

CITY OF MEDINA
Park Board Meeting Minutes

Monday, March 17, 2014

Medina City Hall | Council Chambers

CALL TO ORDER

Chair Adam called the March 17, 2014, Medina Park Board meeting to order at 5:00 p.m.

ROLL CALL

Present: Drew Blazey, Susan Loren-Taylor, Vice-Chair Susan Flagg and Chair Miles Adam

Absent: Gabriele Dickmann

Staff Present: Joe Willis, Director of Public Works; Michael Sauerwein, City Manager;
Kristin McKenna, Deputy City Clerk.

ANNOUNCEMENTS (5:01 p.m.)

Deputy City Clerk Kristin McKenna shared that the April 19th Easter Egg Hunt information had been added to the City of Medina's web page and the information had been sent out electronically.

APPROVAL OF MINUTES

Loren-Taylor needed a correction made regarding her report on Medina Park.

MOTION BLAZEY/SECOND ADAM TO APPROVE THE FEBRUARY 18, 2014 PARK BOARD MEETING MINUTES. MOTION CARRIED 4-0 (DICKMANN ABSENT) WITH AGREED CORRECTION AT 5:03 PM.

PUBLIC COMMENT (5:03 p.m.)

No public comments.

At this point (5:04 pm) Chair Adam re-ordered the agenda to take up Other Business in order to have Public Works Director Joe Willis present for discussion of New Business.

OTHER BUSINESS (5:04 pm)

Easter Egg Hunt Task Assignments (5:04 pm)

Chair Adam confirmed the date and time of Easter Egg Hunt as Saturday April 19th at 10:00 am. The Board discussed their various rolls in facilitating the hunt. Chair Adam asked Board member Loren-Taylor to follow-up with social media regarding the egg hunt and to follow up with past participants regarding left over plastic eggs. Chair Adam asked Deputy City Clerk Kristin McKenna to re-send the City's notice. Board member Flagg agreed to contact the local high school in Bellevue regarding recruiting volunteers to help with the egg hunt and also to make contact with Medina Elementary in order to reach out to parents as potential volunteers. The goal is to have approximately 2,500 eggs for the hunt. The Board asked Deputy City Clerk Kristin McKenna to update them on the number of donated eggs and candy about a week before the hunt. The Board members agreed they would meet at Medina City Hall on Friday April 18th at

4:00 pm to participate in stuffing plastic eggs with candy. The Board agreed to meet at Medina Park at 8:00 am on Saturday April 19th to start hiding eggs. Chair Adam asked Deputy City Clerk Kristin McKenna to reserve chambers for Friday April 18th at 4:00 pm.

2014 Final Park Board Work Plan (5:20 pm)

Chair Adam confirmed the work plan as the revised version that included the items City Council recommended the Park Board add and no action is needed.

At this point (5:21 pm) Public Works Director Joe Willis was in attendance and Chair Adam re-ordered the agenda to take up New Business.

NEW BUSINESS (5:21 p.m.)

Augmentation of the Overlook on the 520 Bridge (5:20 pm)

Public Works Director Joe Willis handed out a copy of the 520 Bridge overlook design to the Board members. Willis explained the various photos and design options to the Board. The Board discussed the design options and unanimously agreed to the oval shape for the overlook but on a larger scale than presented in the original design plan. Chair Adam asked Public Works Director Joe Willis to discuss with WSDOT the possibility of increasing the size of the oval shape design.

Arbor Day Plan (5:31 pm)

Public Works Director Joe Willis confirmed a tree had been selected for the Arbor Day celebration. Willis and Chair Adam agreed to meet at 11:00 am on Wednesday, April 9th at the Medina Park picnic shelter for the planting of the tree ceremony. Chair Adam asked Deputy City Clerk Kristin McKenna to send a notice out regarding the Arbor Day celebration.

Picnic Shelter Ribbon Cutting Ceremony (5:34 pm)

Chair Adam verified that the Picnic Shelter Ribbon Cutting Ceremony will be held on Saturday May 24th at 11:00 am. Chair Adam also confirmed that Mayor Luis will be performing the ribbon cutting. Chair Adam asked Public Works Director Joe Willis if he could look into obtaining the plaque for the 2014 tree. There was also discussion of providing refreshments. Chair Adam asked for the ribbon cutting ceremony to remain on the agenda next month for further discussion and to finalize plans.

At this point (5:38 pm) Chair Adam returns to discussions of agenda items under Other Business.

OTHER BUSINESS (5:38 pm)

Chair Adam thanked the Board members and Public Works Director Joe Willis for attending the March 8th park tour and commented on how much he appreciated everyone's participation. He stated that there were 2 items on the work plan list to discuss. The first was the future of the par course. Chair Adam stated that the Board has a strategic plan for the par course which is to remove all of the stations with the exception of the rings and the push up bars. Those stations will be refurbished by the Public Works Department as stand-alone activities in the park. The second item was the possibility of increasing the usable size of Medina Park by grooming more land on the south side. The Board was on site and reviewed this and determined that there would be no action taken.

Chair Adam indicated that the park dedication sign had been buffed out and is looking much better. Board member Loren-Taylor stated that she had asked individuals that were in the park what their thoughts were and they indicated to her they thought it looked great. Chair Adam declared this to now be a completed task.

PARK REPORTS (5:52 pm)

Fairweather – Board member Blazey had photo of the lacrosse goal that is back on the field and inquires if it is City property. Public Works Director Joe Willis confirms the goal is not City property. Member Blazey then shows a photo of a cellular tower surrounded by a wooden fence. Willis confirms the fence is temporary but the tower will remain. Board Member Flagg reported nothing new.

Indian Trail – Board member Flagg reported nothing new. Board member Blazey reported nothing new. Keep open previous Action List item.

Lake Lane –Board member Blazey presented a photo showing bird droppings on the dock but reported nothing new. Board member Flagg reported nothing new.

Medina Beach Park – Chair Adam commented that the park looks good and reported nothing new.

Medina Park – Board member Loren-Taylor had a link to a video showing how well the drainage system was working but could not get it to work. Loren-Taylor reported nothing else new.

Viewpoint – Board member Loren-Taylor reported nothing new. Chair Adam reported nothing new.

Chair Adam confirmed adding to the Action List to fix the sign at Medina Park.

ADJOURNMENT

The March 17, 2014 meeting of the Medina Park Board adjourned at 6:08 pm.

Minutes taken by:



Kristin McKenna, Deputy City Clerk