



DEVELOPMENT SERVICES

ADMINISTRATIVE TREE ACTIVITY WORKSHEET

T-01

501 EVERGREEN POINT ROAD MEDINA, WA 98039
PHONE: 425-233-6414/6400

Complete this form for the following:

- The property is designated as under development regardless of whether a tree is removed (MMC 16.52.060)
- Removal of any significant tree on private property having a 6-inch DBH and larger size, but less than 36 inches DBH
- Removal of any non-significant tree on private property within 200 feet of the shoreline having a 6-inch DBH and larger size
- Removal of a hazard tree from a city right-of-way

<input checked="" type="checkbox"/> New Application	Staff Only	Date Received:	By:	Permit No.
<input type="checkbox"/> Supplemental				TREE-23-005

Property Information		Check if tree is located:
Property Address: 1000 82nd Ave NE		<input type="checkbox"/> Within 200 feet of shoreline
Tax Parcel No. 2525049259		<input type="checkbox"/> Within a critical area (Ch. 16.50 / 16.67 MMC)

Legal Property Owner Information				
Name: Howard Willson & Laurie Jacobson			Email: hwillson3@yahoo.com	
Mailing Address:	City	State	Zip	Phone:
1000 82nd Ave NE, Medina, WA 98039				206-914-3403

Contact/ Agent Information	
Name:	Email:
Address:	Phone:
Contractor Information	Email & Phone:

Project Information	
Is the lot under development? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Application is for tree performance standards (attach form T-01a)
Does the lot meet the tree retention requirements of MMC 16.52.090? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Check One: <input checked="" type="checkbox"/> Application is for tree restoration standards (attach form T-01b)

Application Submittal Checklist			
The following materials are required for a complete application:			
Copies	Material to be submitted	Applicant	N/A
2	This form completed.....	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1	Proof of ownership.....	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1	Declaration of Agency.....	<input type="checkbox"/>	<input type="checkbox"/>
2	Completed T-01a form if performance standards apply (See MMC 16.52.090).....	<input type="checkbox"/>	<input type="checkbox"/>
2	Completed T-01b form if restoration standards apply (See MMC 16.52.110).....	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Tree removal and planting plan (required for tree performance standards).....	<input type="checkbox"/>	<input type="checkbox"/>
2	Tree protection measures (required for properties under development).....	<input type="checkbox"/>	<input type="checkbox"/>
1	Critical Areas Report (if applicable).....	<input type="checkbox"/>	<input type="checkbox"/>
1	City Hazard Tree Assessment (if applicable).....	<input type="checkbox"/>	<input type="checkbox"/>

I declare under penalty of perjury that I am the owner of the above property or the duly authorized agent of the owner(s) and that all applicable information furnished in support of this application is true, correct and complete.

Print Name: Howard Willson Owner Agent (check one)

Signature: [Signature] Date: 12/1/2022 2/21/2023

City Use Only		
Application Fee:	<input type="checkbox"/> Check if issued same day as submittal	Planning Approval: / /
Tech Fee:		Tree Approval: / /
Advanced Deposit:		Final Inspection: / /



DEVELOPMENT SERVICES

TREE ACTIVITY WORKSHEET

T-01b

501 EVERGREEN POINT ROAD MEDINA, WA 98039
PHONE: 425-233-6414/6400

Instructions: Use this form when removing a significant tree on private property that is not under development and you are using the restoration requirements in Medina Municipal Code 16.52.110.

File No.
 New
 Addendum

Project Information

Estimated date of tree removal:

List the trees being removed and their diameter breast height. Use the table to calculate the number of restoration trees required to be planted. Attach additional worksheets if necessary.

No.	Tree	DBH	Check the restoration standard that applies. Use the table below.
1	Lombardy Poplar in back yard	23"	<input type="checkbox"/> Plant 1 Tree <input checked="" type="checkbox"/> Plant 2 Trees <input type="checkbox"/> Plant 3 Trees
2			<input type="checkbox"/> Plant 1 Tree <input checked="" type="checkbox"/> Plant 2 Trees <input type="checkbox"/> Plant 3 Trees
3			<input type="checkbox"/> Plant 1 Tree <input checked="" type="checkbox"/> Plant 2 Trees <input type="checkbox"/> Plant 3 Trees
4			<input type="checkbox"/> Plant 1 Tree <input checked="" type="checkbox"/> Plant 2 Trees <input type="checkbox"/> Plant 3 Trees

DBH of Tree being Removed	Restoration Requirement
6 to 10 inches DBH	Plant 1 Tree
Over 10, but less than 24 inches DBH	Plant 2 Trees
24 inches and Over DBH	Plant 3 Trees
Hazard Tree	Plant 1 Tree

Total Number of Restoration Trees to be Planted: **2**

Check selected option:

I am providing a site plan drawing showing the trees being removed and a conceptual tree restoration planting plan drawing.

In lieu of a tree restoration planting plan drawing, I am providing a picture(s) of the tree(s) being removed and will schedule a pre-tree removal meeting with the city tree consultant. Please call the Development Services Coordinator at 425-223-6414 to schedule this.

If this box is checked, the applicant is authorized to remove subject tree(s) with less than 10 days' notice pursuant to MMC 16.52.150(A)

Site Plan Drawing showing location of subject trees and plantings (attach sheet if necessary)

Andt Crossett already came to our house to inspect the tree (Nov 18th).

- Staff: Conditions of Approval:**
- Tree removal is authorized for only the tree(s) specified in the application. The City tree consultant may approve changes to the tree species and locations of the restoration trees consistent with the Medina Municipal Code.
 - Tree species for restoration credit shall be selected from the appropriate Medina Suitable Tree Species List.
 - The applicant is responsible for all costs associated with removing and planting of restoration trees. The owner of the property shall take measures to ensure the restoration trees remain healthy and viable, and within the next five years shall replace any restoration trees that do not remain healthy or viable.
 - A copy of this permit shall be kept on site at all times and shall be produced upon request
 - Final approval of the tree plantings is required to be obtained from the City. **Call the inspection line at (425) 233-6417 to schedule a final inspection.**
 - This permit shall expire after 18 months from the later date of the decision being issued or an appeal becoming final.

I have read and agree to the above terms of the conditions of approval.

Signature: [Signature] Date: 12/1/2022 2/21/2023