

**CITY OF MEDINA**  
Park Board Meeting Minutes

*Monday, September 19<sup>th</sup>, 2016*

*Medina City Hall | Council Chambers*

**CALL TO ORDER**

Chair Blazey called the September 19<sup>th</sup>, 2016, Medina Park Board meeting to order at 5:00 p.m.

**ROLL CALL**

Present: Drew Blazey, Gabriele Dickmann, Sarah Gray, Penny Martin, Collette McMullen and Karen Sparks

Excused Andrea Perry

Staff Present: Ryan Osada, Director of Public Works; Pat Crickmore, Public Works Supervisor; Sunita Hall, Deputy City Clerk.

**ANNOUNCEMENTS**

Mayor Morcos updated the Park Board on the recent council decision to table a discussion on the Playground expansion project to the September 26<sup>th</sup> Budget Study session. Council Member Maffei stated that the City faced a significant budget deficit and that he felt it was important to re-look at the project more closely. A discussion ensued on the likelihood of the project being completed in 2017 and whether there were any safety implications to leaving the project incomplete.

**APPROVAL OF MINUTES**

Board member Sparks stated that her name had been omitted from the Roll Call recorded in the minutes of the last meeting.

Motion to approve the August 15 <sup>th</sup> , 2016 Park Board Meeting Minutes subject to the amendment MOVED by Martin and by McMullen. The motion carried unanimously.
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**PUBLIC COMMENT**

Sam Easton, a resident from Medina Heights stated that he regularly used the balance bar in Medina Park and had been told that it had been removed to allow the Bocce Ball court to be installed there. He asked why the balance bar had been removed when in fact the Bocce Ball court was eventually positioned near the restrooms. Chair Blazey explained that certain items of the par course equipment were removed because they were getting old and considered unused. Easton requested that the balance beam be put back. Blazey suggested that this item may be considered by the Park Board.

**NEW BUSINESS**

Budget

Director of Public Works, Ryan Osada gave a breakdown of his budget proposals which included: an allocation for a splash board; improvement work for the tennis courts; seasonal help; table and benches and a vehicle for the Public Works team. A short discussion took place on the prioritization of the items and whether the tennis courts did indeed require any maintenance work. Board member Sparks suggested that members take the opportunity to look

for themselves. Board member Gray suggested that the splash pad be placed at the bottom of the wish list to allow the opportunity to complete the Playground project. There was a consensus also that a maintenance schedule would help to manage projects and the budget. Board member Sparks asked whether the hedge trimming and right of way work being done around Overlake could be charged to them. Similarly whether in general the right of way hedge trimming maintenance work, could be charged to home owners. Public Works Director, Osada stated that the current process required a two week notice given to homeowners and if not adhered to the work would be carried out by the Public Works team. He stated that the process of enforcement was not straightforward or a priority for the Public Works team. Board member Sparks requested that this issue be raised at Council.

#### Gifts and memorials

Chair Blazey asked board members to take a look at the information given in the URLs included in their agenda pack and suggested bringing the item back in a subsequent meeting. Blazey stated that it would be good to look at how other cities used gifts and memorials as a way of maintaining and improving their parks. Director of Public Works, Osada stated that the City was not charging the donor for public works labor with the installation of donated benches or trees into Medina Park.

#### Fairweather Park

Vice Chair McMullen stated that she had suggested including this item to ensure that some attention was given to Fairweather Park – and not all to Medina Park. In this regard, McMullen asked if there was an update on the Cell tower issue at Fairweather Park. Council member Adkins updated the Board on T-Mobile's application to move their wireless facility to Bellevue Christian School stating that a permit application had been received and was currently under review. Also that there was a lawsuit by T-Mobile still pending in Federal Court. The issue of parking at Fairweather Park was also discussed.

#### Park Beautification

Board member Dickmann said that she had looked at the 5 Corners plot and that it was looking good particularly with the later blooms. She suggested that it might be beneficial to add a little height to the plot and maybe plant some bulbs that bloomed earlier. A discussion ensued on whether this could be replicated at some other locations. It was suggested that a walkaround with the Public Works team might be helpful.

#### November Park Board meeting

Chair Blazey asked Park Board members to consider another date for the November 21, Park Board. This was because both the Public Works Director, Ryan Osada and the Deputy City Clerk, Sunita Hall would be on vacation. There was a consensus to hold the November Park Board meeting on November 7<sup>th</sup> at an earlier time of 4.30 p.m.

#### Updated Park Board Roster

Chair Blazey stated that there was an updated Park Board roster for Park Board's internal use.

### **OTHER BUSINESS**

#### Park Project Updates

Public Works Director, Osada updated the Park Board on the Playground equipment project stating that so far only one bid had been received from the formal bidding process. Osada stated

he would pursue this after the next council meeting. On the drinking fountains, Osada stated that the sleeves were in and required a little more time to complete installation. The Bocce Ball court had been completed. Chair Blazey suggested that the poster board could be used to display abbreviated rules. There was a consensus that there needed to be signs to let everyone know that it was a Bocce Ball court and not a kids play area. Osada confirmed that there were duck crossing signs at the designated place. The Medina Parking lot was almost complete and needed railings and more signage. Board members suggested that an orange construction fence be placed in the area, (in place of a hedge) to ensure that kids did not run into the parking lot.

## PARK REPORTS

Fairweather Park      Board member McMullen asked for a garbage can for dog waste.

Indian Trail      Board member Martin stated at the end of the trail, there were a bunch of trees and wondered if any should be removed. Public Works Director, Osada stated that this was being looked at with the homeowners and PSE.

Lake Lane      Board member Martin stated that it looked great but required pruning.

Medina Beach Park      Board member Dickmann stated that this looked good. She stated that the eastern part of the park was a little less pretty and it might be useful to put some plants there. Public Works Supervisor, Crickmore explained that this was in part because of the boats from the sailing class had been stored there during summer. Public Works Supervisor stated that the birches on the beach park would be removed as they were dying. Public Works Director, Osada advised that he planned to use money from the Tree Fund to replace some of the trees.

Medina Park      Board member Sparks stated that this seemed fine. Board member Gray stated that it looked great.

Viewpoint park      Board member Gray stated that it looked good and there were always people there. Chair Blazey stated that the bushes were overgrown.

## **NEXT MEETING DATE:**

Monday, October 17<sup>th</sup>, 2016

**ADJOURNMENT:** 6:03 p.m.

Motion to adjourn. MOVED by Martin and seconded by McMullen. The motion carried unanimously.
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Minutes taken by:



Sunita Hall – Deputy City Clerk