

**MEDINA CITY COUNCIL
SPECIAL & REGULAR MEETING MINUTES**

Medina City Hall, Council Chambers
501 Evergreen Point Road, Medina
Monday, August 13, 2012; 6:00 pm

CALL TO ORDER

The August 13, 2012 Special Meeting of the Medina City Council was noticed pursuant to RCW 42.30.080. Mayor Luis called the meeting to order at 6:03 pm and immediately recessed into Executive Session.

Executive Session was held in accordance to RCW 42.30.110 (1)(i) to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. All seven council members, city attorney, city manager, development services director and city clerk were present.

Executive Session concluded at 6:34 pm.

ROLL CALL

Council Members Present: Patrick Boyd, Jay Decker, Doug Dicharry, David Lee, Janie Lee, Michael Luis, and Katie Phelps

City Staff Present: Donna Hanson, City Manager; Bruce Disend, City Attorney, Kenyon Disend; Mark Thomas, Police Chief; Robert Grumbach, Development Services Director; Joe Willis, Public Works Director; Nancy Adams, Finance Director, and Rachel Baker, City Clerk

At 6:35 pm, Mayor called meeting to order and led members of the audience, council members, and staff in the Pledge of Allegiance.

APPROVAL OF MEETING AGENDA

Council member D. Lee requested removing Item CA-5, Approval of Transfer of Emergency Communications Coach from Consent Agenda to Other Business. Council member J. Lee requested removing Item CA-4, Approval of Professional Services Agreement for Shop Storage Design from Consent Agenda to Other Business. Council member Boyd requested addition of brief discussion concerning jet noise.

<p>MOTION DICHARRY AND SECOND BOYD TO APPROVE AGENDA AS AMENDED AND MOTION CARRIED 7-0 AT 6:35 PM.</p>

PUBLIC COMMENT

Mayor read guidelines for public comment period and opened floor to public comment at 6:36 pm. No comments were presented and the floor was subsequently closed.

REPORTS AND ANNOUNCEMENTS

Mayor said he attended the Points Mayors meeting in Beaux Arts and noted attendees discussed State Route 520 and future funding of its lids and parks maintenance. He concluded saying the mayors will work together to ensure the State pays for such expenses. He reported he attended the Medina Days parade and the police chief did a great job leading it and the staff directing traffic. Mayor complimented condition of parks and announced a new Medina Days chair will be needed since Matt Kochel will be stepping down.

Council member Phelps thanked public works for its efforts during Medina Days and police department for successful lifeguard program and council member J. Lee thanked new appointee Peter Papano for volunteering on the planning commission.

Council members voiced preference for early communication to recruit volunteers for next year. Mayor Luis commented that council members should also reach out to find people to volunteer since noticing alone is rarely successful.

CONSENT AGENDA

MOTION BOYD AND SECOND DECKER TO ADOPT CONSENT AGENDA AS AMENDED AND MOTION CARRIED 7-0 AT 6:50 PM.

- Approval of July 9, 2012 City Council Regular Meeting Minutes
- Approval of July 23, 2012 City Council Special Meeting Minutes
- Approval of July, 2012 Check Register
Claim check numbers 53123 through 53217 in the amount of \$126,309.33 and payroll check numbers 3450 through 3470 in the amount of \$237,996.90.
- Confirmation of Personnel Committee Recommendation to Planning Commission (Peter Papano) and Park Board (Miles Adam)
- Receipt of Approved 05/16/2012 Emergency Committee Meeting Minutes
- Receipt of Approved 06/18/2012 Park Board Meeting Minutes

OTHER BUSINESS

Approval of Professional Services Agreement for Shop Storage Design (6:50 pm)

Public works director summarized proposal and responded to council inquiries during discussion. Council requested a breakdown of consultant costs and rates.

MOTION DICHARRY AND SECOND PHELPS TO APPROVE THE PROFESSIONAL SERVICES AGREEMENT FOR THE PUBLIC WORKS SHOP FACILITY STUDY BY DAVID CLARK ARCHITECTS AND AUTHORIZE THE CITY MANAGER TO SIGN THE AGREEMENT. MOTION CARRIED 5-2 (D. LEE AND J. LEE OPPOSED) AT 7:13 PM.

Approval of Transfer of Emergency Communications Coach (7:13 pm)

Police chief summarized proposed transfer and responded to questions from council.

MOTION PHELPS AND SECOND DICHARRY TO AUTHORIZE THE CITY MANAGER TO TRANSFER THE POLICE MOBILE COMMAND VEHICLE, A 2004 COACHMAN (VIN: 1F6MF53S040A09185), AND ASSOCIATED EQUIPMENT AS DESIGNATED ON THE ATTACHED EQUIPMENT LIST, TO ANOTHER CITY IN KING COUNTY (PRIORITY TO CITY OF BELLEVUE) THAT IS WILLING TO ASSUME RESPONSIBILITY FOR THE OPERATIONS AND MAINTENANCE OF THE VEHICLE. MOTION CARRIED 7-0 AT 7:25 PM.

Council member J. Lee proposed amendment to motion and it was seconded by council member D. Lee to first offer vehicle to City of Bellevue. Motion carried 7-0 at 7:25 pm.

PUBLIC HEARING

2013 Annual Budget (7:25 pm)

Finance director provided summary of revenues and recapped 2013 budget discussion from July study session. Adams distributed handout and two replacement pages for 2012 budget binder.

Mayor opened public hearing at 7:36 pm. No comments were presented and mayor subsequently closed period.

OTHER BUSINESS

Medina Park Pond Outlet Control Contract Award (7:37 pm)

Willis summarized grant, project and contract award.

MOTION DICHARRY AND SECOND BOYD TO AWARD THE MEDINA PARK POND OUTLET CONTROL PROJECT TO CASCADE MATERIALS & AGGREGATE, LLC, AND AUTHORIZE THE DIRECTOR OF PUBLIC WORKS TO ADMINISTER THE CONTRACT. MOTION CARRIED 7-0 AT 7:30 PM.

SEPA Changes Discussion (7:40 pm)

Development services director summarized changes and requested direction from council. Council directed staff to draft an ordinance for September consent agenda which supports lowest levels of regulations.

City Council Agenda Calendar (7:54 pm)

Council member Phelps requested discussion regarding city hall holiday schedules during Thanksgiving and Christmas at the September meeting. SEPA ordinance will be placed on consent agenda and council will hold a brief discussion concerning jet noise during September meeting.

Jet Noise Discussion (7:55 pm)

Council member Boyd requested discussion during September meeting.

PUBLIC COMMENT

Mayor opened public comment period at 7:56 pm. No comments were brought forward and public comment period was subsequently closed.

ADJOURNMENT

MOTION BOYD AND SECOND D. LEE TO ADJOURN THE AUGUST 13, 2012 MEETING OF THE MEDINA CITY COUNCIL. MOTION CARRIED 7-0 AT 7:56 PM.
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The August 13, 2012 Regular Meeting of the Medina City Council adjourned at 7:56 pm.

The Medina City Council will hold its next meeting on Monday, September 10, 2012, at 6:30 pm in the Council Chambers at Medina City Hall, 501 Evergreen Point Road, Medina.

/s/

Michael Luis, Mayor

Attest:

/s/

Rachel Baker, City Clerk

Minutes approved 09/10/2012.