

**MEDINA CITY COUNCIL
REGULAR MEETING MINUTES**
St. Thomas School, Commons Room
8300 Northeast 12 Street, Medina
Monday, March 14, 2011; 6:30 pm

CALL TO ORDER

Bret Jordan called the March 14, 2011 Regular Meeting of the Medina City Council to order at 6:32 pm.

ROLL CALL

Council Members Present: Patrick Boyd, Doug Dicharry, Bret Jordan, Janie Lee, Mark Nelson, Katie Phelps, and Shawn Whitney

City Staff Present: Donna Hanson, City Manager; Bruce Disend, Kenyon Disend, City Attorney; Dan Yourkoski, Acting Police Chief; Joe Willis, Public Works Director; Robert Grumbach, Development Services Director; Nancy, Adams, Finance Director; and Rachel Baker, City Clerk

APPROVAL OF MEETING AGENDA

Hanson requested addition of discussion item *Real Estate Acquisition* and Boyd requested discussion item *Executive Session*. Items added to agenda as *OB-7* and *OB-8*, respectively, and agenda calendar renumbered to *OB-9*.

MOTION NELSON AND SECOND DICHARRY TO APPROVE AGENDA AS AMENDED. MOTION CARRIED 7-0 AT 6:35 PM.
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Mayor read statement into record concerning employment matter of the police chief.

PUBLIC COMMENT

Mayor opened public comment period at 6:37 pm.

Medina resident Annie Lundquist shared hers and her neighbors' concerns regarding node number nine. Mayor conveyed development services director Grumbach could provide assistance in matter.

Medina resident Heija Nunn inquired if a statement would be provided regarding Chief Chen. Mayor noted it had been read earlier and presented a copy of it to her.

Mayor closed public comment period at 6:41 pm.

At 7:12 pm, following presentation by Jane Hague, mayor re-opened public comment to accommodate late arriving audience members since presenter's arrival was delayed.

Hunts Point resident Marianne Jones reported results from town council meeting reaffirming support for flyover ramp design followed by loop design, and expressed hope Medina officials would reiterate support.

Mayor re-closed public comment period at 7:16 pm and continued with reports and announcements.

REPORTS AND ANNOUNCEMENTS

Nelson announced WSDOT State Route 520 Open House scheduled for March 23 at Chinook Middle School.

Emergency committee chair Kay Koelemay reported the committee is scheduled to meet on Wednesday, March 16 at 7:00 pm, and noted there will be discussion about the Japan earthquake and how to better prepare the Medina community for a local disaster.

Grumbach shared details concerning bridge tolling and conveyed transponder sales will occur at Medina Park on March 17. He invited council members to attend hearing examiner cases held by those who are under consideration for future contract. Responding to Boyd, Grumbach indicated he would investigate report concerning temporary cell location installed at park and ride.

Allyson Jackson summarized Part 150 Study Report, including meeting with Ron Fincher, FAA regional district manager, provided overview of charts detailing north flow departures, east turns, and south flow arrivals, and conveyed it is important for Medina to follow up to meeting and to stay involved with Greener Skies Initiative.

PRESENTATION

King County Council Member Jane Hague spoke of county's deficit and resulting actions, and planned service improvements and efficiencies such as in transit, public safety, and animal control.

CONSENT AGENDA

MOTION DICHARRY AND SECOND NELSON TO ADOPT CONSENT AGENDA AND MOTION CARRIED 7-0 AT 7:16 PM.

- Approval of February 15, 2011 City Council Special Meeting Minutes
- Approval of March 2, 2011 City Council Special Meeting Minutes-
- Approval of March 7, 2011 City Council Special Meeting Minutes
- Approval of December 2010 (13th Month) Check Register
Claim check numbers 51182 through 51248 in the amount of \$195,914.33, voided AP check numbers 50883, dated 10/8/2010 in amount of \$818.46 paid to Car Toys; and 51184, dated 12/31/2010 in the amount of \$0.00 and reissued as check number 51248. There were no cancelled AP checks or voided payroll checks.
- Approval of 2010 Financial Year End Report
- Approval of January, 2011 Check Register
Claim Check Numbers 51249 through 51325 in the amount of \$208,273.24; and Payroll Checks Numbers 3199 through 3211 in the amount of \$215,618.28; voided AP check number 51283, in amount of \$123.75, paid to WA Dept of Licensing. There was no cancelled AP checks or voided payroll checks.
- Approval of February, 2011 Check Register
Claim Check Numbers 51326 through 51407 in the amount of \$257,775.77; payroll check numbers 3212 through 3224 in the amount of \$246,476.79. There was no voided AP checks, canceled AP checks, or voided payroll checks.
- Contract Award: NE 12 Street/Lake Washington Boulevard Improvement Project
- Receipt of January 24, 2011 Park Board Meeting Minutes

OTHER BUSINESS

Approval of Medina City Hall Construction Change Order Number 9 (7:16 pm)

City hall construction manager Dave Clark provided project status, defined need for change order due to exterior stair alteration, and responded to questions from council members.

