

**CITY OF MEDINA**  
**Planning Commission Meeting**

*October 25, 2016  
6:00 p.m.*

*Medina City Hall Council Chambers  
501 Evergreen Point Road*

**CALL TO ORDER**

The Planning Commission meeting of October 25, 2016, was called to order at 5:59 PM by Chair Reeves.

**ROLL CALL**

Present: Jeanne Carlson, David Doud (exited 6:53 PM, excused),  
Jen Garone, Mark Nelson, Vice-Chair Shawn Schubring and Chair  
Randy Reeves.

Absent: None

Staff Present: Robert Grumbach, Development Services Director  
Kristin McKenna, Development Services Coordinator  
Kellen Ruwe, Assistant City Attorney

**ANNOUNCEMENTS (6:00 PM)**

Grumbach made the following announcements:

- A recommendation to appoint Jessica Rossman to the Planning Commission will be made by the Mayor at the November 14<sup>th</sup> City Council Meeting.
- There was a good turnout at the October 5<sup>th</sup> Tree Management Plan open house. Another open house is tentative in the next couple of months.
- City Manager will be returning to work Monday October 31.
- Funding for the Comprehensive Plan update has been cut from the budget.
- A Special joint meeting with City Council, Planning Commission and Park Board is scheduled for Monday, December 12, 2016 at 5:00 PM for parliamentary training.

**APPROVAL OF MINUTES (6:03 PM)**

MOTION GARONE / SECOND DOUD TO APPROVE THE MINUTES OF THE SEPTEMBER 13, 2016 SPECIAL PLANNING COMMISSION MEETING. APPROVED 6- 0. (6:03 PM)
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MOTION DOUD / SECOND GARONE TO APPROVE THE MINUTES OF THE SEPTEMBER 27, 2016 PLANNING COMMISSION MEETING. APPROVED 5- 0. (NELSON ABSTAINED) (6:03 PM)
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## **AUDIENCE PARTICIPATION (6:04 PM)**

Ian Morrison stated he is a land use attorney and represents the Simonyi family. He commented on the Accessory Recreational Code Amendment in support of option 1. Morrison gave a power point presentation showing google map views of various sports courts located on private properties within the city limits.

## **PUBLIC HEARINGS**

There was no public hearing.

## **OTHER BUSINESS (6:12 PM)**

### **1) Continued discussion on Accessory Recreational Code Amendment**

Grumbach briefed the Commissioners on the revisions made from the last meeting to the list of optional alternatives for the code amendment, which were summarized as follows.

#### **Option 1:**

Major recreational facilities may protrude into setback areas provided:

- a. At least a 15 foot setback is maintained from each rear and front property line; and
- b. At least a 10 foot setback is maintained from each side property lines.

#### **Option 2:**

Major recreational facilities may protrude into setback areas from side and rear property lines provided:

- a. At least a 15 foot setback is maintained from each rear property line; and
- b. At least a 10 foot setback is maintained from each side property line.

#### **Option 3:**

Leave the existing code as is.

The Commissioners discussed the revisions and the options presented. Grumbach responded to questions and Ruwe assisted in further clarifying the proposed amendments.

After the discussion a motion was made.

MOTION NELSON / SECOND CARLSON TO AMEND SECTION 20.34.040 OF THE MEDINA MUNICIPAL CODE TO REDUCE THE SETBACKS FOR ACCESSORY RECREATIONAL FACILITIES TO 15 FEET FOR FRONT AND REAR PROPERTY LINE SETBACKS, AND 10 FEET FOR SIDE PROPERTY LINE SETBACKS; AND; TO MODIFY THE PROPOSED LANDSCAPING LANGUAGE UNDER SECTION B-1 TO REQUIRE 100 PERCENT EVERGREENS AT 6 FOOT HIGH UPON PLANTING AND BE DENSELY PLANTED; AND; TO REMOVE LANGUAGE UNDER SECTION B-4 FOR FENCING; AND FORWARD TO THE CITY COUNCIL WITH A RECOMMENDATION TO APPROVE. (6:45 PM)

A discussion on the motion followed.

ORIGINAL MOTION TO APPROVE THE CODE AMENDMENT TO THE ACCESSORY RECREATIONAL CODE, WITH AMENDMENTS AS DESCRIBED, AND FORWARD TO THE CITY COUNCIL WITH A RECOMMENDATION TO APPROVE AS AMENDED. APPROVED 4-2 (DOUD & SCHUBRING OPPOSED) (6:53 PM)

2) Presentation and discussion on update to Noise Control regulations

Grumbach gave a brief background on why the ordinance was being updated. He provided a handout to the Commissioners highlighting some key points from the September 27<sup>th</sup> presentation.

The Commissioners discussed updates to the regulations. Grumbach responded to questions and Ruwe assisted in further clarifying the exemptions. There were suggestions and comments regarding minor alterations to the code language. Grumbach confirmed that the Commissioners would need to hold a public hearing. Grumbach stated he will incorporate into the staff report some of the standards, suggestions and comments that were discussed during tonight's meeting, including a comparison chart between King County's ordinance and City of Medina's proposed ordinance.

The Commissioners agreed to table the discussion on the Sign Code updates to a future meeting.

3) Discuss meeting schedule for remainder of the year

Grumbach briefed the Commissioners on the number of upcoming construction mitigation plan hearings and upcoming City Hall holiday closures. The Commissioners agreed to hold their regular scheduled November 22<sup>nd</sup> meeting, hold a December 6<sup>th</sup> special meeting and cancel their regular scheduled December 27<sup>th</sup> meeting.

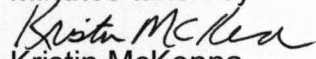


## ADJOURNMENT

MOTION NELSON / SECOND CARLSON TO ADJOURN THE OCTOBER 25, 2016, PLANNING COMMISSION MEETING. APPROVED 5 – 0. (7:35 PM)

The next regular Planning Commission meeting is scheduled for Tuesday, November 22, 2016 at 6:00 PM.

Minutes taken by:



Kristin McKenna

Development Services Coordinator