MEDINA CITY COUNCIL
REGULAR MEETING MINUTES
Medina City Hall Council Chambers
February 8, 2010; 6:30 pm

CALL TO ORDER

Bret Jordan called the February 8, 2010 Regular Meeting of the Medina City Council to order at 6:40 pm.

ROLL CALL

Council Members Present:	Pat Boyd, Doug Dicharry, Bret Jordan, Janie Lee, Mark Nelson, Katie Phelps, and Shawn Whitney
City Staff Present:	Donna Hanson, City Manager; Steve Victor, City Attorney, Kenyon Disend; Joe Willis, Public Works Director; Robert Grumbach, Development Services Director; Nancy Adams, Finance Director; and Rachel Baker, City Clerk

Mayor led council, staff and audience members in the Pledge of Allegiance.

APPROVAL OF MEETING AGENDA

Lee requested "Approval of January 2010 Check Register" be removed from consent agenda. Council concurred and item was moved to other business. The amended meeting agenda was approved by council consent.

PRESENTATION

Julie Meredith, Program Director; Jennifer Young, Environmental Manager; and Michael Horntvedt, Transportation Manager from the Washington State Department of Transportation State Route 520 Bridge Replacement and HOV Project delivered a thirty minute presentation regarding the project's supplemental draft environmental impact statement. Project staff provided a program overview, defined key features, named public comment opportunities, projected costs, funding and program schedule, and responded to questions from the council and the audience.

PUBLIC COMMENT

Mayor opened public comment period at 7:15 pm.

Resident Judie O'Brien suggested council address matter relating to door to door solicitors and shared her negative personal experiences in regards to door to door solicitors.

Fred Devereaux, a representative with AT&T, approached council concerning improving wireless coverage in Medina.

Alex Gamota, representing American Tower Company (ATC), said his company submitted a franchise application to provide wireless service in Medina. Mr. Gamota defined distributed antenna systems (DAS) and introduced his team that was present in the audience. Speaker requested DAS franchise application not be considered as part of wireless code amendment.

Mayor closed public comment period at 7:22 pm.

REPORTS AND ANNOUNCEMENTS

Mayor summarized SR 520 press conference held February 4 in which elected officials and local leaders stated positions supporting project and conveyed any delays would be unacceptable.

Planning commission chair Judie O'Brien responded to council inquiries concerning the commission's proposed 2010 work plan.

Willis recapped public works report and responded to questions related to temporary relocation and grass condition at Fairweather Nature Preserve.

Emergency committee chair Kay Koelemay summarized committee business, including CERT training, fire alarms, smoke detectors, and emergency shelter.

Hanson promoted the website e-notice program, reminded those in attendance that newsletters and city information will be released electronically, and encouraged all residents to register on the city website. She also provided status updates on the repair work resulting from a water main break on north end of 84th Avenue Northeast and the King County jail services agreement.

Grumbach summarized development services report and recommended monitoring of graffiti rather than a code change. He confirmed comments regarding the draft environmental impact statement would be submitted to WSDOT.

CONSENT AGENDA

MOTION NELSON AND SECOND DICHARRY TO APPROVE CONSENT AGENDA AS AMENDED. MOTION CARRIED 7-0 AT 7:46 PM.

- Approval of January 11, 2010 City Council Regular Meeting Minutes
- Approval of February 3, 2010 City Council Special Meeting Minutes
- Approval of December 2009 Check Register
  Claim check numbers 76204 through 76236, in the amount of $66,933.08 (Final check payments for December 2009.), and year end close balance forward check number 76237, in the amount of $225,265.65 (Deposited into City of Medina checking account on 1/20/10 to carry forward Fund 631 Non Revenue Trust Balance.).
- Approval of Vehicle Purchase for Public Works Department
- Approval to Schedule a Public Hearing for March 8, 2010, for Proposed Code Amendment related to the Locating of Temporary City Government Facilities
- Confirmation of Personnel Committee's Recommendation to Planning Commission
- Position Number 4 *(An unexpired term ending June 30, 2011.)*

- Acceptance of November 16, 2009 Park Board Minutes
- Acceptance of December 16, 2009 Planning Commission Minutes
- Acceptance of November 18, 2009 Emergency Committee Minutes

PUBLIC HEARING

Proposed Code Enforcement Ordinance *(7:46 pm)*

Grumbach summarized staff report and proposed ordinance.

