



MEDINA, WASHINGTON

MEDINA CITY COUNCIL SPECIAL AND REGULAR MEETING MINUTES

Medina City Hall, Council Chambers
501 Evergreen Point Road, Medina

MONDAY, MARCH 10, 2014

6:30 PM

MAYOR

MICHAEL LUIS

DEPUTY MAYOR

DAVID LEE

COUNCIL MEMBERS

PATRICK BOYD

JAY DECKER

JOHN MAFFEI

ALEX MORCOS

CURT PRYDE

CITY MANAGER

MICHAEL SAUERWEIN

CITY ATTORNEY

KARI SAND

CITY CLERK

AIMEE KELLERMAN

MINUTES

EXECUTIVE SESSION - CALL TO ORDER / ROLL CALL

Mayor Luis called the Executive Session to order at 5:30 p.m.

Council Members Present: Boyd, Decker, Lee, Luis, Maffei, and Morcos

Council Members Absent: Pryde

Staff Present: Sauerwein, Sand, Kellerman, and Grumbach

EXECUTIVE SESSION

Council met in Executive Session for an estimated time of one hour.

RCW 42.30.110 (1)(g): To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

ADJOURNMENT

Council adjourned to the Regular meeting at 6:07 p.m.

1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Luis called the Regular meeting to order at 6:30 p.m.

Council Member Present: Boyd, Decker, Lee, Luis, Maffei, and Morcos

Council Members Absent: Pryde

ACTION: Motion by Lee second by Decker; Council excused the absence of Council Member Pryde.

Staff Present: Sauerwein, Sand, Kellerman, Grumbach, and Willis

2. PLEDGE OF ALLEGIANCE

The Mayor led the Pledge.

3. APPROVAL OF MEETING AGENDA

ACTION: Motion by Boyd second by Decker; Council approved the meeting agenda as amended by Council Member Maffei to move Other Business Agenda 10.1 up on the agenda after Agenda Item 5.

4. PRESENTATIONS

- 4.1 Chris Bacha, Attorney with Kenyon Disend briefed the Council on Senate House Bill (SHB) 2175. This bill was prepared by the telecommunication industry and mandates local governments to allow a telecommunication applicant to file a consolidated application and receive a single permit for small cell networks, involving multiple individual small cell facilities, in a single geographical area. Bacha noted several problem areas with the bill including a failure to consult with local governments before the bill was passed by the house. The Council gave direction to draft a letter to the state legislature stating the city's opposition to SHB 2175 because of concerns with the process.
- 4.2 Arthur Sullivan, Program Manager for "A Regional Coalition for Housing" (ARCH) gave Council a recap and answered questions on both the ARCH Work Program and Budget, and the 2014 Trust Fund Recommendations.
- 4.3 Washington State Department of Transportation (WSDOT) Project Manager, Dave Becher provided Council an update on the 84th Avenue NE on-ramp emergency repair work, and the ViewPoint Trail options; which includes seating options configured as an oval, a triangle, a square, or an ellipse.

5. PUBLIC COMMENT

Mayor Luis opened the public comment period at 7:26 p.m. The following individuals addressed the Council:

- Terry Pottmeyer regarding ARCH Funding for Friends of Youth and asked for Council support to approve the ARCH resolution.
- Kevin Hunter regarding support for the ARCH proposal.
- Jennifer Garone regarding 520 Overlook and concern for safety in the narrow walkway to the overlook. She said neighbors around the Overlook are concerned that open access to the entry will turn into a party hotspot for local teenagers.
- Allan Bakalian regarding Agenda Item 8.7 and Zoning recommendation from Planning Commission and asking Council consideration of buying the Post Office Property.
- Rudy Hoffman regarding Post Office property and rezoning.

Mayor Luis closed the public comment period at 7:40 p.m.

6. COUNCIL / BOARDS AND COMMISSIONS REPORTS

6.1 Mayor and Council Member Reports.

Mayor Luis reported that while in Washington D.C he went and visited Medina's Congressional representative office of Suzan Delbene and talked with her staff.

6.2 Commissions, Boards, and Advisory Committee Reports.

None.

7. CITY MANAGER'S REPORT

7.1 Department Directors: Police, Development Services, Finance, and Public Works.

Public Work's Director Joe Willis reported on upcoming SR 520 lane and ramp closures, a \$30,000 Change Order for the Public Works Work Shop addition for a fire line extension to add fire sprinklers to the shop, and in April a Call for Bids will come out for the 2014 Street Projects

Development Services Director Robert Grumbach reported that there will be a Planning Short Course training on Wednesday, May 7. He also reported on the Sprint/Clearwire cell tower here at City Hall and said the cell tower will be decommissioned within 60 days from today. He also commented on SHB 2175 and notified the council that staff has been informally providing feedback on the proposed bill with Bellevue.

7.2 City Manager

City Manager Michael Sauerwein reported that the Park and Recreation Board is looking for plastic eggs and candy donations for the upcoming annual Easter Egg Hunt on Saturday, April 19 at Medina Park and City Hall is a drop off location. He also reported that the City Council Retreat is scheduled for Saturday, March 22. He reminded Council and the public that the Police Chief interviews is scheduled for Thursday, March 27 and invited all to meet the Candidates the Reception which is being held on Wednesday, March 26 from 5:30 p.m. to 7:30 p.m. He also reminded Council that at the next special meeting scheduled for Monday, March 24, the Council will meet at 5:30 p.m. and convene the meeting at the Medina Market (Green Store) prior to coming to City Hall for the Emergency Preparedness presentation.

