

**MEDINA CITY COUNCIL  
SPECIAL & REGULAR MEETING MINUTES**

Medina City Hall, Council Chambers  
501 Evergreen Point Road, Medina  
Monday, September 10, 2012; 6:15 pm

**CALL TO ORDER**

The September 10, 2012 Special Meeting of the Medina City Council was noticed pursuant to RCW 42.30.080. Mayor Luis called the meeting to order at 6:20 pm and immediately recessed into Closed Session.

Closed Session was held in accordance to RCW 42.30.140(4)(a) related to collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.

All seven council members, city attorney, city manager, and city clerk were present.

Closed Session concluded at 6:30 pm.

**ROLL CALL**

Council Members Present: Patrick Boyd, Jay Decker, Doug Dicharry, David Lee, Janie Lee, Michael Luis, and Katie Phelps

City Staff Present: Donna Hanson, City Manager; Kari Sand and Bruce Disend, City Attorneys, Kenyon Disend; Mark Thomas, Police Chief; Robert Grumbach, Development Services Director; Joe Willis, Public Works Director; Nancy Adams, Finance Director, and Rachel Baker, City Clerk

At 6:32 pm, Mayor called meeting to order, city clerk announced roll and Mayor led members of the audience, council members, and staff in the Pledge of Allegiance.

**APPROVAL OF MEETING AGENDA**

Council member J. Lee pulled Item CA-4, Approval of Flood Control Device, from Consent Agenda and it was replaced on agenda as Other Business.

<p><b>MOTION BOYD AND SECOND DICHARRY TO APPROVE AGENDA AS AMENDED AND MOTION CARRIED 7-0 AT 6:34 PM.</b></p>
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## **PRESENTATIONS**

### Introduction of City Attorney, Kari Sand, Kenyon Disend (6:34 pm)

City manager introduced Kari Sand and stated she will be attending future City Council meetings since Bruce Disend will be assuming new projects with the firm. Mr. Disend thanked council for the pleasure of working with the City and said he will continue to perform work for Medina during the transition but in a lesser capacity.

### Jet Noise, Part 150 Study: City Consultant, Allyson Jackson (6:38 pm)

Ms. Jackson provided an update on City jet noise program and summarized her work for the City since 2010. She recapped Council's three goals and responded to inquiries from council members. Ms. Jackson recommended council consider budgeting for an aviation attorney in 2013.

Council supported mailing letter included with presentation materials to Airspace Management Division and to discuss future goals and priorities during budget process.

## **PUBLIC COMMENT**

Mayor read guidelines for public comment period and opened floor to public comment at 6:58 pm.

Sheree Wen expressed her concerns about the City's tree code and the dangers natural disasters could pose to the community due to its high density tree coverage, explaining how fires can result from lightning strikes and landslides from earthquakes.

Jennifer Garone spoke of shoreline access definition from State Route 520 and the lack of ability to access the water. She asked council to consider staff work with state for improved shoreline access.

Palvi Mehta commented about shoreline access from State Route 520 and its revised view platform. She said she and neighbors met with WSDOT last week about access change and inquired who will be responsible for security and maintenance of area.

Mayor closed public comment period at 7:13 pm.

## **REPORTS AND ANNOUNCEMENTS**

Mayor reported he attended monthly mayors meeting and 48<sup>th</sup> District legislators were in attendance.

Emergency Preparedness Committee Chair Kay Koelemay announced September is National Emergency Preparedness Month, the radio group resumed its weekly radio exercise on Sunday evenings, and September's meeting will be held on the fourth Wednesday.

Police Chief Thomas provided result of recent case involving theft of car registration identification and reported the criminals are off the street and have admitted to 67 crimes, including two in Hunts Point. Chief said there were no burglaries during the month of August and Bellevue City Council approved transfer of emergency coach to its jurisdiction.

City manager and development services director responded to questions and concerns raised during public comment about State Route 520.

