

CITY OF MEDINA
Planning Commission Meeting

June 23, 2015
6:00 p.m.

Medina City Hall Council Chambers
501 Evergreen Point Road

CALL TO ORDER

The Planning Commission meeting of June 23, 2015, was called to order at 6:00 PM by Chair Reeves.

ROLL CALL

Present: Chair Randy Reeves, Peter May, Mark Nelson, Jeanne Carlson and Vice-Chair Shawn Schubring.

Absent: Peter Papano and David Doud (both excused)

Staff Present: Robert Grumbach, Development Services Director
Kristin McKenna, Development Services Coordinator
Michael Sauerwein, City Manager

ANNOUNCEMENTS (6:02 PM)

Grumbach made the following announcements:

- Commissioner Carlson has been re-appointed to the Planning Commission.
- Seethu Babu has been appointed to the Planning Commission. Her first meeting will be July 28th.
- Park Board held an open house on June 22nd. The Board discussed upcoming project with residents including additional playground equipment at Medina Park and landscaping options around the post office.

Grumbach gave an overview of the Tree Code Hearing that was held at the June 8th City Council meeting.

APPROVAL OF MINUTES (6:14 PM)

MOTION NELSON/ SECOND SCHUBRING TO APPROVE THE MINUTES OF THE APRIL 28, 2015 PLANNING COMMISSION MEETING. APPROVED 5 – 0. (6:15 PM)

AUDIENCE PARTICIPATION

There was no audience participation.

PUBLIC HEARINGS

There was no public hearing

OTHER BUSINESS (6:15 PM)

1) Acknowledgement of Peter May's service

Chair Reeves gave a summary of Commissioner May's service on the Planning Commission. Reeves shared that May had started in 2010 and was involved in many projects, including the SMP, Tree Code, various zoning codes, cell towers, 84th St. improvements and non-motorized Comprehensive Plan improvements.

May expressed his greatest respect to the Commissioners and staff. He commented on the professionalism of everyone and the commitments made by all that get things accomplished.

Grumbach expressed his gratitude to May and thanked him for always being the voice of reason.

Schubring thanked May for his professionalism and mentorship.

Nelson said he was going to miss May's contributions to the dynamics of the group.

Carlson stated she appreciated the way May would always keep people on track of the topic at hand.

Reeves expressed how much he would miss May's wit, intelligence and common sense.

MOTION SCHUBRING / SECOND NELSON TO OFFICIALLY EXPRESS THE COMMISSION'S APPRECIATION FOR MAY'S LONG STANDING SERVICE TO THE PLANNING COMMISSION. APPROVED 4- 0. MAY ABSTAINED (6:19 PM)

2) 2015 Mandatory Review and Update of the Comprehensive Plan Discussion (review of documents accepted for hearing at February 24, 2015 meeting):

- Draft of Amendments to the Comprehensive Plan
- Draft Amendments to Critical Areas Ordinance/Development Regulations

Tess Brandon from the Watershed Company was present to answer any questions.

Grumbach reminded the commissioners that the overall purpose of the update is to satisfy State requirements for a mandatory review of the plan and regulations every 7 or 8 years to confirm consistency with the Growth Management Act.

Grumbach highlighting some key elements of the Comprehensive Plan including updating land use inventory using GIS, updates for population and housing units, adding official zoning map, a critical area guide map, updates to capital facilities, City Hall and Public Works shop. Grumbach progressed to explaining updates to the Critical Area Ordinance. He noted The Watershed Company did an evaluation of the plan using best available science and it was determined that there were several

sections of the Critical Area's Ordinance with best available science gaps that needed updating: primarily relating to wet-lands. There were also some changes to the geologically hazardous provisions and streams. Grumbach said the City has been in the process of developing a unified development code and would move the critical areas regulations from Chapter 18.12 to Chapter 20.50 as part of this effort.

Grumbach and the Commission discussed schedules for the July and August meetings. The Comprehensive Plan Hearing is scheduled for the July 28th meeting and there is a potential CMP hearing for the SR 520 project at the August 25th meeting.

ADJOURNMENT

MOTION MAY / SECOND NELSON TO ADJOURN THE JUNE 23, 2015, PLANNING COMMISSION MEETING. APPROVED 5 – 0. (7:23 PM)

The next regular Planning Commission meeting is scheduled for Tuesday, July 28, 2015 at 6:00 PM.

Minutes taken by:



Kristin McKenna
Development Services Coordinator