the Post Office property and the possible conflict of interest.
- Bo Weingartner regarding small lots and changing to non-conforming.
- Mark Nelson regarding small lots and asked Council to consider a sliding scale for the Impervious Surface lot coverage.

Mayor Luis closed the Public Hearing at 7:51 p.m.

ACTION: By consensus, the council tabled the item and gave direction to the staff and planning commission to develop a code amendment that increased the maximum impervious surface coverage standard in the R-30 zoning and to bring it back to the council for action.

10. OTHER BUSINESS ITEMS

- 10.1 **Subject:** Call for Bids 2014 Asphalt Pavement Overlays and Evergreen Point Road Sidewalk Improvement Project

Recommendation: Authorize Public Works Director to Call for Bids.

Result of Recommended Action: Request for Bids will be advertised and a Bid Opening will be held at City Hall on Friday, May 2, 2014. Street overlays include NE 28th Street (Evergreen Point Road to 80th Ave. NE), 79th Ave. NE (NE 24th to NE 28th Street), NE 26th Street (79th Ave. NE to 80th Ave. NE), 77th Ave. NE (NE 22nd Street to 350' south of NE 22nd), and sidewalk repairs on Evergreen Point Road (NE 8th to NE 16th Street).

Staff Contact: Joe Willis, Public Works Director

Public Works Director Joe Willis gave a brief overview of what the asphalt pavement overlays and Evergreen Point Road Sidewalk improvement would cover. He noted one item under small works on the landscaping project north of City Hall that was done last year. He received a quote of \$17,670 to take out planter curbs, make planter area larger, remove wheel stops and remove paint lines on pavement. Neighbors agreed to plant the planter area.

ACTION: Motion by Maffei second by Boyd and carried by a 7:0 vote; Council authorized the Public Works Director to Call for Bids for the 2014 Asphalt Pavement Overlays and Evergreen Point Road Sidewalk Improvement Project.

- 10.2 **Subject:** Phase One Tree Code Update

Recommendation: Discuss item and schedule a Public Hearing.

Result of Recommended Action: Action on this item will direct staff to prepare an ordinance on amendments to the tree code (Chapter 12.28 MMC), and schedule a public hearing for possible future action.

Staff Contact: Robert Grumbach, Development Services Director

Development Services Director Robert Grumbach gave a briefing on the planning commission's recommendation. He answered council members' questions and asked for direction on whether to move forward with the phase one tree code updates. He noted that staff was preparing to have the city's arborists attend the next meeting to help provide further background on trees.

ACTION: Motion by Boyd second Pryde and carried by a 7:0 vote; Council directed staff to schedule a Public Hearing at the May 12, 2014 City Council meeting with the City Arborist to be in attendance to give a presentation on the tree code and answer questions.

- 10.3 **Subject:** City Council Calendar

Recommendation: Discussion item only; no action needed.

Result of Recommended Action: Council and staff review upcoming meetings and make necessary adjustments as needed.

Staff Contact: Michael Sauerwein, City Manager

ACTION: No changes were made.

11. PUBLIC COMMENT

Mayor Luis opened the public comment period at 9:00 p.m. The following individual addressed the Council:

- Heija Nunn regarding the proposed new tree hazard rating system explained by Development Services Director Robert Grumbach. She recommended that Council find out more information.
- Sheree Wen regarding Phase One proposal and simplifying the tree code and the amount of time that it takes to go through the phases.

Mayor Luis closed the public comment period at 9:08 p.m.

12. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

None.

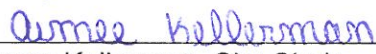
13. ADJOURNMENT

Motion by Lee second by Morcos; Council adjourned the regular meeting at 9:08 p.m.



Michael Luis, Mayor

Attest:



Aimee Kellerman, City Clerk