



MEDINA, WASHINGTON
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PLANNING COMMISSION
MEDINA CITY HALL COUNCIL CHAMBERS
Tuesday, January 22, 2019
6:00 PM

MINUTES

A. CALL TO ORDER

The Planning Commission meeting of January 22, 2019, was called to order at 6:00 p.m. by Development Services Coordinator McKenna.

B. ROLL CALL

Commissioners Present: Langworthy (arrived 6:05), Nelson, Preston, Truitt, Reeves and Schubring.

Commissioners Absent: None

Staff Present: Wilcox, Keyser, McKenna and Miner

C. ELECTIONS

Development Services Coordinator McKenna called for nominations for Chair.

ACTION: Commissioner Reeves nominated Commissioner Schubring for Chair.

With no other nominations, the nomination period was closed.

With no objections and by consensus, Commissioner Schubring was elected as Chair.

ACTION: Chair Schubring nominated Commissioner Reeves for Vice-Chair.

With no other nominations, the nomination period was closed.

With no objections and by consensus, Commissioner Reeves was elected as Vice-Chair.

D. ANNOUNCEMENTS

Wilcox made the following announcements:

- Introduced new Planning Commissioner Jenny Smith.
- There is a joint workshop scheduled on February 25th at 5:30 pm for Council and Planning Commissioners to discuss changes to the Construction Mitigation program and the deployment of Small Cell Technology.

Keyser made the following announcements:

- Council will adopt the LID Code Amendments at their March meeting and will discuss the Planning Commissions 2019 work plan.

E. APPROVAL OF MINUTES

1. Minutes from the November 27, 2018 regular meeting.

ACTION: Motion Nelson second Preston. Approved 6-0.

2. Minutes from the December 11, 2018 special meeting.

ACTION: Motion Nelson second Langworthy. Approved 6-0

F. AUDIENCE PARTICIPATION

Ken Lyons from AT&T commented on wireless technology.

G. PUBLIC HEARING

None.

H. OTHER BUSINESS

1. **Discussion of the FCC Order Regarding Small Cell Deployment.**

- a) **Ordinance No. 967 Wireless Franchise Amendment**

- b) **Ordinance No.968 Wireless Zoning Update**

Miner reviewed the adopted ordinances with the Commissioners saying that due to the effective date of the FCC's Declaratory Ruling, the ordinances were adopted as interim and are being added to the Commissioners 2019 work program in order to go through the standard process used to adopt land use amendments.

Ken Lyons from AT&T, Alan Bar from Verizon and Linda Atkins from T-Mobile were present and responded to question from the Commissioners.

ACTION: Staff will follow up with Public Works Director Osada on pole design and inventory and will provide pictures from other jurisdictions of existing poles with small cell equipment.

I. ADJOURNMENT

Motion Langworthy second Truitt; the Commission adjourned the Regular Meeting at 7:43 p.m.

Minutes taken by:



Kristin McKenna

Development Services Coordinator