Mayor opened public hearing at 7:48 pm and subsequently closed it since no public comments were presented.

OTHER BUSINESS

Proposed Code Enforcement Ordinance *(7:49 pm)*

Council discussed proposed ordinance. It was recommended the word "both" be added to line item B on page four of draft and to clarify language for enforcement appointee. Grumbach expressed revised ordinance will be brought back to council in March.

Proposed 2010 Planning Commission Work Plan *(8:05 pm)*

Council discussed proposal and reordered plan priorities as follows:

1. Zoning Code update prescribed by the zoning and permitting study
2. Pitched Roof Incentive
3. Short Subdivision
4. Bonus Structural Coverage based on Height
5. Zoning obstacles for renewable energy devices
6. Home Occupation (home business)
7. Sign Code
8. Other code amendments as assigned by the City Council
9. Comprehensive Plan amendments

MOTION BOYD AND SECOND WHITNEY TO APPROVE PLANNING COMMISSION WORK PLAN AS AMENDED. MOTION CARRIED 7-0 AT 8:26 PM.

Options for Temporary City Hall *(8:26 pm)*

Willis summarized options and responded to questions. Council expressed consensus to set matter aside until conclusion of March public hearing. Mayor requested vetting of complete costs prior to next meeting.

Follow Up: Wireless Communication Coverage *(8:51 pm)*

Victor provided overview of matter and conveyed a data driven scope of work and recommended consultant gained through a request for qualifications process would be presented to council in March.

Part 150 Noise Study Representation *(9:21 pm)*

Hanson introduced item and provided a proposal received for consultant services.

Mayor opened floor to public comment at 9:30 pm.

Resident Robert Rudolph defined Part 150 Study, flight track patterns, and supported Allyson Jackson's proposal for consultant services.

MOTION DICHARRY AND SECOND PHELPS FOR CITY MANAGER TO ENGAGE IN CONTRACT NEGOTIATIONS WITH ALLYSON JACKSON FOR PART 150 STUDY IN AN AMOUNT NOT TO EXCEED $10,000. MOTION CARRIED 7-0 AT 9:55 PM.

Approval of January 2010 Check Register *(9:56 pm)*

Lee conveyed the finance committee met with finance director and identified three areas finance committee will focus on: finance policies, budget review and internal controls, and explore new finance software capabilities.

Lee requested clarification concerning competitive bidding and Hanson responded.

MOTION LEE AND SECOND NELSON TO APPROVE JANUARY 2010 CHECK REGISTER AND MOTION CARRIED 7-0 AT 10:00 PM.

Set Study Session Date to Review Council's Strategic Goals, Ground Rules, and Guidelines *(10:00 pm)*

Council set study session date of March 22 at 6:00 pm to review draft guidelines document.

Agenda Calendar

Agenda calendar discussed.

EXECUTIVE SESSION

The city council recessed into executive session at 10:07 pm, for an estimated time of thirty minutes pursuant to pursuant to RCW 42.30.110 (1)(i) to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party. City council members Boyd, Dicharry, Jordan, Lee, Nelson, Phelps, and Whitney and city attorney, city manager and development services director were present.

Council also met pursuant to RCW 42.30.110 (1)(g) to review the performance of a public employee. City council members Boyd, Dicharry, Jordan, Lee, Nelson, Phelps, and Whitney and city attorney were present.

Executive session was extended twenty minutes at 10:37 pm. Executive session adjourned and council resumed its regular meeting at 10:57 pm. No action was taken.

ADJOURNMENT

MOTION NELSON AND SECOND WHITNEY TO ADJOURN THE FEBRUARY 8, 2010, REGULAR MEETING AND MOTION CARRIED 7-0 AT 10:57 PM.

The February 8, 2010 Regular Meeting of the Medina City Council adjourned at 10:57 pm.

The city council will hold its next regular meeting Monday, March 8, 2010 at 6:30 pm.

Bret Jordan, Mayor

Attest:

Rachel Baker, City Clerk

Minutes approved by City Council 03/08/2010.