

CITY OF MEDINA
Planning Commission Meeting

March 24, 2015
6:00 p.m.

Medina City Hall Council Chambers
501 Evergreen Point Road

CALL TO ORDER

The Planning Commission meeting of March 24, 2015, was called to order at 6:01 PM by Chair Reeves.

ROLL CALL

Present: Chair Randy Reeves, Peter May, Mark Nelson, Peter Papano,
Vice-Chair Shawn Schubring.

Absent: Jeanne Carlson (excused)

Staff Present: Robert Grumbach, Development Services Director
Kristin McKenna, Development Services Coordinator
Tom Early, City Tree Consultant

ANNOUNCEMENTS (6:02 PM)

Grumbach made the following announcements:

- The Medina Post Office dedication ceremony was held on Saturday, March 21st. There is a commemorative plaque posted at the post office honoring the Frosts.
- The hearing for the Comprehensive Plan amendment has been postponed for one month.
- The Medina Police Department has filled its officer opening and is now fully staffed. Welcome new officer Dave Scherf.
- Donna Goodman gave formal notification of her retirement effective April 30th.
- Linda Crum announced her retirement effective in July.
- The City has begun recruitment for a new Public Works Director.
- The City is in the process of coordinating interviews with the Personnel Committee on open positions for Planning Commission.

APPROVAL OF MINUTES (6:09 PM)

MOTION NELSON / SECOND SCHUBRING TO APPROVE THE MINUTES OF THE JANUARY 27, 2015 AND FEBRUARY 24, 2015 PLANNING COMMISSION MEETING AND THE MARCH 12, 2015, PLANNING COMMISSION SPECIAL MEETING. APPROVED 5 – 0. (6:09 PM)
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AUDIENCE PARTICIPATION (6:10 PM)

- Kay Koelema commented on the significant tree list and calculation of performance standards. She suggested that on private property not under development, all existing trees, whether on the list of significant trees or not, should count in the tree unit calculations towards that property's performance standards and if there still remains a tree unit deficit then restoration trees should come from the significant tree list.

PUBLIC HEARINGS

None

OTHER BUSINESS (6:17 PM)

1) Phase Two Tree Code Update Continued Discussion

Grumbach and Early presented their analysis of applying the proposed tree code to Commissioner Carlson's property. The presentation launched an extensive discussion among the Commissioners regarding trees that should or should not be included on the significant tree list.

The majority of the discussion was focused on List 1: Significant Tree Species on Private Property and List 4: Tree Species Eligible for Credit on Private Property.

The Commissioners evaluated the pros and cons of allowing all trees in Zone 7 to be counted towards the performance standards. Early commented that Zone 7 is very broad and numerous trees currently not on the suitable tree species list would then be included. There was a comment about the smaller lots in Medina and larger trees overpowering the lot after they mature. Early stated that some trees in Zone 7 that are not on the significant tree list are smaller in stature, but their contribution to the city's canopy would be on the lesser side.

Grumbach stated he will create a worksheet to assist in calculating the performance standards required for individual properties.

After much discussion and clarification a motion was made.

MOTION MAY / SECOND REEVES TO MODIFY LIST 1 TO INCLUDE ALL TREES IN ZONE 7, EXCEPT TREES WITH MATURE CANOPIES LESS THAN 10 FEET WIDTH WHICH WILL BE DETERMINED BY THE CITY TREE CONSULTANT; AND; LIST 4 WILL CONSIST OF THE CURRENT NATIVE SPECIES TREE LIST AND THE 8 NON-NATIVE TREES THAT WERE ADDED. APPROVED 5 - 0. (7:39 PM)

Grumbach reviewed the memorandum summarizing the most recent revisions in the document with the Commissioners. He noted that most revisions were edits for the purpose of clarification and consistency. There was a key revision in section 20.52.110 adding a new provision for multiple applications of the retention requirements over time.

Grumbach also went over a new section regarding city trees. He presented a mix of plantings and contributing to the Medina Tree Fund, and about establishing maximum planting standards for the city right-of-way. After discussing, there was general consensus among the Commissioners that utilizing list 4 as a guide line would be the best approach for identifying tree retention in the city's right-of-way.

Commissioner Nelson raised a question pertaining to planting trees in a non-repeating pattern. After discussion there was consensus among the Commissioners that the language should be dropped.

ADJOURNMENT

MOTION MAY / SECOND SCHUBRING TO ADJOURN THE MARCH 24, 2015, PLANNING COMMISSION MEETING. APPROVED 5 - 0. (9:00 PM)

The next regular Planning Commission meeting is scheduled for Tuesday, April 28, 2015 at 6:00 PM.

Minutes taken by:



Kristin McKenna
Development Services Coordinator