



MEDINA, WASHINGTON  
PLANNING COMMISSION  
REGULAR MEETING MINUTES  
MEDINA CITY HALL COUNCIL CHAMBERS  
Tuesday, September 24, 2019  
6:00 PM

**MINUTES**

**A. CALL TO ORDER**

The Planning Commission meeting of September 24, 2019 was called to order at 6:02 p.m. by Chair Schubring.

**B. ROLL CALL**

Commissioners Present: Langworthy (arrived 6:12 pm, exited 7:20 pm), Nelson, Preston, Raskin, Reeves and Schubring

Commissioners Absent: Smith

Staff Present: Keyser, McKenna and Wilcox

**C. ANNOUNCEMENTS**

Keyser made the following announcements:

- There is a joint City Council - Planning Commission workshop scheduled for October 24<sup>th</sup> at 5:30 pm.
- The November and December Planning Commission meetings fall on holiday weeks. Will provide alternate dates in order to schedule special meetings, as needed.
- Introduced new Planning Consultant Team, Blue Line.

**D. APPROVAL OF MINUTES**

1. Minutes from the June 25, 2019 regular meeting and August 13, 2019 special meeting.

**ACTION:** Motion Nelson second Reeves. Approved 5-0 (Langworthy not present)

**E. AUDIENCE PARTICIPATION**

None

**F. PUBLIC HEARINGS**

None

## G. DISCUSSION

1. **Subject:** Minor Text Amendments
  - a. Minor Deviation
  - b. Photovoltaic Panels

Keyser reviewed the proposed Minor Deviation text amendments with the Commissioners, stating that when the work plan was adopted by Council, it was acknowledged that minor code changes would be addressed, where applicable.

The Commissioners discussed the proposed text amendments.

**ACTION:** Keyser will bring an updated Minor Deviation text amendment, with discussed changes, to the October 22nd Planning Commission meeting for a Public Hearing.

Keyser reviewed the proposed Photovoltaic Panels text amendments with the Commissioners, stating this proposed amendment was initiated due to the amount of inquiries the City has been receiving on installing solar panels.

The Commissioners discussed the proposed text amendments and staff responded to questions.

**ACTION:** Keyser will bring an updated Photovoltaic Panels text amendment, with discussed changes, to the October 22nd Planning Commission meeting for a Public Hearing.

## H. PRESENTATION

1. **Regulating Bulk**

Keyser made a presentation on Regulating Bulk that included results from the community outreach programs.

The Commissioners provided input and asked questions. Staff responded.

**ACTION:** Keyser will bring a draft on Regulating Bulk to the next scheduled Planning Commission meeting.

## I. OTHER BUSINESS

None

## H. ADJOURNMENT

Motion Raskin second Reeves; the Commission adjourned the regular meeting at 7:50 p.m.



Minutes taken by:  
Kristin McKenna