

CITY OF MEDINA
Planning Commission Meeting

*February 23, 2016
6:00 p.m.*

*Medina City Hall Council Chambers
501 Evergreen Point Road*

CALL TO ORDER

The Planning Commission meeting of February 23, 2016, was called to order at 6:02 PM by Chair Reeves.

ROLL CALL

Present: Jeanne Carlson, Mark Nelson, Peter Papano and Chair Randy Reeves.

Absent: Seethu Babu
Shawn Schubring
David Doud

Staff Present: Robert Grumbach, Development Services Director
Kristin McKenna, Development Services Coordinator

Note: Mayor Morcos, Deputy Mayor Wen, and Council members Adkins and Pryde were also in attendance.

ANNOUNCEMENTS (6:04 PM)

Grumbach made the following announcements:

- The City Council retreat is Saturday February 27th at the Overlake Golf & Country Club. The retreat is open to the public.
- Public noticing on PSE's Right-of-way Tree permit for tree maintenance will be going out soon.
- Overlake Golf & Country Club have submitted permits for a large scale project that has triggered a level 2 CMP.
- Grumbach is working with the City Attorney on Washington State updates to marijuana laws. He will bring a draft ordinance to the Commission at the next meeting.

APPROVAL OF MINUTES (6:06 PM)

MOTION NELSON/ SECOND CARLSON TO APPROVE THE MINUTES OF THE JANUARY 26, 2016 PLANNING COMMISSION MEETING. APPROVED 4 – 0.
(6:06 PM)

AUDIENCE PARTICIPATION

There was no audience participation.

PUBLIC HEARINGS

There was no public hearing.

OTHER BUSINESS (6:07 PM)

- 1) Presentation by Ted Hunter, Medina Hearing Examiner and Discussion: Judging Quasi-judicial matters.

Medina Hearing Examiner Ted Hunter and Andrew Reeves gave a presentation on conducting quasi-judicial hearings. Hunter and Reeves discussed topics such as open record hearings, due process, preponderance of evidence and justifying conditions of approval.

- 2) Discussion on Approved 2016 Planning Commission Work Program.

Grumbach briefed the Commissioners on the Council approval of the Work Program.

- 3) Comprehensive Review of MMC.20.020 – Sign Code.

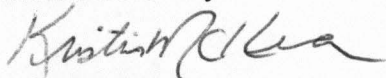
Grumbach reviewed the sign code document that was included in the agenda packet. Grumbach noted there did not appear to be a comprehensive review of the sign code in the last 25 years although there were some minor changes made when the comprehensive zoning code update was done. The Commissioners discussed an action plan and there was consensus to start the review beginning with the code section addressing temporary signs.

ADJOURNMENT

MOTION CARLSON / SECOND PAPANO TO ADJOURN THE FEBRUARY 23, 2016 PLANNING COMMISSION MEETING. APPROVED 4 – 0. (8:00 PM)

The next regular Planning Commission meeting is scheduled for Tuesday, March 22, 2016 at 6:00 PM.

Minutes taken by:



Kristin McKenna
Development Services Coordinator