City manager reported the draft audit exit report showed no findings, recommendations, or exit items and the final report will be posted on City website when it becomes available. She said lifeguard summary report will be provided to park board and city council when it becomes available.

## **CONSENT AGENDA**

**MOTION PHELPS AND SECOND DECKER TO ADOPT CONSENT AGENDA AS AMENDED AND MOTION CARRIED 7-0 AT 7:31 PM.**

- Approval of August 13, 2012 City Council Special & Regular Meeting Minutes
- Approval of August, 2012 Check Register  
*Claim check numbers 53218 through 53307 in the amount of \$230,543.42 and payroll check numbers 3471 through 3488 in the amount of \$241,216.10.*
- Approval of SEPA Ordinance Revisions
- Approval of Transportation Improvement Board Grant Applications
- Proclamation Recognizing Recovery Month
- Receipt of Approved June 26, 2012 Planning Commission Meeting Minutes

## **OTHER BUSINESS**

### Approval of Purchase of Flood Control Device (7:31 pm)

Council member J. Lee stated she noticed the check to purchase flood control device was in the check register for approval. Public works director confirmed the check was issued but had not been mailed to the vendor until council approval was gained.

**MOTION DICHARRY AND SECOND BOYD TO APPROVE PURCHASE OF MEDINA PARK OUTLET CONTROL DEVICE FROM THIRSTY DUCK, LTD. AND AUTHORIZE DIRECTOR OF PUBLIC WORKS TO PURCHASE DEVICE. MOTION CARRIED 7-0 AT 7:32 PM.**

### Draft 2013 Preliminary Budget (7:33 pm)

City manager briefly summarized City's strategic goals and completed 2012 and proposed 2013 capital projects.

Finance director went over 2012 forecast summary and 2013 preliminary figures, including gaps between revenues and expenditures noting further discussion and council direction will be gained during September study session.

Development services director responded to questions concerning development fees.

Council concurred with conservative predictions for sales tax figures.

2012 Holiday Schedule (8:04 pm)

City manager and council member Phelps introduced proposed resolution.

MOTION BOYD AND SECOND DICHARRY TO ADOPT RESOLUTION TO ALLOW CLOSURE OF CITY HALL ON DECEMBER 24, 2012 FOR ONE YEAR ONLY WHICH WILL RESULT IN EIGHT ADDITIONAL HOLIDAY HOURS FOR ALL EMPLOYEES. MOTION CARRIED 7-0 AT 8:07 PM.

Amendment to Chapter 15.20 Construction Mitigation Plans (8:07 pm)

Development services director summarized proposed amendment and council members discussed proposal remarking value thresholds could be further amended in the future if necessary.

MOTION PHELPS AND SECOND BOYD TO APPROVE AN ORDINANCE AMENDING SECTION 15.20.010 OF THE MEDINA MUNICIPAL CODE RELATING TO THE REQUIREMENTS FOR A LEVEL 1 CONSTRUCTION MITIGATION PLAN. MOTION CARRIED 7-0 AT 8:20 PM.

City Council Agenda Calendar (8:20 pm)

Calendar discussed. Study Session planned for Monday, September 24.

**PUBLIC COMMENT**

Mayor opened public comment period at 8:21 pm.

Resident Connie Gerlitz expressed her view it is absurd for managers not to present a balanced budget.

Mayor closed floor to comments at 8:23 pm.

## ADJOURNMENT

MOTION PHELPS AND SECOND D. LEE TO ADJOURN THE SEPTEMBER 10, 2012 MEETING OF THE MEDINA CITY COUNCIL. MOTION CARRIED 7-0 AT 8:24 PM.

The September 10, 2012 Regular Meeting of the Medina City Council adjourned at 8:24 pm.

The Medina City Council will hold its next regular meeting on Monday, October 8, 2012, at 6:30 pm in the Council Chambers at Medina City Hall, 501 Evergreen Point Road, Medina.

/s/

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Michael Luis, Mayor

Attest:

/s/

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Rachel Baker, City Clerk

*Minutes approved 10/08/2012.*