MOTION NELSON AND SECOND DICHARRY TO APPROVE CHANGE ORDER NUMBER 9 AND AUTHORIZE THE CITY MANAGER TO SIGN THE CHANGE ORDER. MOTION CARRIED 6-1 (WHITNEY OPPOSED) AT 7:29 PM.

Authorization to Purchase Office Furniture for Medina City Hall (7:29 pm)

Dave Clark provided background on used furniture opportunities.

MOTION PHELPS AND SECOND NELSON TO AUTHORIZE PURCHASE OF FURNITURE FOR CITY HALL UP TO A TOTAL COST NOT TO EXCEED \$70,000. MOTION CARRIED 7-0 AT 7:34 PM.

Wireless Communications Facility Lease: Fairweather Nature Preserve (7:34 pm)

Grumbach summarized selection process and noted recommendation of Independent Towers Holding Company. Grumbach, along with City's wireless consultant Jeff Langdon, responded to questions from council. Grumbach acknowledged efforts would be made to "over-notice" per council direction.

MOTION NELSON AND SECOND DICHARRY TO AUTHORIZE CITY MANAGER TO SIGN THE LEASE AGREEMENT WITH INDEPENDENT TOWERS FOLLOWING RESOLUTION OF THE ADMINISTRATIVE DETAILS TO THE SATISFACTION OF THE CITY MANAGER. NELSON AMENDED MOTION AND DICHARRY SECONDED TO AUTHORIZE CITY MANAGER TO SIGN THE LEASE AGREEMENT WITH INDEPENDENT TOWERS FOLLOWING DESIGN APPROVAL BY THE CITY COUNCIL AND RESOLUTION OF THE ADMINISTRATIVE DETAILS TO THE SATISFACTION OF THE CITY MANAGER. AMENDED MOTION CARRIED 7-0 AT 7:55 PM.

WSDOT Right of Entry at Fairweather Nature Preserve (7:55 pm)

Willis provided background on matter.

MOTION DICHARRY AND SECOND NELSON TO AUTHORIZE CITY MANAGER TO SIGN RIGHT-OF-ENTRY AGREEMENT FOR FAIRWEATHER PARK FOR CONSTRUCTION OF STATE ROUTE 520. MOTION CARRIED 7-0 AT 8:00 PM.

State Route 520 Fly-Over Ramp Status (8:03 pm)

Council member Nelson and public works director Willis provided status update. Nelson conveyed decision regarding ramp option would be shared following meeting scheduled to be held March 15 between governor and WSDOT officials.

Medina Monthly Postcard Sample Discussion (8:21 pm)

Hanson introduced topic and council members provided feedback regarding sample postcard.

Real Estate Acquisition (8:35 pm)

Hanson and Grumbach spoke about property acquisition opportunity and finance options researched. Council members voiced an acquisition would not be prudent at this time.

Executive Session (8:40pm)

Boyd sponsored item saying executive session violations appeared to have occurred. Discussion amongst council members ensued. No action was taken.

Council Agenda Calendar (9:11 pm)

City council retreat scheduled for Monday, March 28, 2011, at 4:00 pm.

ADJOURNMENT

MOTION DICHARRY AND SECOND NELSON TO ADJOURN MARCH 14, 2011 MEETING AND MOTION CARRIED 7-0 AT 9:15 PM.

The March 14, 2011, Regular Meeting of the Medina City Council adjourned at 9:15 pm.

The Medina City Council will hold a retreat on Monday, March 28, 2011, at 4:00 pm in the Conference Room at St. Thomas Church. The next regular meeting is scheduled to be held Monday, April 11, 2011, at 6:30 pm, in the Commons Room at St. Thomas School, 8300 Northeast 12 Street, Medina.

Bret Jordan, Mayor

Attest:

Rachel Baker, City Clerk

Minutes approved 04/11/2011.