

**CITY OF MEDINA**  
Park Board Meeting Minutes

*Monday, October 17<sup>th</sup>, 2016*

*Medina City Hall | Council Chambers*

**CALL TO ORDER**

Chair Blazey called the October 17<sup>th</sup>, 2016, Medina Park Board meeting to order at 5:00 p.m.

**ROLL CALL**

Present: Drew Blazey, Gabriele Dickmann, Sarah Gray, Penny Martin, Collette McMullen, Andrea Perry and Karen Sparks

Staff Present: Ryan Osada, Director of Public Works; Sunita Hall, Deputy City Clerk.

**ANNOUNCEMENTS**

There were no announcements.

**APPROVAL OF MINUTES**

September 19, 2016 Minutes.

Motion to approve the September 19 <sup>th</sup> , 2016 Park Board Meeting Minutes MOVED by McMullen and seconded by Martin. The motion carried unanimously.
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**PUBLIC COMMENT**

There were no public comments.

**NEW BUSINESS**

Review sprinkler system and additional plantings – Meet at 5 Corners Intersection, 4:30 p.m.

Chair Blazey gave a brief of the visit to review the new sprinkler system and additional planting locations in Medina Park. Board member Dickmann stated that she had found reasonably priced bulbs in Costco. Board members identified several spots where additional bulbs could be planted including: at 5 Corners; under the sign on 12<sup>th</sup>; near the shelter; by the bridge; and by the bocce ball court. Board members discussed the option of forming a working party and inviting volunteers from the community to help plant the bulbs. A tentative date of November 3<sup>rd</sup> was agreed upon with a second date of November 8<sup>th</sup> (should there be bad weather on the first date) at 10:00 a.m. Board member Dickmann agreed to coordinate arrangements with board members and purchase the bulbs (and submit a receipt to the City for reimbursement).

Review Par Course

Chair Blazey stated that there had been a review of the Par Course equipment in the previous year and as part of that review several items had been removed, including the balance beam. Chair Blazey invited views on whether or not the balance beam should be put back in Medina Park. This was following recent feedback from a resident who had used the balance beam regularly. Board member Sparks commented that the balance beam was used and popular

with younger children. A brief discussion ensued. There was a general consensus to not put the balance beam back.

### Vision Statement

Chair Blazey stated that he had located a Park Board Vision Plan, dated May 9<sup>th</sup>, 2004. Park Board members spoke in favor of having an updated strategic plan for the Park Board and also for the City's website. Blazey stated that it could also feed into the City's Comprehensive Plan. Blazey asked for the document to be circulated to Park Board members for comment and updates.

### OTHER BUSINESS

#### Review of material on Gifts and Memorials: Bellingham, Minneapolis and Bellingham:

Chair Blazey gave a brief overview of the gift and memorial processes in other cities as a comparison to Medina. In Portland, the cost of donating gifts included labor, a percentage for maintenance costs and a renewal charge. Board members spoke in favor of a simple process and for Public works to include installation and labor costs in their pricing structure, but not maintenance.

#### Feedback from Council Meeting -October 10, 2016

Chair Blazey updated the Board on the budget outcome from the October 10, City Council meeting. Blazey gave a breakdown of the park project items that were approved by council totaling \$31k as opposed to the preliminary budget of \$210k.

In relation to the condition of the tennis courts, Park board members recommended that an expert on tennis courts, rather than the company that installed them, should review and provide an expert opinion on whether or not they were in need of resurfacing. There was a consensus that restriping a court for Pickle Ball before resurfacing, if necessary, made little sense.

A discussion ensued on exploring corporate sponsorship. Public works director, Osada stated that Alaska Airlines had contacted him about supporting the Medina Days event. Osada stated that he would contact them to see if there were any other sponsorship opportunities.

### Park Beautification

It was agreed that the Park Beautification item had already been covered in the first item.

### Updates including Playground equipment

Public Works Director, Osada provided an update on outstanding projects. Osada reported that so far he had received only one bid for the playground expansion work. He added that he would need two or three more bids, and then make a decision. The start date would be November, subject to the weather. Osada confirmed that the funding had already been allocated to the 2016 budget and would be carried over to the next year if the work was delayed. Board member McMullen requested that as part of the project, there should be benches placed in shady areas.



Osada confirmed that the drinking fountains would be installed in the next couple of weeks. Also that the Bocce Ball court had now been levelled out. The new parking lot at Medina now had 26 parking lots compared to the 14 previously.

### **PARK REPORTS**

Fairweather Park Board member McMullen asked whether there was now a sign for the three limit restriction on dogs, at Fairweather Park. Public Works Director, Osada confirmed that this was still due to be done. Board member Sparks reported that the Park looked good.

Indian Trail Board member McMullen reported that it looked good.

Lake Lane Board member Martin reported that it looked good.

Medina Beach Park Board member Perry stated that it looked fine

Public works Director stated that the trees on Medina Beach Park were diseased and would be removed.

Medina Park Board member Perry asked if the restrooms could be denoted as unisex. Board member Sparks stated that the hoses were difficult to turn off or slow down the flow of water.

Viewpoint Chair Blazey asked whether there had been any follow up on placing stepping stones/stairs in the water. Director of Public Works, Osada confirmed that he would start the process and also look at including a railing.

Board members thanked the Public Works team for the fence at the Medina Park parking lot

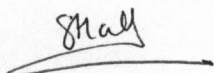
### **NEXT MEETING DATE:**

Monday, November 7<sup>th</sup>, 2016

**ADJOURNMENT:** 6:23 p.m.

Motion to adjourn. MOVED by Blazey second McMullen. The motion carried unanimously.
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Minutes taken by:



Sunita Hall – Deputy City Clerk