



**MEDINA, WASHINGTON**  
[www.medina-wa.gov](http://www.medina-wa.gov)  
**PARK BOARD MEETING MINUTES**  
**MEDINA CITY HALL COUNCIL CHAMBERS**  
Tuesday, January 21, 2020  
5:00 PM

## **MINUTES**

### **1. CALL TO ORDER / ROLL CALL**

The Parks and Recreation Board meeting of January 21, 2020 was called to order at 5:00 PM by Dawn Nations, Deputy City Clerk.

Board Present: Sarah Gray, Rebecca Johnston, Collette McMullen, Gretchen Stengel, Gabriele Dickmann, Youth Advisory Member: Shayna Lathia Emeritus Member: Penny Martin, Huan Bui (arrived 5:55pm)

Staff Present: Ryan Osada, Director of Public Works, Pat Crickmore, Public Works Supervisor, Michael Sauerwein, City Manager and Dawn Nations, Deputy City Clerk

### **2. ELECTIONS**

1. Election of Officers:
  - a) Chair
  - b) Vice Chair

Deputy City Clerk Dawn Nations called for nominations for Chair.

**ACTION:** McMullen nominated Sarah Gray for Chair.

With no other nominations, the nomination period closed.

The Deputy City Clerk provided opportunity for nominators and nominees to speak to their nominations.

**ACTION:** With no objections and by consensus, Sarah Gray was elected as Chair.

Chair, Sarah Gray called for nominations for Vice Chair.

**ACTION:** Johnston nominated Collette McMullen for Vice Chair.

With no other nominations, the nomination period closed.

The Chair provided opportunity for nominators and nominees to speak to their nominations.

**ACTION:** With no objections and by consensus, Collette McMullen was elected as Vice Chair.

### 3. ANNOUNCEMENTS

None.

### 4. APPROVAL OF PARK BOARD MINUTES

- # - #
1. Park Board Meeting Minutes of November 18, 2019.  
**ACTION:** Motion McMullen second Stengel and carried by a 5:0 vote.

### 5. PUBLIC COMMENT

None.

### 6. NEW BUSINESS

1. Parks and Recreation Projects and Budget Review  
**Recommendation:** Discuss.  
**Staff Contact:** Ryan Osada, Public Works Director  
  
Public Works Director, Ryan Osada provided a brief explanation of the parks and recreation budget line items and gave overview of projects for 2020.
2. Park Board Events for 2020:
  - 1) Easter Egg Hunt: Saturday, April 11, 2020  
Easter Egg Stuffing: March 24<sup>th</sup> and April 2<sup>nd</sup>  
Chair, Sarah Gray will purchase the eggs.
  - 2) Arbor Day: Friday, April 24, 2020
  - 3) Fall Fun Run: Saturday, September 19, 2020  
Dickmann asked for Bocce Ball Area to be updated.
  - 4) Christmas Ships: December (TBD)
3. Park Sign Review  
Public Works Supervisor, Pat Crickmore gave an update regarding park signage and showed many examples to the board.

### 7. OTHER BUSINESS

1. Review Christmas Ship Program  
Board members reported that it was a great turnout and everyone enjoyed the event. Improvements were discussed: more tables, more lighting, choir to sing before the ships arrive.

2. Park Usage Rules

The board was informed next meeting regarding park usage would be discussed at the City Council Meeting on February 24, 2020. Board members were encouraged to attend.

8. PARK REPORTS

Fairweather & Lid	McMullen reported hazard of rebar sticking out on path. PW will take care of this hazard.
Indian Trail	Stengel reported looks good.
Lake Lane	Martin reported looks great and pruning is good.
Medina Beach Park	Dickmann looks wet.
Medina Park	Bulbs are coming up.
Viewpoint Park	No report given.

9. ADJOURNMENT

Meeting adjourned at 6:15 PM.

Minutes taken by:



Dawn Nations  
Deputy City Clerk