

**MEDINA CITY COUNCIL  
SPECIAL AND REGULAR MEETING MINUTES**

Medina City Hall, Council Chambers  
501 Evergreen Point Road, Medina  
Tuesday, November 12, 2013

**CALL TO ORDER**

Mayor Luis called the November 12, 2013 Regular Meeting of the Medina City Council to order at 6:30 pm and led members of the audience, council members, and staff in the Pledge of Allegiance.

**ROLL CALL**

Council Members Present: Patrick Boyd, Jay Decker, Doug Dicharry, Janie Lee, Katie Phelps, and Mayor Michael Luis

Council Members Present: David Lee (*excused*)

City Staff Present: Kari Sand, City Attorney, Kenyon Disend; Robert Grumbach, Interim City Manager; John Kane, Police Sergeant; Joe Willis, Public Works Director; Nancy Adams, Finance Director; and Aimee Kellerman, City Clerk

Motion by Decker second by J. Lee and carried by a 6:0 vote; Council excused the absence of Council Member David Lee.

Motion by Phelps second by Dicharry and carried by a 6:0 vote (D. Lee absent); Council cancelled the Executive Session following the regular meeting tonight.

**APPROVAL OF MEETING AGENDA**

Council Member Boyd motioned to approve agenda as presented and Council Member Phelps seconded motion. Motion carried 6-0 (D. Lee absent) at 6:32 pm.

**PUBLIC COMMENT**

Mayor Luis read guidelines for public comment period and opened floor at 6:33 pm. The following individuals addressed the Council:

- Jim Clark regarding preserving single-family residences
- Connie Gerlitz regarding the Property Tax Ordinance

Mayor Luis closed the public comment period at 6:40 pm.

## REPORTS AND ANNOUNCEMENTS

Mayor Luis reported that he has been very involved with the 84<sup>th</sup> Avenue Northeast Roundabout Construction Project.

Park Board Chair Miles Adam encouraged the Council to adopt the 2014 Annual Budget as presented and thanked Council for the Park Board Budget.

Emergency Preparedness Chair Kay Koeleme reported on the Comprehensive Emergency Management Plan (CEMP) and encouraged the Council to adopt it as presented.

Public Works Director Joe Willis reported on the 84<sup>th</sup> Avenue Northeast Roundabout Construction and the impact of the two weeks; two phases will have on residents.

Interim City Manager Robert Grumbach reported that the Public Works grievance has been rectified and an agreement has been reached with the Union.

Council gave direction for staff to prepare a staff report on options for the boardinghouse discussion and bring back to Council at the December 9 meeting.

Grumbach also gave update on the City Manager recruitment and the new schedule for Friday and Saturday City Manager interview schedule.

## CONSENT AGENDA

MOTION BOYD AND SECOND DECKER TO APPROVE CONSENT AGENDA AS PRESENTED AND MOTION CARRIED 6-0 (D. LEE ABSENT) AT 7:12 PM.

- Receipt of Approved September 16, 2013 Park Board Meeting Minutes
- Receipt of Approved September 24, 2013 Planning Commission Meeting Minutes
- Approval of October 14, 2013 City Council Special and Regular Meeting Minutes
- Approval of October 28, 2013 City Council Special Meeting Minutes
- Approval of October, 2013 Check Register
- Resolution Adopting 2014 Fee Schedule Update
- Adoption of Comprehensive Emergency Management Plan (CEMP)
- Authorization to Purchase Workman Off-Road Utility Vehicle

## PUBLIC HEARING

### 2014 Annual Property Tax Levy (7:12 pm)

Finance Director Nancy Adams reported on the 2014 Annual Property Tax Levy, which included the one percent increase in the 2014 budget.

Mayor Luis opened the public hearing at 7:15 pm. There were no speakers. Mayor Luis closed the public hearing period.

## 2014 Annual Budget Hearing (7:16 pm)

Finance Director Nancy Adams reported on the 2013 Annual Budget Forecast and the 2014 Budget Overview, 2014 Budgeted Revenues General and Street, 2014 Expenditures General and Street, and a Summary of 2014 Key Financial Policy Goals.

Mayor Luis opened the public hearing period at 7:33 pm. There were no speakers. Mayor Luis closed the public hearing period.

## **OTHER BUSINESS**

### Adoption of 2014 Property Tax Levy and Resolution (7:15 pm)

Motion by Dicharry second by Decker and carried by a 6:0 vote (D. Lee absent); Council adopted Resolution No. 365 adopting the 2014 Property Tax Levy.

### Adoption of 2014 Annual Budget, Ordinance, and Salary Schedule (7:35 pm)

Motion by Dicharry second by Phelps and carried by a 6:0 vote (D. Lee absent); Council adopted alternative 1, Ordinance No. 904 approving the 2014 Annual Budget, Salary Schedule.

### Ecology SMP Conditions Update Briefing (7:35 pm)

Interim City Manager, Robert Grumbach provided Council with the Ecology SMP Conditions update.

Grumbach submitted draft documents to Ecology and will meet informally again to go over responses and get feedback with Shoreline Advisory Committee.

### Award for Public Works Building Addition (7:41 pm)

Public Works Director, Joe Willis updated Council on the Public Works building addition and notified Council that fire Sprinklers will have to be installed. Rob McConkey Construction came in as the lowest bidder for the project.

Motion by Boyd second by Phelps and carried by 6:0 vote (D. Lee absent) to add \$56,675 to the allocated project budget for the Public Works Shop Facility improvement and authorize the City Manager to award and execute a contract with Rob McConkey Construction in the amount of \$401,208 for the construction of the Public Works shop facility improvement to include bid alternative number 1 and to administer construction contingency in the amount of \$50,000.

### City Council Agenda Calendar (7:46 pm)

Boardinghouse discussion will be added to December 9 agenda.

## PUBLIC COMMENT


Mayor Luis opened public comment period at 7:48 pm. There were no speakers. Mayor Luis closed the public comment period.

## ADJOURNMENT


MOTION PHELPS AND SECOND BOYD TO ADJOURN THE NOVEMBER 12, 2013 REGULAR MEETING OF THE MEDINA CITY COUNCIL AND MOTION CARRIED 6-0 (D. LEE ABSENT) AT 7:49 PM.

The November 12, 2013 Regular Meeting of the Medina City Council adjourned at 7:49 pm.

The Medina City Council will hold its next Regular Meeting on Monday, December 9, 2013, at 6:30 pm, in the Council Chambers at Medina City Hall, 501 Evergreen Point Road, Medina.

  
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Michael Luis, Mayor

Attest:

  
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Aimee Kellerman, City Clerk