

**CITY OF MEDINA**  
**Planning Commission Meeting**

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April 28, 2015  
6:00 p.m.

Medina City Hall Council Chambers  
501 Evergreen Point Road

**CALL TO ORDER**

The Planning Commission meeting of April 28, 2015, was called to order at 6:01 PM by Chair Reeves.

**ROLL CALL**

Present: Chair Randy Reeves, Peter May, Mark Nelson (arrived 6:25 pm), Peter Papano, Vice-Chair Shawn Schubring.

Absent: Jeanne Carlson (excused)

Staff Present: Robert Grumbach, Development Services Director  
Kristin McKenna, Development Services Coordinator  
Michael Sauerwein, City Manager  
Tom Early, City Tree Consultant

**ANNOUNCEMENTS (6:02 PM)**

Grumbach made the following announcements:

- David Doud has been selected to fill Position 1 on the Planning Commission.
- Commissioner May announced he will not be seeking another term.
- Commissioner Carlson announced she will be seeking another term.
- The City has re-advertised open positions for Planning Commission.
- City Clerk Aimee Kellerman will attend the June meeting to present use of I-Pads to access agenda packets electronically.
- Donna Goodman's retirement is April 30<sup>th</sup>.
- Linda Crum's retirement is in July. The Records Management job opening has been posted.
- Welcome Luann Sparks who has been hired as a seasonal employee to manage the lifeguards.

**APPROVAL OF MINUTES (6:09 PM)**

MOTION PAPANO/ SECOND SCHUBRING TO APPROVE THE MINUTES OF THE MARCH 24, 2015 PLANNING COMMISSION MEETING. APPROVED 4 – 0. (COMMISSIONER NELSON NOT PRESENT) (6:09 PM)
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## **AUDIENCE PARTICIPATION (6:10 PM)**

There was no audience participation.

## **PUBLIC HEARINGS (6:10 PM)**

### **1) Phase Two Tree Code Amendments**

Grumbach recapped the process including reaching out to the community during Medina Days, holding an open house, hosting a town hall meeting and sending out a questionnaire. Grumbach summarized the purpose of the tree code as preserving the existing sylvan nature while allowing flexibility for home owners. He reviewed a few of the major changes to the code such as performance standards for property under development, simplifying the process for properties not under development, size of replacement trees and new city tree right-of-way requirements. Grumbach also corrected List 1 and List 4 in the Medina Suitable Tree Species List by noting the lists are based on Zone 8a and 9b and not Zone 7 as previously stated.

Chair Reeves opened the public hearing at 6:55 p.m.

- David Yee commented on, what he feels, is the lack of concern for individuals that have legitimate tree problems, stating the City should allow residents to resolve their tree issues without all the red tape. He also commented on the use of TRAQ vs. TRACE, hazardous trees and the tree code as a whole.
- Shree Wen thanked everyone for all their work on the tree code. She commented on having the option of planting shorter growing trees, such as the ones that are planted under power lines, so as to not block views. She also commented on the counting method used to determine re-planting requirements and clarification of right-of-way vs. home owner boundaries.
- Alex Morcos praised the Commission and staff on the job they have done with the tree code. He stated that if signed off today, most residents would be happy with the proposed code. Marcos also commented on the 6 inch restriction being too restrictive for most residence, 50 inch protected trees, replacement fees, and the City right-of-way tree replacement.

There was no other public hearing comment.

The Commissioned discussed and clarified sections of the public testimony and then moved on to tree code amendments.

## **OTHER BUSINESS (7:52 PM)**

### **2) Action on Phase Two Tree Code Amendments**

MOTION MAY / SECOND REEVES TO RECOMMEND THE CITY COUNCIL APPROVE THE AMENDMENTS TO THE MEDINA TREE CODE AS SET FORTH IN THE APRIL 28, 2015 DRAFT. (7:54 PM)

The Commission progressed into a discussion and the following motions for amendments were made:

MOTION MAY / SECOND SCHUBRING ON PAGE 23, LINE 19, SUB-SECTION K, TO CHANGE THE WORD FROM 'MAY BE WAIVED' TO 'SHALL BE WAIVED'. (7:54 PM)

MOTION MAY / SECOND NELSON ON PAGE 15, LINE 44, SUB-SECTION 2, TO ADD THE WORDS 'AND FEASIBLE' AFTER THE WORDS 'IF APPLICABLE'. (7:56 PM)

A lengthy discussion followed on the proposed amendments. Another motion for amendment was made:

MOTION MAY / SECOND PAPANO THAT THE TREE SPECIES ELIGIBLE LIST REQUIRED FOR RETENTION BE LIMITED TO LIST 4, SUB SECTION A AND C, NATIVE TREES AND; FOR CREDIT, THE LIST BE LIMITED TO LIST A, B AND C. (8:50 PM)

More discussion followed on the proposed amendments. Chair Reeves then called for a vote on the 3 proposed amendments.

#### **AMENDMENT 1:**

PAGE 23, LINE 19, SUB-SECTION K, TO CHANGE THE WORD FROM 'MAY BE WAIVED' TO 'SHALL BE WAIVED'. APPROVED 5-0. (9:07 PM)

#### **AMENDMENT 2:**

PAGE 15, LINE 44, SUB-SECTION 2, TO ADD THE WORDS 'AND FEASIBLE' AFTER THE WORDS 'IF APPLICABLE'. APPROVED 5-0 (9:07 PM)

#### **AMENDMENT 3:**

THAT THE TREE SPECIES ELIGIBLE LIST REQUIRED FOR RETENTION BE LIMITED TO LIST 4 SUB SECTION A AND C, NATIVE TREES AND; FOR CREDIT, THE LIST BE LIMITED TO LIST A, B AND C. APPROVED 4-1 SCHUBRING OPPOSED (9:08 PM)



ORIGINAL MOTION TO RECOMMEND THE CITY COUNCIL APPROVE THE AMENDMENTS TO THE MEDINA TREE CODE AS SET FORTH IN THE APRIL 28, 2015 DRAFT AND TO FORWARD THE RECOMMENDATION TO THE CITY COUNCIL AS AMENDED. APPROVED 5 – 0 (9:09 PM)

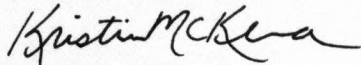
Due to the amount of regular and special meetings held in the past months regarding the tree code and the fact the next meeting is scheduled for the day after the Memorial Day holiday, the Commission agreed to cancel the May 26, 2015 meeting.

#### **ADJOURNMENT**

MOTION PAPANO / SECOND REEVES TO ADJOURN THE APRIL 28, 2015, PLANNING COMMISSION MEETING. APPROVED 4 – 0 (SCHUBRING EXITED 9:10 PM). (9:11 PM)

The next regular Planning Commission meeting is scheduled for Tuesday, June 23, 2015 at 6:00 PM.

Minutes taken by:



Kristin McKenna  
Development Services Coordinator