8. CONSENT AGENDA ITEMS

ACTION: Motion by Maffei second by Boyd and carried by a 6:0 (Pryde absent) vote; Council approved the Consent Agenda.

8.1 **Subject:** Meeting Minutes of:

- a) January 21, 2014 Park Board Meeting; and
- b) January 28, 2014 Planning Commission Meeting.

Recommendation: Receive and file.

Staff Contact: Kristin McKenna, Deputy City Clerk

8.2 **Subject:** 2013 Civil Service Commission Annual Report

Recommendation: Receive and file.

Staff Contact: Kristin McKenna, Deputy City Clerk

8.3 **Subject:** Meeting Minutes of:

- a) February 10, 2014 Special and Regular Meeting Minutes; and
- b) February 24, 2014 Special Meeting.

Recommendation: Approve.

Staff Contact: Aimee Kellerman, City Clerk

8.4 **Subject:** February, 2014 Check Register

Recommendation: Approve.

Staff Contact: Nancy Adams, Finance Director

8.5 **Subject:** Approve ARCH 2014 Budget and Work Plan

Recommendation: Approve.

Result of Recommended Action: Action will approve ARCH's Budget and Work Plan for 2014 in which the City of Medina allocates funds in the General Fund for Affordable Housing and these funds are used to cover Medina's portion of ARCH's administrative budget, and awards funds to individual affordable housing projects.

Staff Contact: Michael Sauerwein, City Manager

- 8.6 **Subject:** Resolution Approving ARCH 2014 Trust Fund Recommendations and Authorizing the ARCH Administering Agency to Execute Related Funding Documents
Recommendation: Adopt Resolution No. 368.
Result of Recommended Action: Adoption of this resolution will approve funding in an amount not to exceed \$10,496 from Medina's portion of ARCH's administrative budget for affordable housing into three specific projects: Friends of Youth Extended Foster Care, Habitat Sammamish Cottage Demonstration Project, and Providence/SRI Redmond Senior Apartments.
Adoption of this resolution will also authorize the ARCH administering agency to execute related funding documents.
Staff Contact: Michael Sauerwein, City Manager
- 8.7 **Subject:** Receipt of Planning Commission Recommendation on Area-wide Zoning Map Amendments and Schedule a Public Hearing
Recommendation: Approve.
Result of Recommended Action: Authorize staff to prepare an ordinance and schedule a public hearing on proposed changes to the Official Medina Zoning Map.
Staff Contact: Robert Grumbach, Development Services Director
- 8.8 **Subject:** South Correctional Entity (SCORE) Contract
Recommendation: Approve.
Result of Recommended Action: Approval of contract would allow the City Manager to enter into a contract agreement with SCORE for jail services.
Staff Contact: Dan Yourkoski, Acting Chief of Police

9. PUBLIC HEARING ITEMS

- 9.1 None

10. OTHER BUSINESS ITEMS

- 10.1 **Subject:** Boardinghouse Discussion – Possible Code Amendments
Recommendation: Provide direction on how to proceed.
Result of Recommended Action: City Council will discuss and either: 1) send possible code amendments to the Planning Commission for review and recommendation, 2) table the possible code amendments, or 3) schedule additional discussion on possible code amendments.
Staff Contact: Robert Grumbach, Development Services Director

ACTION: Development Services Director Grumbach reported on the continued discussion of boardinghouses and reviewed possible language amendments to the Zoning Code. He noted that the issue is more about the number of people renting rooms in a house since boardinghouses are prohibited. Some of the revisions proposed are to the zoning definition of "Family", and by adding a new definition of "Housekeeping Unit," and by amending the definition of "Single Family Dwelling" and adding a new definition for "Detached Single-family Dwelling". He noted that Planning Commission review was still necessary and will need to give a written recommendation. After discussion, Council directed staff to have the Planning Commission review the zoning amendments, but for the public hearing to be held

with the City Council. They also directed staff to send postcard mailing to Medina residents informing them of what these changes would and would not do.

ACTION: Motion by Maffei second Decker to send possible code amendments to the Planning Commission for their consideration at their next session.

10.2 **Subject:** City Council Calendar

Recommendation: Discussion item only; no action needed.

Result of Recommended Action: Council and staff review upcoming meetings and make necessary adjustments as needed.

Staff Contact: Michael Sauerwein, City Manager

11. PUBLIC COMMENT

Mayor Luis opened the public comment period at 8:22 p.m. The following individual addressed the Council:

- Kay Koelemay regarding the 520 Overlook and her preference of the oval or the ellipse for the ViewPoint. She commented that the Emergency Preparedness Committee is looking forward to their presentation on March 24.

Mayor Luis closed the public comment period at 8:24 p.m.

12. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

None.

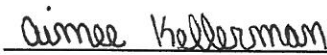
13. ADJOURNMENT

Motion by Morcos second by Boyd; Council adjourned the regular meeting at 8:26 p.m.



Michael Luis, Mayor

Attest:



Aimee Kellerman, City Clerk